

Minutes of Regular Meeting January 11, 2012

PRESENT: Commissioners: Murray, Nappi, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Attorney Hayner
Chief Lingenfelter, Chief Dietrich, 1st Assistant Chief Elliott & D. Pacheco.

The Meeting was called to order at 7:04 p.m. by Chairman Woehrle.

Motion Nappi /Second/ Murray: To approve the minutes of the December 14, 2011 regular monthly meeting as read. Passed 4-0.

Motion Murray /Second/Nappi: To approve the minutes of the January 2, 2012 organizational meeting as read. Passed 4-0.

CORRESPONDENCE:

- A letter from The Schenectady County Civil Service Office announcing an open competitive exam for Firefighter/Paramedic to be held March 3, 2012.
- A letter from The United States Bankruptcy Court stating that Mr. Christopher Apa (a former EMS member of The Grand Blvd. Fire Co.) of 2245 Niskayuna Drive Niskayuna, NY 12309 is entitled to a discharge of debt under Chapter 7 of the bankruptcy code.
- A season's greetings card from TD Bank.
- A copy of Grand Blvd. Fire Company volunteer participation for call percentages through December 31, 2011.
- A letter from The Grand Blvd. Fire Company stating that on January 9, 2012 the Fire Company voted to add Kerri Montgomery of 1084 Cornelius Ave. Niskayuna, NY 12309 as a probationary firefighter member

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion Murray 2nd/ Nappi: To pay bills for corresponding check #'s 12388 – 12442
From December 15, 2011 thru January 11, 2012 totaling \$728,621.25 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- The reserve accounts were reviewed and the totals are \$1,023,178.30.
- The comparison sheet for December 2010 & 2011 were reviewed by each line item.
- Budget versus actual expenses through December 2011 were reviewed. John stated that we spent 93% of the 2011 budget.

- Most budget lines were either right on under. One exception was gasoline costs which were 45% over budget.
- The expenditures for the building addition/renovation project were reported. The amount spent thus far is \$3,578,000.00 (3.578 million dollars) with approximately \$905,000.00 (905 thousand dollars) left.
- John reported that he will be starting the budget report within the next week.

ATTORNEY’S REPORT:

- Attorney Hayner discussed his e-mail communication stating that the name, “Niskayuna Consolidated Fire District No. 1” may be out of touch when looking at the new station façade. The commissioners have the ability to change the name and if there is an agreement “Consolidated” could be deleted as provided by provision 172-e of Town Law. He also discussed the process to make the changes.
- Attorney Hayner discussed the commissioner’s concern about bonding the District Treasurer.
- The correspondence about Mr. Apa and the discharge of debt under chapter 7 bankruptcy was also discussed. Based on this discharge the district cannot pursue collecting paramedic tuition Re-imburement from him.
- Attorney Hayner informed the commissioners that he will be meeting with Chip Gordon and Chief Lingenfelter on Friday about legal issues with the building renovation/addition General Contractor. Commissioner Murray stated his concerns with the issue at hand and will also be in attendance at this meeting.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- The PFA contract will expire at the end of 2012. It is time to consider touching base with the PFA negotiation representatives.

INSURANCE:

Chief Lingenfelter Reported:

- I was contacted by Schenectady Insuring about language & coverage changes in our commercial insurance policy.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The fuel tank on Engine 401 has been repaired.
- Ambulances have been re-certified by DOH and DMV registrations renewed.
- Evaluating pocket modifications to turnout gear to better facilitate escape system deployment.
- VHF EMS radio in A-941 is in need of replacement. NYS contract pricing is \$390.60. 5 DTMF microphones are also in need of replacement at \$85.00 each.

I am requesting authorization to purchase (1) I-com VHF radio and 5 DTMF microphones from Wells Communications at a cost of \$815.16.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- The 3 Physio-Control AEDs which were ordered last month have arrived. A permissive referendum was authorized to recoup funds from the equipment reserve account on behalf of the Winnie Estate Donation.

FACILITIES:

Chief Lingenfelter Reported:

- Re-lamping work at the River Road station has been completed.
- Front center bay door at River Road was repaired.
- Adirondack Overhead door has ordered the replacement door openers for River Road.

ELECTIONS:

Commissioner Weitz Reported:

- Congratulations to Ed Woehrle who was re-elected to The Board of Fire Commissioners.
- Commissioner Daly's term ends December 2012.

PROTECTIVE GEAR & UNIFORMS:

Chief Elliott Reported:

- I will be conducting the annual turnout inspection within the next month.

SERVICE AWARDS PROGRAM:

Commissioner Woehrle Reported:

- LOSAP trustee Ray Hull is currently working on formulating the service awards for 2011. Once they are complete, they will be posted for 30 days. After which we will vote on the final acceptance for the Grand Blvd. Fire Co. members.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The date of the Inspection Dinner is January 28, 2012 and will be held at The Lighthouse Restaurant.
- The River Rd. station inspection will take place on Saturday January 28, 2012 at 10 am.

FIRE STATION ADDITION/RENOVATION:

Commissioner Nappi Reported:

- The chief’s and the building committee did a walk through Monday night. Some minor issues were discovered and one major issue was a roof drain not working properly.
- Soft costs were reviewed.
- An extended completion date related to the general contractor was discussed.
- Budget tracking for the project was discussed.

Chief Lingenfelter Reported:

- Phone/Data/Security cabling is complete. Termination of cables in process.
- Phone service from Tech Valley has been contracted and they will be installing the new service to the station.
- Traffic signal work awaiting delivery of equipment to contractor. Estimated deliver of January 16th.
- Overhead doors have been installed. Awaiting installation of openers.
- Final coating/sealing of apparatus and support space floors has started and should be completed on Monday 1/9/12.
- Suspended ceiling tiles are being installed.
- Boiler equipment installation has been completed.
- Elevator has been installed.
- Hardwood flooring has been finished
- Interior doors are in the process of being hung.
- Lighting is being installed and powered up. Some changes will be required to fixtures and locations. Solutions are in the works.
- **I am requesting authorization to purchase the following equipment and appliances for the station project:**
 - Clothes Washer - \$529 from Marcella’s
 - Clothes Dryer - \$529 from Marcella’s
 - Recliner Chairs (12) - \$7608 from Lazy Boy
 - Dishwasher - \$475 from Marcella’s
 - Range - \$7,700 from Marcella’s
 - Refrigerator/Freezer - \$1,299 from Marcella’s
 - Oxygen Fill Station - \$5,139 from B-Lann
 - Storage Cabinet For Flammables - \$800 from Grainger
 - Alerting decoders (2)for station alerting - \$800 from Wells Communications.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- KAPL has drafted the pilot program and I would like the board’s approval to sign the document.
- I am requesting authorization to attend the NYSCFC meeting in Henrietta on January 23rd and 24th at a cost not to exceed \$190. A conference request form has been submitted.

Department Activity

	<u>2011</u>	<u>2010</u>
December Incidents:	161	143
EMS	118	104
Fire/Other	43	39

YTD Incidents 1979 1768 (12/31)

Other Activities:

Emergency Callback	8	Hours
Fire Company Drill	120	Hours
Fire/EMS/Codes In-Service Training	290	Hours

Chief Dietrich Reported:

- The chiefs are discussing recruitment ideas once we move back into the 1079 Balltown Rd. station.

Chief Elliott: No Report.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company:

- Fire Company Secretary Versocki reported that the letter from the district was read to the Fire Company at their last monthly meeting concerning the qualifications for officers and the fact that our nomination for 2nd Assistant Chief does not currently meet the requirements for the position. The fire company has re-affirmed their nomination and feels confident that the nominee will meet the criteria for the position within the next month.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray/Second Nappi: To authorize the purchase of (1) I-com VHF radio and 5 DTMF microphones from Wells Communications at a cost of \$815.16. Passed 4-0.

Motion/ Weitz/Second Murray: To authorize the treasurer to draft a check for the bunkroom furniture in the amount of \$5,044.80 payable to LaClair's Beds & More for a COD. This purchase was approved by the board in December. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize Chief Lingenfelter to attend the NYSCFC meeting in Henrietta on January 23rd and 24th at a cost not to exceed \$190. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize Chief Lingenfelter to sign the KAPL Pilot program form.. Passed 4-0.

Motion/ Nappi/Second Murray: To authorize Captain Ted Congdon to attend the Fire Department Instructors Conference in Indianapolis, IN on April 16-21, 2012 at a cost not to exceed \$2,245. Passed 4-0.

Motion/ Murray/Second Nappi: To approve Kerri Montgomery of 1084 Cornelius Ave. Niskayuna, NY 12309 as a probationary firefighter member of The GBFC and add her name to The Fire District Rolls. . Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following appliance for the station project: Clothes Washer - \$529 from Marcella's. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following appliance for the station project: Clothes Dryer - \$529 from Marcella's. Passed 4-0.

Motion/ Murray/Second Nappi: To authorize the purchase of the following furniture for the station project: Recliner Chairs (12) - \$7608 from Lazy Boy. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following appliance for the station project: Dishwasher - \$475 from Marcella's. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following appliance for the station project: Range - \$4,750 from Marcella's. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following appliance for the station project: Refrigerator/Freezer - \$1,299 from Marcella's. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following equipment for the station project: Oxygen Fill Station - \$5,139 from B-Lann. Passed 4-0.

Motion/ Weitz/Second Murray: To authorize the purchase of the following equipment for the station project: Storage Cabinet For Flammables - \$800 from Grainger. Passed 4-0.

Motion/ Murray/Second Weitz: To authorize the purchase of the following equipment for the station project: Alerting decoders (2)for station alerting - \$800 from Wells Communications. Passed 4-0.

Motion/ Murray/Second Nappi: To approve the 2nd Assistant Chief's position to Michael Colvin pending the successful mask confidence certification by February 8, 2012. Passed 4-0.

A Motion was made by Commissioner Nappi to spend up \$1,000 to send Grand Blvd. Fire Co. members to attend the EMS conference in Glens Falls, NY.

After some discussion about the budget and the fact that The GBFC authorized to spend the same amount of money on the EMS Conference, Commissioner Nappi withdrew his motion.

Commissioner Woehrle stated that in the future, any request for training will go through the proper procedures. This should include requests through the chief's and the training officer.

Motion Weitz/Second Nappi: To adjourn the meeting at 8:54 p.m. Passed 4-0.

The next Regular Meeting will be held At the Craig Elementary School Conference Room on Wednesday February 8, 2012 at 7:00 p.m.

Respectfully submitted,

William J. Versochi

District Secretary