

## Minutes of Regular Meeting June 13, 2012

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**PRESENT:** Commissioners: Murray, Daly, Weitz, Nappi and Chairman Woehrle.

**Also Present:** Treasurer Splendido, Secretary Versocki, Chief Lingenfelter, B. Saltzman  
Cpt. T. Congdon, Lt. J. Vena, Chief Dietrich, GBFC Present A. Connelly  
& 1<sup>st</sup> Assistant Chief Elliott.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion Daly /Second/Weitz:** To approve the minutes of the May 9, 2012 regular monthly meeting as read. Passed 5-0.

### **CORRESPONDENCE:**

- A letter from The Grand Blvd. Fire Co. notifying the Fire District that Andrew Congdon has moved from 1036 Merlin Dr. (district 2) to 1197 Hillside Ave. (district 1). We ask that the commissioners permit Mr. Congdon to remain a GBFC member.
- A letter from The Grand Blvd. Fire Co. notifying the Fire District that Brendan Leach has moved from 1377 Clifton Park Rd (district 1) to 1197 Hillside Ave. (district 1). We ask that the commissioners permit Mr. Leach to remain a GBFC member.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on June 11, 2012 the GBFC members voted by the required 2/3<sup>rd</sup> to remove probationary firefighter Kerri Montgomery of 1084 Cornelius Ave. Niskayuna, NY 12309 from the Company rolls for failure to meet drill, call and meeting percentages. We ask that the commissioners remove Ms. Montgomery from the district rolls.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on June 11, 2012 the GBFC members voted by the required 2/3<sup>rd</sup> to remove probationary firefighter Ryan Lucey of 2505 Whamer Lane Niskayuna, NY 12309 from the Company rolls for failure to meet drill, call and meeting percentages. We ask that the commissioners remove Mr. Lucey from the district rolls.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on June 11, 2012 the GBFC members voted by the required 2/3<sup>rd</sup> to grant firefighter Peter Barber of 7 White St. Schenectady, NY a leave of absence for up to 1 year. We ask that the commissioners remove Mr. Barber from the district rolls in accordance with town law.
- A letter from The Grand Blvd. Fire Co. stating that on November 8, 2011 the fire company granted the following firefighter member a leave of absence for up to 1 year. Mr. Smith has submitted a letter requesting re-instatement. We ask that the commissioners grant Bob Smith's re-instatement.
- The incident participation statistics through May 31, 2012 were reported.

**PRIVILEGE OF THE FLOOR:** Nothing.

## **BILLS:**

**Motion Daly 2<sup>nd</sup>/Murray:** To pay bills for corresponding check #'s 12693 – 12751, from May 10, 2012 thru June 13, 2012 totaling \$114,338.37 as reviewed. Passed 5-0.

## **TREASURER'S REPORT:**

- Of the \$4.8 million dollar bond a balance of \$284,000.00 is remaining.
- The reserve accounts were reviewed with a total balance of \$1,148,726.95.
- The comparison sheet for May 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through May 2012 were reviewed.
- Treasurer Splendido reported that the annual audit is finished and the report from Cusack & Company is clean.

## **ATTORNEY'S REPORT:**

### **Commissioner Woehrle Reported:**

- We are still working on a final draft for the exercise room policy.
- The investment policy, for which was presented last month will be voted upon tonight.

## **COMMITTEE REPORTS:**

### **FINANCE:**

#### **Commissioner Murray Reported:**

- I want to commend Treasurer Splendido for his work on this year's financial audit. In my years on this board this is the best audit and a terrific turnaround for The District Financial records since John was hired.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

### **APPARATUS & EQUIPMENT:**

#### **Chief Lingenfelter Reported:**

- Initial estimate was solicited for paint rework on Truck 405. Additional estimates will be obtained.

### **COMMUNICATIONS & INFORMATION SERVICES:**

#### **Chief Lingenfelter Reported:**

- The Server, network and wireless has been completed by OMNI Computers.

**EMS & EQUIPMENT:** No Report.

### **FACILITIES:**

**Chief Lingenfelter Reported:**

- The dedication ceremony on Saturday June 9<sup>th</sup> was very well attended and very well received. Thanks to all who assisted in the planning and implementation.
- The insurance coverage for the trailer and storage units has been removed.
- Landscaping was installed by Capt. Fritz and firefighter Kevin Holmes in the front of the building in preparation for the dedication. Job well done.
- A solution to the hot water issue in the living quarters has been developed and will cost \$1,800 to resolve. **I am Requesting authorization to have Avolio Brothers make the necessary modifications.**

**Commissioner Woehrle Reported:**

- Jim Montgomery was hired to finish the trim on the East ramp to bay and repairing the access panel in the fire company rec. room.
- I want to thank all Grand Blvd. Fire Co. members, Career Department, Ladies Auxiliary and anyone else who helped get the station ready for the dedication ceremony. I would give special thanks to:
  - ✓ Captain Fritz and firefighter Holmes for their work with the grass and landscaping.
  - ✓ T. Casso, L. Cottrell, D. Fritz and A. Connelly for their help hanging station plaques.
  - ✓ The dedication committee who worked hard to make this special day a success.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:** No Report.

**FIRE STATION ADDITION/RENOVATION:****Commissioner Nappi Reported:**

- The work being done since the contractors left has been exceptional. I really appreciate everybody pitching in.
- There was a discussion about the building committee and the project team. It was agreed that the project team should remain in place until all legal issues have been resolved. It was also agreed that the building committee should be disbanded with a huge debt of gratitude.

**Chief Lingenfelter Reported:**

- With the exception of the general contractor, the renovation/addition project punch list is very near complete. Occasional repairs/corrections continue to arise with the other four primes but they have been addressing them in a timely manner.
- We continue to receive very favorable comments on the final results of our building renovation/addition from members of the community and colleagues.
- The insurance for the storage units has been removed.

**Commissioner Woehrle Reported:**

- Plaques are being made with scissors and ribbon cut during the dedication ceremony. This will be a memento which will be presented to all commissioners and staff as well as one presented to the PFA and GBFC.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- One of the four candidates dropped out from consideration. The CPAT is scheduled for June 13, 2012. Interviews and background checks have been completed and a recommendation will be forthcoming pending the CPAT results.
- Volunteer Peter Plakas and Ben Weinberg graduated from the firefighter I program on Monday the 11<sup>th</sup>. Congratulations to both.
- Work is continuing with the attorneys on preparing for our mediation process.
- There is important legislation being introduced in the NYS senate which should be given support.
- Results of the Insurance Services Office, (ISO) Public Protection Classification Report have been received. Our PPC class 4 rating has not changed.
- **I am requesting authorization for use of district vehicles to attend the NYS Association of Fire Chiefs Conference in Verona from July 13 – July 16, 2012.**
- DOH will be conducting an agency inspection on a date to be scheduled in the near future.

Department Activity	<u>2012</u>	<u>2011</u>	
April Incidents:	155	137	
EMS	108	103	
Fire/Other	47	34	
YTD Incidents	690	774	(5/31)
Other Activities:			
Emergency Callback		9	Hours
Fire Company Drill		n/a	Hours
Fire/EMS/Codes In-Service Training		185	Hours

**Chief Dietrich:**

- The Fire Company authorized the purchase of a “Rescue Randy” for \$1,300 as a gift to the district.

**Chief Elliott:**

- Turnout gear has been moved from The River Rd. station to the Balltown Rd. Quartermaster room.
- I would like permission for The Grand Blvd. Fire Company to take an engine and chief’s car to the Alplaus parade on July 4, 2012 for approximately 2 hours.

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:**

### **Fire Company President Alan Connelly Reported:**

- The Fire Company will be having their annual clambake this year. If the commissioners would like special guests invited please let me know so invitations can be sent.
- There were areas in the back where trenches were dug which need to be filled and leveled. Also, there are cracks that need to be sealed.

### **Bob Saltzman Reported:**

- As Chairman Woehle discussed earlier, I have the original ribbon and scissors used in the dedication ceremony. The plaque Ed refers to is a great memento and duplicates can be made to any interested member for a minimal cost.

### **OLD BUSINESS:**

**Commissioner Nappi and Commissioner Daly will research the issue of group life insurance for volunteer members and report back to the board next month.**

### **NEW BUSINESS:**

**Motion/ Nappi /Second Daly:** To authorize the Avolio Brothers Inc. to repair the hot water issue for up to \$1,800. Passed 5 -0.

**Motion/ Daly/Second Nappi:** To authorize Chief Lingenfelter to utilize a chief vehicle to attend the NYS Chief's Convention in Verona, NY for dates June 13-16, 2012. Passed 5-0.

**Motion/ Daly/Second Nappi:** To adopt the investment policy as drafted by Attorney Hayner and reviewed last month. Passed 5-0.

**Motion/ Nappi /Second Weitz:** To remove probationary firefighter Kerri Montgomery from the Fire District rolls as recommended by The GBFC. Passed 5-0.

**Motion/ Nappi/Second Daly:** To remove probationary firefighter Ryan Lucey from the Fire District rolls as recommended by The GBFC. Passed 5-0.

**Motion/ Nappi /Second Daly:** To grant Peter Barber a leave of absence for up to 1 year effective July 1, 2012 and remove him from The Fire District rolls. Passed 5-0.

**Motion/ Nappi /Second Daly:** To re-instate firefighter Robert Smith to the Fire District rolls from a leave of absence which began on November 8, 2011 for up to 1 year. Passed 5-0.

**Motion/ Nappi /Second Daly:** To authorize a change of address from GBFC member Andrew - Congdon. Passed 5-0.

**Motion/ Nappi /Second Daly:** To authorize a change of address from GBFC member Brendan Leach. Passed 5-0.

**Motion/ Weitz /Second Daly:** To authorize a letter be sent to Senator Farley lending support of important legislation. Passed 5-0.

**Motion/ Nappi /:** To spend \$3,500 of remaining exercise room budget to purchase televisions for the exercise room. **Motion withdrawn. HELD UNTIL JULY 2012 MEETING.**

**Motion/ Nappi/Second Daly:** To adjourn to executive session at 7:48 p.m. Passed 5-0.

**Motion/ Nappi/Second Weitz:** To return to regular session at 8:10 p.m. Passed 5-0.

**Motion/ Daly /Second Weitz:** To appoint Denise May to the position of entry level Firefighter/Paramedic effective July 9, 2012 with salary & benefits per the agreement with the NPFA and with a 1 year probationary period as required by Schenectady County Civil Service. This appointment is dependent upon passing a medical examination.

Commissioner Murray – Yes

Commissioner Daly – Yes

Commissioner Weitz – Yes

Commissioner Nappi – Yes

Commissioner Woehrle – Yes

Passed 5-0.

**Motion/ Nappi /Second Weitz:** To appoint Dennis Plakas to the position of entry level Firefighter/Paramedic effective July 10, 2012 with salary & benefits per the agreement with the NPFA and with a 1 year probationary period as required by Schenectady County Civil Service. This appointment is dependent upon passing a medical examination and the retirement of Captain Richard Fritz.

Commissioner Murray – Yes

Commissioner Daly – Yes

Commissioner Weitz – Yes

Commissioner Nappi – Yes

Commissioner Woehrle – Yes

Passed 5-0.

**Motion Murray /Second Nappi:** To spend \$6,300 to send Denise May and Dennis Plakas to the Utica Fire Academy. Passed 5-0.

**Motion Nappi /Second Daly:** To adjourn the meeting at 8:13 p.m. Passed 5-0.

**The next Regular Meeting will be held on Wednesday July 11, 2012 at 7:00 p.m.**

**Respectfully submitted,**

*William J. Versocki*

Fire District No. 1 Secretary