

Minutes of Regular Meeting January 9, 2013

PRESENT: Commissioners: Murray, Daly, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Chief Lingenfelter, Attorney Hayner, Captain J. Vena and Captain T. Congdon, Lt. Sims And President Baker.

The Meeting was called to order at 7:05 p.m. by Chairman Woehrle.

Motion Daly/ Second/ Murray: To approve the minutes of the December 12, 2012 regular monthly meeting as read. Passed 4-0.

Motion Weitz/ Second/ Daly: To approve the minutes of the January 2, 2013 Organizational Meeting as read. Passed 4-0.

CORRESPONDENCE:

- A letter and the 2011 annual report from Fire Districts of NY Mutual Insurance Co. Inc.
- A letter from The Association of Fire Districts of the Capital Area announcing the 3rd Annual Officers Reception being held March 16, 2013 at the Holiday Inn in Saratoga Springs, NY
- A letter from Garrison Fire Rescue Corp. announcing a change in ownership.
- A letter from Schenectady Insuring Agency informing the district that 1071 Balltown Rd. has been added to the Graphic Arts Mutual Insurance Co. commercial package policy effective December 10, 2012.
- A letter from N-CAP announcing the celebration of Niska-Day on May 18, 2013.
- A thank you card from the Woehrle family for flowers sent in sympathy for the passing of their mother Margaret.
- Holiday Greeting from: Net Life of NY; Fire Apparatus Unlimited; 1st National Bank of Scotia; Adirondack Cabling & Security and Sondra's Jewelers – Sondra Stephens & Chris Mulhall.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Motion Murray 2nd/ Daly: To pay bills for corresponding check #'s 13084-13094, 13099, 13100-13139 from December 13, 2012 thru January 9, 2013 totaling \$554,668.47 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- Of the \$4.8 million dollar bond a balance of \$102,668.93 is remaining.
- The reserve accounts were reviewed.
- The comparison sheet for December 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through December 2012 were reviewed. Through 2012 we spent 98% of the budget
- The NYS Retirement bill is due in January 2013 at a cost of \$383,000.00

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I sent an inquiry to New York Department of State and confirmed that all documents were processed and as of January 1, 2013 the District's name has officially changed to:

"Niskayuna Fire District No. 1"

- I finished the proposed resolution for The Pacheco's and await the board's review and approval.
- Couch White has suggested one more meeting to try resolving unfinished business with Bunkoff-General Contracting.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS:

Commissioner Weitz Reported:

- I would like to commend Chief Lingenfelter for his rapid communication to all members in light of the recent tragedy on Niskayuna Drive.
- *A discussion was held about social media and the need for a structured policy.*

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 405 damage occurred to the rear of the apparatus has been repaired.
- The tires on Engine 402 have been replaced.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- A proposal from Monolith Solar Associates, LLC for the installation of a solar PV system under a NYSERDA incentive program has been received. Commissioner/Chairman Woehrle agreed to schedule a presentation for the board at our next regular monthly meeting.

Chief Lingenfelter Reported:

- I met with Jim Kerr and Suzanne Medler to evaluate items remaining in the house at 1071 Balltown Road. Mr. Kerr submitted a short list of items and an offer for the board's consideration.
- We have obtained our permanent certificate of occupancy from the Town of Niskayuna for the new station.
- To ensure personal safety after snow removal operations I am recommending the purchase of a vehicle mounted salting unit for the driveways and parking areas at both stations. Quotes have been obtained from the two available vendors in the area for a salt dispensing unit and installation of wiring on both utility vehicles.
 - Body King Inc. - \$2,212 and Arrowhead Equipment - \$2761.44I recommend purchasing one Fisher 2500 Salter to include wiring installation on two vehicles from Body King Inc. at a cost of \$2,212.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Inspection will be held Saturday morning at 9 am on January 26, 2013.
- The dinner will be held January 26, 2013 beginning at 6 pm at The Lighthouse at Rivers Edge.
- There will be a sub-committee meeting on January 16, 2013 beginning at 6 pm in the commissioner's meeting room.

FIRE STATION ADDITION/RENOVATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Units responded to a structure fire at 2241 Niskayuna Drive on Friday January 4th at 0821 hours. The fire resulted in a civilian fatality. The investigation remains open. A press release was distributed that evening to the media and all NFD 1 personnel. All media inquiries are to be directed to Chief Lingenfelter. No firefighters were injured during the response. NFD 1 personnel response consisted of 5 on duty career, 2 off duty career, and 4 volunteer personnel for a total of 11 members.

- The fleet account with Wright Express has been established. Driver and fleet information is being populated.
- Firefighter/Paramedic Wessels has returned to duty effective January 1, 2013.
- **I am requesting authorization to attend the Career Fire Chiefs meeting in Montour Falls, NY on January 14th and 15th 2013 for a cost not to exceed \$200.**
- Department Activity

	<u>2012</u>	<u>2011</u>
December Incidents	148	161
EMS	96	118
Fire/Other	52	43
YTD Incidents	1760	1980* (12/31)
* reflects tropical storm Irene response numbers		
Other Activities:		
Emergency Callback		29 Hours
Fire Company Drill		101 Hours
Fire/EMS/Codes In-Service Training		242 Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company:

Chief Lingenfelter Reported:

- The Fire Company Constitution & Bylaw committee has proposed a change to their bylaws to help bring some antiquated policies up to date. This change has to do with minimum standards for active personnel.

President John Baker Reported:

- Since 3 of the 5 Fire Company directors are also career members they feel a conflict of interest with the current District Alcohol policy and ask the commissioners to draft a new policy. Commissioner Woehrle will work with The fire Company6 Board of Directors and Attorney Hayner on a policy revision.

NEW BUSINESS:

Motion/ Murray /Second Weitz: To purchase a Salter at a NYS contract price of purchase one (1) Fisher 2500 Salter to include wiring installation on two vehicles from Body King Inc. at a cost of \$2,212. Passed 4-0.

Motion/ Murray /Second Daly: To accept a \$40 payment from Jim Kerr for miscellaneous items taken from the house on 1071 Balltown Rd, which was purchased by the Fire District in December 2012. Passed 4-0.

Motion/ Weitz /Second Daly: To accept the offer for the purchase of E-403 at the price of \$3,500. Passed 4-0.

Motion Weitz /Second Murray: To authorize Chief Lingenfelter to attend the Career Fire Chiefs meeting in Montour Falls, NY on January 14th and 15th 2013 for a cost not to exceed \$200 and use of a district vehicle for travel. Passed 4-0.

Motion Weitz /Second Murray: To adjourn the meeting to executive session at 8:08 p.m. Passed 4-0.

Motion Murray /Second Weitz: To return the meeting to regular session at 8:22 p.m. Passed 4-0.

Motion Murray /Second Weitz: To pay Medicare expenditures of \$1,198.80 for 2012 pursuant to a release being signed for all previous years. Passed 4-0.

Motion Daly /Second Weitz: To adjourn the meeting at 8:24 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday February 13, 2013 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary