

Minutes of Regular Meeting September 11, 2013

PRESENT: Commissioners Nappi, Daly, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Attorney Hayner
Chief Lingenfelter, Chief Dietrich, FF/P J. Baker, FF D. Baker & Cpt. J. Vena.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd Daly: To approve the minutes of the August 14, 2013 regular monthly meeting as read. Passed 4-0.

CORRESPONDENCE:

- Grand Blvd. Fire Company call statistics through August 2013.
- A letter from The Grand Blvd. Fire Company stating that on August 12, 2013 the members voted to add Zachery Wistort of 2159 Orchard Park Dr. Niskayuna, NY 12309 as a probationary firefighter member. They ask that the commissioners add him to the fire district rolls pending the results of a complete physical and arson background check.
- A letter from Schenectady Insuring Agency stating dropping insurance on the 2002 Chevy Blazer (C-428) which generated a premium return of \$253.
- A thank you letter from Henrietta Slosek of 1386 Myron St. for invaluable services rendered on May 26, 2013.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/Weitz, 2nd/ Nappi: To pay bills for corresponding check #'s 13532 -13539 & 13545 - 13574 From August 15, 2013 thru September 11, 2013 totaling \$94,148.58 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts were reviewed.
- The comparison sheets for August 2012 vs.2013 were reviewed.
- Budget versus actual expenses through August 2013 were reviewed. We are 66% through the year and have spent 67% of the budget.
- A new report generated at Commissioner Murray's request for Actual expense vs. budget was reviewed for January – August 2013.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- Since the new logo was approved, I have investigated the purchase of a seal the logo and discovered that the cost would be \$500.
- In response to an inquiry from The Grand Blvd. Fire Company about accepting new members who are not U.S. citizens, since it is outlined in their constitution & bylaws that an applicant is required to be a U.S. Citizen there would be no repercussions to refuse such applicants.

COMMITTEE REPORTS:

FINANCE:

Commissioner Woehrle Reported:

- There will be a budget workshop on September 18, 2013 at the Balltown Rd. station Beginning at 7 pm.

INSURANCE: No Report.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- There was a front page picture & article in The Fire Rescue Newspaper about the recent head-on collision/fatality on Balltown Rd.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The outrigger on Truck 405 has been repaired.
- Turnout boots and helmets are on order.
- Fire prevention and training equipment obtained by SCCC through a training grant is being stored here and is available for our use.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- New pagers have been received and are in the process of being labeled, inventoried and programmed for distribution.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- The original 5 year maintenance agreement for our Physio-Control Life Pak 12 units is at its end. A new 3 year agreement has been drafted at a cost of \$3,078.00 per year.
I am requesting authorization to enter into an agreement with Physio-Control for a 3-year maintenance contract for a total price of \$9,234.00.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Quotes for preventive maintenance of our HVAC systems are being solicited.
- Quotes for camera systems are being solicited.

Commissioner Woehrle Reported:

- Paving of the pavilion has been postponed until next week due to weather.
- The memorial park has a plan and proposal in mind. Commissioner Woehrle asked
- Firefighter Kevin Holmes will be doing the landscaping work for the memorial park and the rest of the work has been contracted out.
- Paving of the pavilion has been completed. Two new sink holes adjacent to columns have developed and are being evaluated for repair.
- Lt. Sweet and I trimmed the pine trees near the pavilion area and mulch will be added to the grounds.

Commissioner Nappi Reported:

- It was reported to me that shingles on the roof of the new building are lifting and may need to be repaired or replaced.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- I have been in contact with the chief's about turnout gear. With the influx of new members we will purchase gear as needed.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Mentoring program appears to be working. The majority of new members are participating and seems to be motivated.
- I am working with the Treasurer on drafting the 2014 budget.
- Invoices have been sent out for CPR training provided to the schools, KAPL, and others.
- I am Requesting authorization to attend an instructor in service at the Montour Falls Fire Academy on September 18th at a cost not to exceed \$100.
- The IPAD application for EMS charts did not perform as hoped and it was decided not to add the service to our agreement.
- I am requesting board authorization for Truck 405 to participate in the Schenectady Holiday Parade on November 23rd and the Rexford Fire District open house on Saturday, September 14th.

- The Fire Prevention poster show coming up. I am requesting board authorization for four (4) \$50 checks to be drafted to the art departments of four (4) elementary schools to offset the cost of supplies for the poster show.
- On of the options included with the OMNI computer service contract is a check-up card. Computer systems under the XP operating systems will not work after updates are made in April of 2014. All of our desktop computers have those operating systems.

Chief Dietrich Reported:

- Recruitment has been better than expected with 12 new members. The career department has been very helpful with the training of these new members.
- As Commissioner Daly mentioned, we are trying to make due with the available gear but may need more for the influx of membership.

Department Activity	<u>2013</u>	<u>2012</u>
August Incidents	175	165
EMS	124	122
Fire/Other	51	43
YTD Incidents	1171	1000 (8/31)
Other Activities:		
Emergency Callback		25 Hours
Fire Company Drill		89 Hours
Fire/EMS/Codes In-Service Training		86 Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: Commissioner Nappi reported that there appears to be a water leak coming through the East wall in the GBFC recreation room.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize Chief Lingenfelter to attend an instructor in service at the Montour Falls Fire Academy on September 18th at a cost not to exceed \$100. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize Truck-405 to participate in the Schenectady Holiday Parade on November 23, 2013. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize Truck 405 to participate in the Rexford Fire District open house on Saturday September 14, 2013. Passed 4-0.

Motion/ Daly, Second/ Nappi: For authorization to enter into an agreement with Physio-Control for a 3-year maintenance contract at \$3,078.00 per year for a total price of \$9,234.00. Passed 4-0.

Motion/ Weitz, Second/ Nappi: To accept Zachery Wistort of 2159 Orchard Park Dr. Niskayuna, NY 12309 as a volunteer firefighter member pending the results of a complete physical and arson background check. Passed 4-0.

Motion/ Nappi, Second/ Daly: To authorize the Treasurer to draft four (4) check for \$50.00 each to the four elementary schools for the purpose of offsetting their art departments for supplies used in the fire prevention poster show. Passed 4-0.

Commissioner Nappi commented that the 9-11 Ceremony at the Town Hall today was well done and well received.

Motion/ Nappi, Second/ Weitz: To adjourn the meeting at 7:50 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday October 9, 2013 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary