

Minutes of Regular Meeting January 14, 2015

PRESENT: Commissioners Nappi, Daly and Chairman Woehrle.

Also Present: Secretary Versocki, Attorney Hayner, Treasurer Splendido, Chief Lingenfelter
Chief Dietrich, Chief McGill, Lieutenant Griffiths and David Pacheco.

The Meeting was called to order at 7:01 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd/ Daly: To approve the minutes of the December 10, 2014 regular monthly meeting as read. Passed 3-0.

Motion/ Nappi, 2nd/ Daly: To approve the minutes of the January 5, 2015 organizational meeting as read. Passed 3-0.

CORRESPONDENCE:

- A thank you card and donation for medical services rendered from Ms. Lillian Wendel of 1200 Hillside Ave. Niskayuna, NY 12309
- A letter from The GBFC stating that at their meeting on January 12, 2015 they received notice of resignation from probationary member John Marra of Dorwaldt Blvd. Schenectady, NY 12309. The Fire Company asks that Mr. Marra be dropped from The Fire District rolls.
- A letter from The GBFC stating that at their meeting on January 12, 2015 they received notice of resignation from EMS member Brendan Leach of 1197 Hillside Ave. Niskayuna, NY 12309. The Fire Company asks that Mr. Leach be dropped from The Fire District rolls.
- A letter from The GBFC stating that at their meeting on January 12, 2015 they received notice of resignation from EMS member Andrew Congdon of 1197 Hillside Ave. Niskayuna, NY 12309. The Fire Company asks that Mr. A. Congdon be dropped from The Fire District rolls.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Nappi, 2nd/ Daly: To pay bills for corresponding check #'s 14340 -14395
From December 11, 2014 thru January 14, 2015 totaling \$701,399.81 as reviewed. Passed 3-0.**

TREASURER'S REPORT:

- The reserve accounts were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for December 2013 vs.2014 were reviewed.

- Budget versus actual expenses through December 2014 were reviewed. We are 100% through the year and when subtracting reserve account spending we have spent 98% of the budget.
- I will be contacting our auditor in early February to begin the 2014 audit.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Woehrle Reported:

- All commissioners and chiefs have been given copies of the 2015 budget.

INSURANCE:

Chief Lingenfelter Reported:

- I received notification that the liability practices insurance policy was never received back from The Philadelphia Insurance Co. I e-mailed them back and received a duplicate copy. The policy renewal was sent in today. Last year that policy cost \$2,740.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 405 is back in service.
- Repair of Engine 401 relief valve is being researched by Garrison Fire & Safety.
- The breathing air compressor is out of service. The unit is too costly to repair and I am pricing a new unit. I am also looking into the possibility of cost savings. In the meantime we can utilize units at Stamford Heights F.D. and the Air Guard base.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- I researched cellular phone services and made plan changes which saved the district plan costs.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Installation of additional anchor points in the training area has been completed.
- From the inspection report everything has been done. We are now focusing on Fire Company areas.
- There are trees in the vacant lot which need to be removed. I will get prices for their removal.

Commissioner Nappi Reported:

- Has the store front window water leak been resolved?
- I notice snow plowing at The Baltown Rd. station and I have suggestions on how better to accomplish snow removal and clean-up of snow.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- Some of the turnout gear has reached its life expectancy of 5 years and needs to be replaced. When discussing declaring the old gear surplus, it was recommended to destroy the old gear.

SERVICE AWARDS PROGRAM:

Commissioner Woehrle Reported:

- The LOSAP service agreement price has changed for 2015. The 2014 price was \$770 and \$5 per participant. The 2015 price is \$800 and \$5.25 per participant.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Inspection of both stations will take place on January 31, 2015. We will meet at The Balltown Rd. station at 10 am.
- The Installation dinner will take place on the same day beginning at 6 pm at The Lighthouse - Restaurant at Waters Edge.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- All forms for retiree HRA enrollment and career staff FSA enrollment have been collected and submitted to Capital Financial for the 2015 plan year.
- The MOUs for the AFG grant have been sent out along with invoices for the consulting service payable to the consultant. The MOU for the Lifepak 15 AFG in which Schenectady Fire Department is serving as the lead agency has been executed. The NFD 1 portion of the consultant fees came in at \$517.14 for both grant applications and is included in this month's payables.
- Received notification from the New York Compensation Insurance Rating Board that we are required to undergo a safety and loss prevention consultation and evaluation. I have contacted our workers compensation carrier and the consultant will be contacting us to schedule the evaluation. The cost of the evaluation is covered by our carrier.
- Request authorization for Lieutenant Sims to attend the Fire Instructors Conference in Montour Falls, NY from February 7th thru 13th 2015 at an approximate cost of \$305 including lodging, meals, and registration. Approximately 40 hours of budgeted overtime will be incurred.
- Chiefs Dietrich and McGill, Captains Holmes and Luft are scheduled to attend the COLT training in Albany on February 6th and 7th 2015.
- Refresher training for the personal escape system instructors was completed on 1/9/2015.

Department Activity

	<u>2014</u>	<u>2013</u>
December Incidents	177	146
EMS	120	99
Fire/Other	57	47
YTD Incidents	1874	1959 (12/31)
Other Activities:		
Emergency Callback		7 Hours
Fire Company Drill		114 Hours
Fire/EMS/Codes In-Service Training		119 Hours

Report of the Niskayuna Permanent Fireman's Association: Lt. Griffiths reported that the 2015 officers for the PFA are: President – Griffiths, Vice President – Person, Secretary – Plakas and Treasurer – Powers.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Daly, Second/ Nappi: To authorize Lieutenant Sims to attend the Fire Instructors Conference in Montour Falls, NY from February 7th thru 13th 2015 at an approximate cost of \$305 including lodging, meals, and registration. Approximately 40 hours of budgeted overtime will be incurred. Passed 3-0.

Motion/ Nappi, Second/ Daly: To approve the 2015 LOSAP service fee of \$800 and an additional \$5.25 per participant. Passed 3-0.

Motion/ Daly, Second/ Nappi: To remove Mr. John Marra of Dorwaldt Ave, Schenectady, NY 12309 from The Fire District Rolls. Passed 3-0.

Motion/ Nappi, Second/ Daly: To remove Mr. Brendan Leach of 1197 Hillside Ave. Niskayuna, NY 12309 from The Fire District Rolls. Passed 3-0.

Motion/ Nappi, Second/ Daly: To remove Mr. Andrew Congdon of 1197 Hillside Ave. Niskayuna, NY 12309 from The Fire District Rolls. Passed 3-0.

Motion/ Daly, Second/ Nappi: To approve the renewal of The Legal Practices Insurance policy from The Philadelphia Insurance Co. Passed 3-0.

Motion/ Nappi, Second/ Daly: To approve the Exercise Room policy with changes enacted for 2015. 3-0.

Motion/ Daly, Second/ Nappi: To authorize the change in Diesel Fuel provider at The NYS contract rate. Passed 3-0.

Motion/ Nappi, Second/ Daly: To adjourn the meeting at 7:40 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday February 11, 2015 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary