

## Minutes of Regular Meeting December 12, 2012

---

**PRESENT:** Commissioners: Murray, Daly, Weitz, Nappi and Chairman Woehrle.

**Also Present:** Treasurer Splendido, Secretary Versocki, Chief Lingenfelter,  
Attorney Hayner and Captain J. Vena.

The Meeting was called to order at 7:10 p.m. by Chairman Woehrle.

**Motion Weitz/ Second/ Daly:** To approve the minutes of the November 14, 2012 regular monthly meeting as read. Passed 5-0.

### **CORRESPONDENCE:**

- A letter from The Grand Blvd. Fire Co. announcing their nominee's for Chief (David Dietrich), 1<sup>st</sup> Assistant Chief (Daniel Elliott) and 2<sup>nd</sup> Assistant Chief (Richard Fritz Jr.) for 2013. The Fire Company members ask that The commissioners approve their choices.
- A letter from The Grand Blvd. Fire Co. announcing the elected Social, Fire Line and EMS Line officers for 2013. The Social Officers are: President – John Baker, Vice President – Bob Kordrupel, Secretary – Bill Versocki, Treasurer – Ray Hull, Financial Secretary – Alan Connelly, Director – Ted Congdon, Delegates: Hudson Valley – T. Nappi & A. Connelly and Hudson Mohawk – B. Kordrupel. Fire Line Officers: Captain – Kevin McGill, 1<sup>st</sup> Lt. - Kevin Holmes and 2<sup>nd</sup> Lt. – Andrew Fiumano. EMS Line Officers: Captain – Laura Toma.
- The incident participation statistics through November 2012 were reported.
- A letter from The Grand Blvd. Fire Co. stating that at their regular monthly meeting the members voted to add the following person as a probationary firefighter pending the results of a complete physical and arson background check: Benjamin Saperstein of 807 Union St. Box 1783 Schenectady, NY 12308. The members ask that the commissioners approve Mr. Saperstein.
- A letter from The Grand Blvd. Fire Co. stating that at their regular monthly meeting the members voted to add the following person as a probationary firefighter pending the results of a complete physical and arson background check: Daniel Hurwitt of 807 Union St. Box 994 Schenectady, NY 12308. The members ask that the commissioners approve Mr. Hurwitt.
- A letter from The Grand Blvd. Fire Co. stating that at their regular monthly meeting the members voted to add the following person as a probationary firefighter pending the results of a complete physical and arson background check: Douglas Stafford of 925 Meadow Lane Niskayuna, NY 12309. The members ask that the commissioners approve Mr. Stafford.

**PRIVILEGE OF THE FLOOR:** Nothing.

**BILLS: Motion Murray 2<sup>nd</sup>/ Weitz:** To pay bills for corresponding check #'s 12323-13030 and 13032-13082 from November 15, 2012 thru December 12, 2012 totaling \$127,893.08 as reviewed.  
Passed 5-0.

## **TREASURER'S REPORT:**

### **Treasurer Splendido Reported:**

- Of the \$4.8 million dollar bond a balance of \$104,222.99 is remaining.
- The reserve accounts were reviewed.
- The comparison sheet for November 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through November 2012 were reviewed. We are 92% through the year and we remain under budget at 90.1%.
- The NYS Retirement bill is due in January 2013 at a cost of \$383,000.00

## **ATTORNEY'S REPORT:**

### **Attorney Hayner Reported:**

- We closed on the 1071 Balltown Rd. property on December 10, 2012.
- The exercise policy is pending and needs to be reviewed.
- The grievance procedure addendum to the NPFA Contract is awaiting membership ratification.

## **COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

## **APPARATUS & EQUIPMENT:**

### **Chief Lingenfelter Reported:**

- Truck 405 damage occurred to the rear of the apparatus has been scheduled for repair. A check from the insurance company has been received less the \$500 deductible.
- We are due to replace a chief's SUV. The vehicle to be replaced is a 2002 Chevy Blazer. Based on current state contract pricing for the Chevy Tahoe and similar emergency lighting packages. I am requesting authorization to order a 2013 Chevy Tahoe, emergency lighting, lettering, and storage unit at a cost not to exceed \$42,000. Also, based on the current color of utility vehicles in District # 2 and Stamford Heights I would also like to request we change the color to red with gold lettering which would match the pick-up trucks. A permissive referendum will be required to utilize apparatus reserve funds.
- The tires on Engine 402 are due for replacement. They are 1 year past the NFPA recommended replacement cycle and are showing signs of dry rot. I am requesting authorization to have the tires replaced at a NYS contract price of \$3,486.76 by PCI Distributors, Inc.
- Based on the lack of interest in someone buying E-403 I would ask the Commissioners to consider donating it to a Fire Department in need.

**COMMUNICATIONS & INFORMATION SERVICES:** No Report.

**EMS & EQUIPMENT:** No Report.

**FACILITIES:**

**Commissioner Woehrle Reported:**

- A proposal from Monolith Solar Associates, LLC for the installation of a solar PV system under a NYSERDA incentive program has been received and is pending review.

**Chief Lingenfelter Reported:**

- The temperature control issues in the duty offices and duty quarters have been resolved. Seasonal adjustments will likely be needed in the fall and spring.
- Due to the changes in building access and parking configuration with the station renovation, we will need a walk behind snow blower to aid in snow removal. Based on recommendations of staff and vendor pricing I am requesting authorization to purchase an Ariens Professional 28" snow blower at a cost of \$1,575.00. Funds would be taken from the renovation budget.

**Commissioner Nappi Reported:**

- The old workout machines (stair master and elliptical) need to be declared surplus. I researched the value and I recommend they be auctioned off internally in as is condition.

**ELECTIONS:**

**Commissioner Weitz Reported:**

- Congratulations to Commissioner Daly who was re-elected to another 5 year term.
- I would like to thank the Grand Blvd. Fire Co. fire police for their assistance with traffic control.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:**

**Commissioner Woehrle Reported:**

- The Inspection will be held Saturday morning January 26, 2013.
- The dinner will be held January 26, 2013 beginning at 6 pm at The Lighthouse at Rivers Edge. Commissioner Weitz, Ray Hull and I will be meeting to get a menu together so Secretary Versocki can send out invitations.

**FIRE STATION ADDITION/RENOVATION:**

**Chief Lingenfelter Reported:**

- Bunkoff General Contracting has completed the final punch list as of 12/7/12. The attorneys are verifying the bonding of the liens and will be releasing the funds in escrow with Couch-White.
- The station renovation project was submitted to Fire Chief Magazine by Pacheco Ross Architects. Our station received a "Gold Award" in the fire station renovation category. The 2012 Station

Design Awards are covered in the November 2012 edition of the magazine which has a picture of our station as the cover shot. If anyone is interested in additional copies of the magazine I am working to obtaining them.

- We have also received a plaque from “In the News” displaying the relevant pages of the magazine. If the board would like the plaque may be purchased at a cost of \$244.00. If not it will be shipped back at the company’s cost. A purchase determination from the board is requested.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- Capital EAP conducted workplace harassment training for all personnel. A second offering will be scheduled for early 2013.
- Firefighter/Paramedic Wessels has returned safely to the US from deployment in Afghanistan. He will be returning to full duty with the fire district on January 2, 2013.
- Firefighters Plakas and May graduated from the Utica Fire Academy on November 21<sup>st</sup>, 2012. It should be noted that Firefighter May now holds the NYS CPAT record for women, completing the Candidate Physical Ability Test in 7:50.
- Duty assignments and shift assignments for 2013 are attached.
- Units responded to a structure fire at 2164 Stuyvesant Drive on November 27<sup>th</sup>. Damage was confined to a small portion of the structure and no civilian or firefighter injuries were incurred.
- The Mohawk Kennel Club reached out to us and provided (2) Oxygen masks for dogs which were put on one of the rigs.

• Department Activity

	<u>2012</u>	<u>2011</u>
November Incidents	133	155
EMS	75	108
Fire/Other	58	47
YTD Incidents	1612	1819* (11/30)

\* reflects tropical storm Irene response numbers

Other Activities:

Emergency Callback	14	Hours
Fire Company Drill	42	Hours
Fire/EMS/Codes In-Service Training	78	Hours

**Chief Dietrich:** No Report.

**Chief Elliott:** No Report.

**Report of the Niskayuna Permanent Fireman’s Association:**

**Captain J. Vena Reported:**

- On behalf of The NPFA, I want to thank the Board and Chief Lingenfelter for supporting the Toys for Tots drive. Each year we surpass the previous year’s donations. It would not be possible without your help.

**Report of the Grand Boulevard Fire Company: No Report.**

**OLD BUSINESS:**

**A collective discussion about the Exercise Policy was held:**

- **II - Change to begin time 6 am.**
- **IV – Submit medical release annually.**
- **V – H: Remove 1<sup>st</sup> sentence.**

This amended policy will be reviewed and approved at The Organizational Meeting on January 2, 2013.

**NEW BUSINESS:**

**Motion/ Murray /Second Daly:** To have the tires replaced at a NYS contract price of \$3,486.76 by PCI Distributors, Inc. Passed 5-0.

**Motion/ Murray /Second Weitz:** To authorize the purchase an Ariens Professional 28” snow blower at a cost of \$1,575.00 Passed 5-0.

**Motion/ Daly /Second Nappi:** To purchase the plaque from “In the News” displaying the relevant pages of the magazine at a cost of \$244.00. Passed 5-0.

**Motion/ Daly/Second Weitz:** To authorize the Secretary to submit a legal notice for a permissive referendum for the purchase of a 2013 Chevrolet Tahoe SUV at a total cost not to exceed \$42,000.00. Passed 5-0.

**Motion/ Weitz /Second Daly:** To purchase Red 2013 Chevrolet Tahoe SUV with gold lettering and emergency lighting at a total cost not to exceed \$42,000.00. Passed 5-0.

**Motion/ Nappi/Second Daly:** To accept Mr. Dan Hurwitt of 807 Union St. Schenectady, NY 12308 as a probationary firefighter member pending the results of a complete physical and arson background check. Passed 5-0.

**Motion/ Nappi/Second Daly:** To accept Mr. Douglas Stafford of 925 Meadow Lane Niskayuna, NY 12309 as a probationary firefighter member pending the results of a complete physical and arson background check. Passed 5-0.

**Motion/ Nappi/Second Daly:** To accept Mr. Benjamin Saperstein of 807 Union St. Schenectady, NY 12308 as a probationary firefighter member pending the results of a complete physical and arson background check. Passed 5-0.

**Motion/ Nappi/Second Daly:** To declare the stair master and elliptical exercise machines as surplus and allow Chief Lingenfelter to dispose of them at his discretion. Passed 5-0.

**Motion/ Nappi/Second Daly:** To accept and approve the Grand Blvd. Ladies Auxiliary Roster for Insurance Coverage purposes and have the secretary send a letter to The Ladies Auxiliary requesting them to send an updated letter each year in January. Passed 5-0.

**Motion Daly /Second Weitz:** To adjourn the meeting to executive session at 8:20 p.m. Passed 5-0.

**Motion Daly /Second Weitz:** To return the meeting to regular session at 8:47 p.m. Passed 5-0.

**Motion/ Daly /Second Weitz:** To purchase an additional plaque from "In the News" displaying the relevant pages of the magazine at a cost of \$244.00. Passed 5-0.

Attorney Hayner will work on a ceremonial resolution as was discussed in Executive Session.

Commissioner Woehrle thanked the board members for the flowers and sympathy expressed in the passing of his mother.

**Motion Daly /Second Murray:** To adjourn the meeting at 8:48 p.m. Passed 5-0.

**The next Regular Meeting will be held on Wednesday January 9, 2013 at 7:00 p.m.**

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary