

## **Minutes of Regular Meeting October 8, 2014**

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**PRESENT:** Commissioners Nappi, Murray, Daly and Chairman Woehrle.

**Also Present:** Secretary Versocki, Chief Lingenfelter, Attorney Hayner  
Captain J. Vena, FF/P Persons and Dan Elliott.  
Anitra Santoro, John VanChance and Ken Hassett (from Clifton Park/Halfmoon Fire District).

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion/ Daly, 2<sup>nd</sup>/ Murray:** To approve the minutes of the September 10, 2014 regular monthly meeting as read. Passed 4-0.

**Motion/ Nappi, 2<sup>nd</sup>/ Murray:** To approve the minutes of the September 24, 2014 special meeting as read. Passed 4-0.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To approve the minutes of the September 30, 2014 special meeting as read. Passed 4-0.

### **CORRESPONDENCE:**

- An e-mail notification from Dr. Steven Weitz stating his intent to run for the vacant commissioner seat in this year's election.
- A letter of thanks from Mr. Gould of North Canaan, Ct. who was injured on the bike path in Niskayuna and treated/transported to the hospital on September 28, 2014.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To pay bills for corresponding check #'s 14136-14169 & 14171-14178 From August 14, 2014 thru September 10, 2014 totaling \$78,198.77 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

#### **Commissioner Murray Reported:**

- The reserve accounts were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for September 2013 vs.2014 were reviewed.

- Budget versus actual expenses through September 2014 were reviewed. We are 75% through the year and have spent 81.8% of the budget.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:**

**Commissioner Murray Reported:**

- The commissioners and staff met last week and came up with a budget of 3.63% for 2015. There is no need to over ride the tax cap since we came in under it.

**INSURANCE:**

**Chief Lingenfelter Reported:**

- Since last weeks special meeting with John White present there has been no changes to the current insurance issues with A-941.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- The replacement chassis for Ambulance 941 is at Roberts Fire Apparatus; the box has been installed, and is ready for paint.
- The replacement Stryker equipment order has been placed.
- The preventive maintenance contract for the remaining two stretchers and power load systems has been initiated.

**COMMUNICATIONS & INFORMATION SERVICES:**

**Chief Lingenfelter Reported:**

- There is no status change regarding channel # 11.

**EMS & EQUIPMENT:** No Report.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**Chief Lingenfelter Reported:**

- A test of the front apron area revealed that water is still getting into building in area of the "storefront" window. It is also impacting the training room. Further evaluation of the problem is needed.
- Annual 3<sup>rd</sup> party inspection of the fire sprinkler systems has been completed.
- Fire alarm is scheduled to be inspected and tested next week.

**ELECTIONS:**

**Commissioner Nappi Reported:**

- Everything is on schedule for this year’s commissioner election.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:** No Report.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- The first payroll reimbursement from Workers Compensation will be mailed this week in the amount of \$14,275.08.
- Fire prevention poster shows have been scheduled in all four elementary schools over the next week.
- On September 25<sup>th</sup> I participated in a symposium on supplementing volunteer resources co-sponsored by the Association of Fire Districts of NYS and the NYS Association of Fire Chiefs. Agencies from across the state all shared similar challenges to ours with respect to the difficulty in recruiting and retaining volunteer firefighters. The symposium was a first step in the development of a guidance document for agencies realizing the need to hire personnel to provide emergency services to their community.
- The first annual Halloween Party/Open House is scheduled for Saturday, October 25<sup>th</sup> from Noon until 4pm.
- I am requesting that the Treasurer be authorized to draft a check in the amount of \$80.00, payable to the Vischer’s Ferry Fire District to cover registration for two firefighters attending a leadership training seminar being held there on October 18<sup>th</sup>.
- I am requesting authorization to attend the Career Fire Chiefs of NYS meeting in Westchester County on November 18<sup>th</sup> and 19<sup>th</sup>, 2014 at a cost not to exceed \$200.

- Volunteer response statistics are attached.

Department Activity	<u>2014</u>	<u>2013</u>	
September Incidents	162	151	
EMS	107	94	
Fire/Other	55	57	
YTD Incidents	1382	1496	(9/30)

Other Activities:

Emergency Callback	8	Hours
Fire Company Drill	N/A	Hours
Fire/EMS/Codes In-Service Training	73	Hours

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:**

- Dan Elliott discussed the fire company's need for a truck or engine and chief's car for this year's Schenectady Holiday Parade.
- Commissioner Daly thanked the fire company clambake committee for doing a great job with this year's event.

**OLD BUSINESS:** No Report.

**NEW BUSINESS:**

**Motion/ Daly, Second/ Murray:** To authorize the Treasurer to draft a check in the amount of \$80.00, payable to the Vischer's Ferry Fire District to cover registration for two firefighters attending a leadership training seminar being held there on October 18<sup>th</sup>. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Westchester County on November 18<sup>th</sup> and 19<sup>th</sup>, 2014 at a cost not to exceed \$200. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To authorize The Grand Blvd. Fire Company to utilize District vehicles at Chief Lingenfelter's discretion for The Schenectady Holiday Parade on November 22, 2014. Passed 4-0.

**Commissioner Woehrle reminded the board that the date for the public budget hearing is:**

**Tuesday October 21, 2014 beginning at 7:00 pm.**

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting at 7:19 p.m. Passed 4-0.

**The next Regular Meeting will be held on Wednesday November 12, 2014 at 7:00 p.m.**

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary