

Minutes of Regular Meeting October 14, 2015

PRESENT: Commissioners Daly, Murray and Chairman Woehrle.

Also Present: Secretary Versocki, Treasurer Splendido, Attorney Hayner, Chief Lingenfelter
Chief Dietrich, Captain Congdon and D. Elliott.

The Meeting was called to order at 7:05 p.m. by Chairman Woehrle.

Motion/ Murray, 2nd/ Daly: To approve the minutes of the September 9, 2015 regular monthly meeting minutes as amended. Passed 3-0.

CORRESPONDENCE:

- A correspondence letter from Fire Districts of NY Mutual Insurance Co. Inc.
- A letter from The Grand Blvd. Fire Co. stating they voted to add the following perspective member as a firefighter pending a complete physical, arson background check and sexual predator check. They ask you approve Michelle Washock of 871 Stark Ave. Niskayuna, NY 12309 pending those results.
- A letter from the Grand Blvd. Fire Co. stating they voted to remove probationary firefighter Sean Hanna of 1273 Pembroke Ct. Niskayuna, N 12309. They ask that Mr. Hanna's name be removed from the Fire District Rolls.
- A letter from the Grand Blvd. Fire Co. stating they read a letter of resignation from probationary firefighter Thomas Robichaud of 2020 Nott St. Niskayuna, NY 12309. They ask that Mr. Robichaud's name be removed from the Fire District Rolls.
- A letter addressed to The Grand Blvd. Fire Co. was shared with the Board of Fire Commissioners praising Chief Lingenfelter for positively impacting the SCCC Fire Protection Technology course.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Daly: To pay bills for corresponding check #'s 14769 – 14799 and check #'s 14800-14824 From September 10, 2015 thru October 14, 2015 totaling \$75,585.90 as reviewed. Passed 3-0.

TREASURER'S REPORT:

- The reserve accounts as of the end of September were reviewed.
- The Building Addition/Renovation funds are completely expended and no further reports will occur.
- The comparison sheets for September 2014 vs.2015 were reviewed.

- Budget versus actual expenses through September 2015 were reviewed. We are 75% through the year and we have spent 77% of the budget.
- A bond redemption payment was made in the sum of \$295,000.00
- Chief Lingenfelter and I are still working on the 2016 budget. Right now we are at a 4.5% tax levy. Some hurdles include contractual salary increases and paramedic stipends. In addition, workers compensation will be seeing at 20-22% increase due to future injury experience modification.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I have reviewed the LOSAP program and find no major flaws with the current document draft.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- New engine specifications have been reviewed and working with vendor on updating and obtaining an updated price. Request board authorization for a permissive referendum to utilize up to \$550,000.00 for the purchase of an Engine and associated equipment.
- Body repair to U-421 has been scheduled for later this month with Frank & Sons.
- Ambulance 941 had the DEF system repaired. Fuel conditioner was accidentally added to the DEF tank resulting in damage to the system. Repairs were \$1,498.00.
- Truck 405 sustained damage to the body during training last Monday. The cost to repair is \$2,571.00. The truck is still in service. Repairs are tentatively scheduled for the week of October 26th pending board approval.
- Annual preventive maintenance of pumps and fire apparatus chassis is scheduled for this month.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- River Rd. Telephone lines are owned by Verizon and cable is owned by Time Warner. With problems with both, I will be contacting Tech Valley to investigate having service provided through them.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Our current 2G modems will not function after early 2016 due to changes in cellular service availability. I am requesting authorization to purchase three replacement 3G modems for the LP12 cardiac monitors at a cost not to exceed \$2,300.00.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Spectrum Environmental Associates has been contracted to complete the asbestos testing on the roof at the River Road station. Samples were taken this afternoon. Anticipate results in one week's time.
- Fluorescent lighting in Balltown Road station apparatus bay has been re-lamped.
- Flagpole lights at Balltown Road have been replaced.
- Wood paneling has been installed below the bail-out window to limit wear and tear on the building and enhance training safety.
- LED driver units on exterior lights over apparatus bays have changed out with the updated drivers received from the fixture manufacturer.

Commissioner Woehrle Reported:

- There is a leak in the GBFC kitchen sink.
- The window in the GBFC kitchen does not have a screen for the window. Since the fire company was authorized to replace that window, the responsibility for a screen falls on the GBFC.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- Dan Elliott reported that 5 new sets of turn out gear have been ordered. The chiefs and I have decided on a brand of gloves for turn out equipment. We will be ordering stock based on sizes.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Invoice sent and payment received for SCBA compressor purchase from NFD 2.
- Received a donation of \$250 from CapCom Federal Credit Union in support of the elementary school fire prevention poster shows.
- I am requesting authorization to purchase 3 nozzles at a cost not to exceed \$2600.
- I am requesting authorization to have our fire hose pressure tested by a third party vendor for an amount not to exceed \$2400.
- Year to date call response statistics are attached.
- Fire prevention poster shows in the elementary schools have been completed along with numerous station tours and outreach fire prevention visits to pre-schools.
- Our annual Open House/Halloween Party is scheduled for October 31st from noon until 4 at the Balltown Road station.

- On Monday, October 12th, personnel from NFD 1 participated in live fire training with the GE Global Research Center's fire brigade at Saratoga County's fire training center.

Chief Dietrich Reported:

- I recently took and ICS Safety Officer class recently and found that listening to other people from departments as a good source of information.
- With Volunteer number of interior firefighters dwindling I am asking the Commissioners to seriously considering hiring Career Firefighter/Paramedic's to fill the void. The NFPA recommends a 2- in, 2 - out approach to firefighting. This does not occur in this district, with only 9 interior firefighters and losing 2 of them very soon.

Department Activity

	<u>2015</u>	<u>2014</u>
September Incidents	212	162
EMS	141	107
Fire/Other	71	55
YTD Incidents	1619	1382 (9/30)

Other Activities:

Emergency Callback	12	Hours
Fire Company Drill	N/A	Hours
Fire/EMS/Codes In-Service Training	39	Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: Dan Elliott shared a pamphlet on Fire Protection in this district dated from 1955.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Daly, Second/ Murray: To authorize the Secretary to submit a permissive referendum to utilize up to \$550,000.00 for the purchase of an Engine and associated equipment. Passed 3-0.

Motion/ Murray, Second/ Daly: To authorize the purchase of 3 nozzles at a cost not to exceed \$2600. Passed 3-0.

Motion/ Murray, Second/ Daly: To authorize having our fire hose pressure tested by a third party vendor for an amount not to exceed \$2,400.00. Passed 3-0.

Motion/ Murray, Second/ Daly: To authorize the purchase of (3) three replacement 3G modems for the LP12 cardiac monitors at a cost not to exceed \$2,300.00. Passed 3-0.

Motion/ Daly, Second/ Murray: To authorize Commissioner Woehrle to attend the Fire Districts of the Capital Area Conference being held on November 14, 2015 and pay the \$25.00 entry fee. Passed 3-0.

Motion/ Daly, Second/ Murray: To award the only bidder to replace the River Rd. roof. The bidder is James A. Edgar Co. Inc. and the bid is \$42,435.00 (forty two thousand, four hundred and thirty five dollars). Passed 3-0.

Motion/ Murray, Second/ Daly: To approve Michelle Washock of 871 Stark Ave. Niskayuna, NY 12309 as a GBFC firefighter pending a complete physical, arson background check and sexual predator check. Passed 3-0.

Motion/ Murray, Second/ Daly: To remove probationary firefighter Thomas Robichaud of 2020 Nott St. Niskayuna, NY 12309 from the Fire District Rolls. Passed 3-0.

Motion/ Murray, Second/ Daly: To remove probationary firefighter Sean Hanna of 1273 Pembroke Ct. Niskayuna, N 12309 from the Fire District rolls. Passed 3-0.

Motion/ Murray, Second/ Daly: To authorize the Fire District Chairman the power to appoint any Fire District position in the case of extenuating circumstances temporarily. Passed 3-0.

Motion/ Murray, Second/ Daly: To adjourn the meeting at 8:56 p.m. Passed 3-0.

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The next Regular Meeting will be held on Wednesday October 14, 2015 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary