

Minutes of Regular Meeting March 11, 2015

PRESENT: Commissioners Murray, Weitz and Chairman Woehrle.

Also Present: Secretary Versocki, Treasurer Splendido, Chief Lingenfelter, Attorney Hayner
Chief Dietrich, Chief McGill, Lieutenant Griffiths and FF/P Persons.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Weitz, 2nd/ Murray: To approve the minutes of the February 11, 2015 regular monthly meeting minutes as read. Passed 3-0.

CORRESPONDENCE:

- A letter from FF/P Agans requesting extended sick leave until March 31, 2015.
- An invitation letter from The Association of Fire Districts of the State of NY to attend their 72nd Annual meeting and training session being held April 15, 2015 at The Albany, NY Marriott.
- An invitation letter from The Fire Districts of NY Mutual Insurance Co. to attend their Annual policyholders meeting being held April 22, 2015 at The Albany, NY Desmond.
- A letter from The GBFC stating that at their meeting on March 9, 2015 they voted to accept Meghan Luft of 1144 Rosehill Blvd. Niskayuna, NY 12309 as a probationary EMS member pending the results of a physical, arson background check and sexual offender registry. The Fire Company asks that Meghan Luft be added to The Fire District rolls pending those results.
- An e-mail from Chief Kasko of GE Global Research conveying his thanks to care given to an employee who fell and hit his head on February 22, 2015. The patient care given by FF/P Powers and FF/P Persons.
- Donations in memory of Gertrude Coppolo were received from Monaghan Medical Corporation; Janet Smith of Hanover, MD and Celeste Belyea of Ormond Beach, FL.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Weitz: To pay bills for corresponding check #'s 14452 - 14496
From February 12, 2015 thru March 11, 2015 totaling \$63,953.84 as reviewed. Passed 3-0.

TREASURER'S REPORT:

- The reserve accounts with tax levies added as of the end of February were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for February 2014 vs.2015 were reviewed.

- Budget versus actual expenses through February 2015 were reviewed. We are 16.7% through the year and we have spent 28.5% of the budget due to earlier funding.
- Audit paperwork is finished and I should be contacted next week by the auditor.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Chief Lingenelter Reported:

- A renewal schedule of insurance was received from One Group for our policy that covers the period 3/1/15 – 3/1/16. Included is a proposal to change the current coverage of our ambulances to include replacement value coverage of our ambulances to include replacement value coverage as we do with our fire apparatus. Information on an optional “cyber insurance” is also attached.

Commissioner Woehrle Reported:

- I will be scheduling a special meeting with Schenectady Insuring Agency representative John White so we can discuss current insurance coverage's and any other business to be brought before the board. The meeting will be held March 24, 2015 beginning at 5:30 pm.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Annual aerial testing on Truck 405 and ground ladder testing on all apparatus has been completed. One minor defect on a ground ladder will be repaired.
- Members in need of new or re-sized turnout gear were measured for turnout gear replacement.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- After meeting with Wells Communication, Ellis Hospital and the Schenectady County Fire Coordinator, an assessment is underway at Ellis to determine the best solution to our communication issues while units are at the hospital. Ellis has provided the necessary funds for the assessment.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Niskayuna FD 2 and GE Global Research have both agreed to share the cost and maintenance as we did with the current compressor. BLann Fire Equipment has been in to assess the installation location. Unit will be ordered upon expiration of the permissive referendum period should there be no opposition.
- The miscellaneous repairs to the walls, floors, and basement kitchen cabinets have been completed by Eric Montgomery.
- Autumn Tree Service was contacted regarding tree removal in the adjacent lots. They will advise as soon as conditions allow them access to the area.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- The 2014 LOSAP points were posted at both stations for the required 30 days. 50 members were evaluated and 16 members qualified for benefits. The total cost is \$11,200 and \$1,000 in administration fees. The award tally was given.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/Paramedic Agans was injured while working at home on 2/27/15 and will be out of work until 3/17/2015.
- I am requesting authorization to attend the Volunteer and Career Officers Symposium in Clearwater Beach, Florida from November 11th thru 15th at a cost not to exceed of \$1990 including travel, lodging, meals, and conference registration.
- On March 6th at approximately 2:00am NFD 1 responded to 104 Jay Street in the City of Schenectady for what turned out to be two 6 story apartment buildings heavily involved in fire with multiple victims in need of rescue. 6 personnel total responded to the scene with Truck 405 and Engine 402 along with me. One victim was rescued from a fourth floor window by our truck company. No injuries were sustained by NFD 1 personnel. NFD 1 participation in the incident lasted approximately 8 hours. Mutual aid coverage for the district was provided by Clifton Park - Halfmoon Ambulance and NFD 2.
- I am requesting authorization for FF/P Joe Congdon to attend the "Critical Decision-making During Crisis" course being offered in Oriskany, NY. Lodging, some meals and course registration is paid for by Homeland Security. The Fire District would incur 16 hours of overtime, use of a district vehicle and less than \$70.00 in meals.
- Career Fire Chiefs of NYS meeting in Westchester previously approved for January was rescheduled to March 18th.

Chief Dietrich Reported:

- I The Recruitment/Retention Committee has invested a lot of time and effort to make a very good program to recruit new members. If anyone is interested in viewing an orientation session, we have one taking place this Saturday at 2 pm.

- I would like to give a big KUDOS to the career staff for all their help.

Chief McGill Reported:

- Capital EAP gave a Workplace & Sexual Harassment class last Monday.
- Physical have been scheduled for April 6.

Commissioner Woehrle added that in November 2012 it was agreed that anyone who is a member or employee will have their key fob turned off if they do not complete the Workplace & Sexual Harassment training within 60 days of the class given.

- Department Activity

	<u>2015</u>	<u>2014</u>	
February Incidents	170	154	
EMS	119	108	
Fire/Other	51	46	
YTD Incidents	363	318	(2/28)
Other Activities:			
Emergency Callback		24	Hours
Fire Company Drill		71	Hours
Fire/EMS/Codes In-Service Training		107	Hours

Report of the Niskayuna Permanent Fireman’s Association:

Lieutenant Griffiths Reported:

- NYS PFA Legislative day will be held in April. This is a time for The Fire Service to discuss political issues with our elected officials. Lt. Griffiths will forward the information to Commissioner Woehrle.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Murray, Second/ Weitz: To authorize Chief Lingenfelter to attend the Volunteer and Career Officers Symposium in Clearwater Beach, Florida from November 11th thru 15th at a cost not to exceed of \$1990 including travel, lodging, meals, and conference registration. Passed 3-0.

Motion/ Murray, Second/ Weitz: To authorize FF/P Joe Congdon to attend the “Critical Decision-making During Crisis” course being offered in Oriskany, NY. Including 16 hours of overtime, use of a district vehicle and up to \$70.00 in meals. Passed 3-0.

Motion/ Weitz, Second/ Murray: To add Ms. Meghan Luft of 1144 Rosehill Blvd. Niskayuna, NY 12309 as a probationary EMS member to the Fire District Rolls pending the results of a complete physical, arson background check and sexual predator check. Passed 3-0.

Motion/ Weitz, Second/ Murray: To approve the 2014 LOSAP final Report and Award the appropriate funds totaling \$12,200.00. Passed 3-0.

Motion/ Weitz, Second/ Murray: To approve advanced sick leave to FF/P Agans until April 8, 2015.. 3-0.

Motion/ Weitz, Second/ Murray: To adjourn the meeting to Executive Session at 7:51 p.m. Passed 3-0.

Motion/ Daly, Second/ Weitz: To return the meeting to regular session at 8:22 p.m. Passed 3-0.

Motion/ Daly, Second/ Weitz: To adjourn the meeting at 8:23 p.m. Passed 3-0.

The special meeting will be held Tuesday March 24, 2015 at 5:30 p.m.

The next Regular Meeting will be held on Wednesday April 8, 2015 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary