

Minutes of Regular Meeting July 8, 2015

PRESENT: Commissioners Murray, Nappi, Daly and Chairman Woehrle.

Also Present: Secretary Versocki, Treasurer Splendido, Attorney Hayner, Chief Lingenfelter
Chief Dietrich, Lt. Griffiths and FF K. Holmes.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd/ Murray: To approve the minutes of the June 10, 2015 regular monthly meeting minutes as read. Passed 4-0.

CORRESPONDENCE:

- A letter from Association of Fire District of NYS giving notification of a dues increase for 2016.
- The June/July 2015 Fire District Affairs bulletin.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Nappi: To pay bills for corresponding check #'s 14623 – 14665 From June 11, 2015 thru July 8, 2015 totaling \$146,179.87 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- The reserve accounts as of the end of June were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for June 2014 vs.2015 were reviewed.
- Budget versus actual expenses through June 2015 were reviewed. We are 50% through the year and we have spent 52.4% of the budget due to earlier funding.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- The contract between Fire District No. 1 and Fire District # 2 needs revision with regard to the Scott Air bottle Compressor. The Fire District is still awaiting a usage check from GE Global Research.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- We should begin planning for the 2016 budget.
- I reviewed the Grand Blvd. Fire Company financial records and their latest audit. I find everything in order.

INSURANCE:

- A discussion took place about insurance premium estimates received from John White of the One Group, Schenectady Insuring for the boards review and consideration. Estimates are for the River Road station as well as fire and EMS apparatus. They reflect our updated equipment valuations.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- Fire District No. 1 contributed to article in the June 28th edition of the Sunday Gazette on the new fireworks law in NYS and the fire service concerns.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Flood light replaced on T-405.
- I am collecting specifications for recent apparatus purchased from other departments and looking into purchasing mechanisms. Positive feedback from other departments on the Houston-Galveston Area Council purchasing solution. I am requesting authorization to execute the "Interlocal contract for cooperative purchasing" contract on the district's behalf pending the attorney's review and approval.
- The SCBA breathing air compressor has been installed. Awaiting air test results before putting into service. Anticipate results this week.
- I purchased additional PPE for Ebola/Hazmat response as well as routine replacement items.
- I am requesting authorization to purchase (3) 45-minute, 4500PSI SCBA air cylinders from B-Lann Fire Equipment off NYS Contract at a total cost not to exceed \$3600.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Nappi Asked:

- What is the status of the wireless access points that were reported at prior meetings? Chief Lingenfelter indicated that they still need to be installed.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- A quote was obtained for repair, relocation, and addition to the wood fence at the rear of the Balltown Road station.
- Kevin Holmes has drafted a proposed sketch of the neighboring green space. (attached) I have met with one of the two neighbors who are in favor of the plan as sketched. Kevin has done a great job with our recent landscaping improvements as well. The flower pots in front of the station and the firefighter statue near the flagpole were purchased by the GBFC and installed by Kevin.

Commissioner Woehrle Reported:

- I spoke to Kate Pacheco about the lighting and was told that the LED lights are adjustable. Chief Lingenfelter will investigate.
- The lower roof at River Rd. needs to be replaced. In addition, the River Rd. windows and insulation need updating. These items should be considered in the 2016 budget.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chief Lingenfelter Reported:

- We are synchronizing current laws and with a clarification from other documents to revising the current system. We are also doing a comparison between the old system and the revised system to see where Fire Company members stand.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/Paramedic Agans has returned to full duty.
- Lt. /Paramedic Sweet suffered a minor injury resulting from a combative patient. He was treated and returned to duty.
- FF/P Nicholas Persons, FF/P Dennis Plakas, and FF Louis Solano completed the Hands-on Training at the NYSAFC conference.
- Volunteer Chief Dietrich completed Cargo Truck Hazardous Materials Specialist training at the NYS Fire Academy in Montour Falls.
- New construction of note: Two manufacturing facilities are under construction on Commerce Park Drive along with the nearby apartment complex on Alice Wagner Way. A proposal for group of seven duplex apartment buildings is also under planning department review.
- Our "*I am responding*" subscription is due for renewal. Recommend the three year agreement option with annual payment of \$725 per year. (Annual renewal is currently \$800) Other options are available for consideration.
- I am requesting authorization to attend the Career Fire Chiefs of NYS meeting in Auburn, NY on July 15th, 2015 at a cost not to exceed \$200 and use of the district vehicle.

- The current EMS program at Schenectady County Community College no longer offers college credit for that course. We were informed that the administrative fee is \$200.00 + books for the basic course and \$100.00 + books for refreshers. I feel that the District should pick up these fees since the classes provide an excellent base for our members.

Chief Dietrich Reported:

- We are having problems getting volunteers in the 5-15 year group to be more active in call attendance. It seems that the younger members are more active.

Department Activity

	<u>2015</u>	<u>2014</u>
June Incidents	173	129
EMS	126	89
Fire/Other	47	40
YTD Incidents	1059	897 (6/30)

Other Activities:

Emergency Callback	8	Hours
Fire Company Drill	45	Hours
Fire/EMS/Codes In-Service Training	130	Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Daly, Second/ Nappi: To authorize execution of the “Interlocal contract for cooperative purchasing” contract on the district’s behalf pending the attorney’s review and approval. Passed 4-0.

Motion/ Murray, Second/ Nappi: To authorize the purchase (3) 45-minute, 4500PSI SCBA air cylinders from B-Lann Fire Equipment off NYS Contract at a total cost not to exceed \$3600. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Auburn, NY on July 15th, 2015 at a cost not to exceed \$200 and use of the district vehicle. Passed 4-0.

Motion/ Nappi, Second/ Murray: To spend \$2,690.00 for repair/replacement of fencing on Fire District property. Passed 4-0.

Motion/ Murray, Second/ Daly: To authorize up to \$12,000.00 for landscaping of Fire District property as outlined by FF K. Holmes. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize the umbrella insurance coverage for The River Rd. station from 1 million dollars to 3 million dollars. Passed 4-0.

Motion/ Murray, Second/ Nappi: To renew the "I am Responding" system for a three year agreement option with annual payment of \$725 per year. Passed 4-0.

Commissioner Nappi announced that 60 year GBFC member and former Assistant Chief Glenn - Winchester passed away last week. The obituary is in today's paper with services scheduled for tomorrow.

Motion/ Nappi, Second/ Daly: To authorize sending a flower arrangement of \$100.00 for the funeral of Assistant Chief Glenn Winchester. Passed. 4-0.

Motion/ Nappi, Second/ Murray: To adjourn the meeting at 8:25 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday August 12, 2015 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary