

## **Minutes of Regular Meeting February 11, 2015**

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**PRESENT:** Commissioners Murray, Weitz, Daly and Chairman Woehrle.

**Also Present:** Secretary Versocki, Treasurer Splendido, Chief Lingenfelter  
Chief McGill, Lieutenant Griffiths and Captain Vena.

The Meeting was called to order at 7:04 p.m. by Chairman Woehrle.

**Motion/ Murray, 2<sup>nd</sup>/ Daly:** To approve the minutes of the January 14, 2015 regular monthly meeting minutes as amended. Passed 4-0.

### **CORRESPONDENCE:**

- A letter from The Niskayuna PFA listing their officers for 2015.
- An invitation letter from The Association of Fire Districts of the Capital Area to attend their Officer Installation and Reception being held March 14, 2015 at The Saratoga Springs Holiday Inn.
- A letter sent to Nancy Mennillo of The Schenectady County Civil Service by Chairman Woehrle asking that Niskayuna Fire District No. 1 be included in the next Fire Captain-Paramedic and Fire Lieutenant Paramedic exam scheduled in 2015.
- A conference request form from Lieutenant Sims to attend The NYS Fire Instructors Conference in Montour Falls, NY from February 7-13, 2015 at a cost for meals, lodging and attendance charge estimated to be \$305.
- A letter from The GBFC stating that at their meeting on February 9, 2015 they received notice of resignation from member Andrew Fiumano of 1341 Ruffner Rd. Niskayuna, NY 12309. The Fire Company asks that Mr. Fiumano be dropped from The Fire District rolls.
- A letter from The GBFC stating that at their meeting on February 9, 2015 they voted to accept Mitchell Burke of 2121 VanRennselear Dr. Schenectady, NY 12308 as a probationary firefighter/EMS member pending the results of a physical, arson background check and sexual offender registry. The Fire Company asks that Mitchell Burke be added to The Fire District rolls pending those results.
- A letter from The GBFC stating that at their meeting on February 9, 2015 they voted to accept Samantha Kerr of 1356 Regal Ave. Schenectady, NY 12308 as a probationary firefighter/EMS member pending the results of a physical, arson background check and sexual offender registry. The Fire Company asks that Samantha Kerr be added to The Fire District rolls pending those results.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Daly, 2<sup>nd</sup>/ Murray:** To pay bills for corresponding check #'s 14397 -14399 & 14400 - 14449 From January 15, 2015 thru February 11, 2015 totaling \$78,038.50 as reviewed. Passed 4-0.

**TREASURER'S REPORT:**

- The reserve accounts with projected tax levies added as of the end of February were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for January 2014 vs.2015 were reviewed.
- Budget versus actual expenses through January 2015 were reviewed. We are 8.3% through the year and we have spent 24% of the budget due to earlier funding.
- Retirees seeking medical reimbursements from 2014 have until March 31, 2015 to submit.
- I will be working with our auditor through next month.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- Routine preventive maintenance and repairs are on-going.
- All spare turnout gear has been evaluated. Gear no longer serviceable has been discarded.

**COMMUNICATIONS & INFORMATION SERVICES:** No Report.

**EMS & EQUIPMENT:** No Report.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**Chief Lingenfelter Reported:**

- Facility inspection was completed and work has begun on items noted in the report.
- Scott SCBA compressors are on NYS contract. Proposal from B-Lann is attached. Niskayuna FD 2 would like to share the cost and maintenance as we did with the current compressor. GE has expressed interest in supporting the purchase as well. Referendum would be required to allocate funds from the facility reserve account.
- There are trees in the vacant lot which need to be removed. I received 4 estimates for their removal. They are: Autumn Tree Service - \$2,100; 505 Tree Service - \$2,200; Davey Tree Service - \$2,997 & Adirondack Tree Service - \$3,750.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:**

**Commissioner Daly Reported:**

- Dan Elliott and I went through all spare equipment and discarded anything not serviceable. New helmet purchases will be needed.

**SERVICE AWARDS PROGRAM:**

**Commissioner Weitz Reported:**

- The 2014 LOSAP points have been posted at both stations and will remain for 30 days.

**INSPECTION & INSTALLATION:**

**Commissioner Woehrle Reported:**

- The 2016 Installation dinner is scheduled for The Lighthouse at Water's Edge for January 30, 2016.
- David Pacheco did such a good job as Master of Ceremonies this past year he has agreed to continue in that role next year.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- I am requesting authorization to attend fire training in College City Texas from April 28<sup>th</sup> – May 2<sup>nd</sup>, 2015 with Schenectady International's fire brigade at no cost to the fire district.
- On February 10<sup>th</sup>, at 6:30 am crews responded to a tractor trailer rollover incident involving hazardous materials at the GE Global Research Center. Response consisted of 7 career staff and 5 volunteers. The incident lasted over 8 hours and was resolved without injury or property damage beyond the tractor trailer. Job well done by all who responded.
- Chiefs Dietrich and McGill, Captains Holmes and Luft and I attended the Company Officer Leadership Training in Albany on February 6<sup>th</sup> and 7<sup>th</sup> 2015.
- Received notification from Fire Districts Mutual insurance that the Workers Compensation Board had made an error in our experience rating and that we were not required to undergo a mandatory loss prevention consultation and evaluation. Fire Districts Mutual is still offering to carry out the evaluation at their cost. **I recommend we accept the offer from Fire Districts Mutual Insurance and complete the loss prevention evaluation.**
- I am requesting authorization to attend the NYSAFC conference in Verona, NY from June 17<sup>th</sup> – June 20<sup>th</sup>, 2015 at a cost not to exceed \$827.00 for registration, lodging, and meals.

**Chief McGill Reported:**

- I have contacted Capital EAP to schedule a Workplace & Sexual Harassment class. When the date has been made I will contact Chairman Woehrle and Chief Lingenfelter.

- Department Activity

	<u>2015</u>	<u>2014</u>
January Incidents	193	163
EMS	137	113
Fire/Other	56	50
YTD Incidents	193	163 (1/31)
Other Activities:		
Emergency Callback		22 Hours
Fire Company Drill		131 Hours
Fire/EMS/Codes In-Service Training		155 Hours

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** Commissioner Woehle discussed an insurance issue involving retired (in 1989) career firefighter Michael Sims. Commissioner Woehle scoured old District meeting minutes and cannot find anything indicating an agreement for the district to pay his wife’s health insurance. According to former Commissioner Richard C. (Mike) Fritz Sr. at the time of Michael Sims retirement he recalls a verbal agreement being made assuring the district’s continuation of health benefits to Michael Sim’s wife until his death. In this case the district would be responsible to pay Mr. Sim’s spouse’s Medicaide part-B. Although verbalizing that if an agreement was made it should be honored, the commissioners in attendance decided to postpone voting on this issue until the next monthly meeting.

**NEW BUSINESS:**

**Motion/ Murray, Second/ Weitz:** To accept the offer from Fire Districts Mutual Insurance to complete the loss prevention consultation and evaluation at no cost. Passed 4-0.

**Motion/ Murray, Second/ Weitz:** To authorize Chief Lingenfelter to attend fire training in College City Texas from April 28<sup>th</sup> – May 2<sup>nd</sup>, 2015 with Schenectady International’s fire brigade at no cost to the fire district. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To authorize Chief Lingenfelter to attend the NYSAFC conference in Verona, NY from June 17<sup>th</sup> – June 20<sup>th</sup>, 2015 at a cost not to exceed \$827.00 for registration, lodging, and meals.. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To purchase The Scott Simple-air charging station for SCBA Cylinders at a NYS contract cost of \$52,655.85. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To have the Secretary submit a permissive referendum to allow the purchase The Scott Simple-air charging station for SCBA Cylinders at a NYS contract cost not to exceed \$53,000.00. Funds spend will be utilized from the Building Reserve Account. Passed 4-0.

**Motion/ Weitz, Second/ Daly:** To remove Mr. Andrew Fiumano of 1341 Ruffner Rd. Niskayuna, NY 12309 from The Fire District Rolls. Passed 4-0.

**Motion/ Daly, Second/ Murray:** To add Mr. Mitchell Burke of 2121 Van Rensselaer Dr. Schenectady, NY 12308 as a probationary firefighter/EMS member to the Fire District Rolls pending the results of a complete physical, arson background check and sexual predator check. Passed 4-0.

**Motion/ Murray, Second/ Weitz:** To add Ms. Samantha Kerr of 1356 Regal Ave. Schenectady, NY 12308 as a probationary firefighter/EMS member to the Fire District Rolls pending the results of a complete physical, arson background check and sexual predator check. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To hire Autumn Tree Service to remove trees and stumps from vacant lot and behind memorial park at a cost of \$2,100.00. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To approve the updated Exercise Room policy enacted for 2015. 4-0.

**Motion/ Daly, Second/ Murray:** To declare the old air charging station for SCBA cylinders as surplus. Passed 4-0.

Commissioner Woehrle asked Secretary Versocki and Treasurer Splendido to set-up time to help clean out old documents being kept in the records room.

**Motion/ Daly, Second/ Weitz:** To adjourn the meeting at 7:55 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday March 11, 2015 at 7:00 p.m.

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary