

Minutes of Regular Meeting February 10, 2016

PRESENT: Commissioners Daly, Weitz and Chairman Woehrle.
Commissioner Murray attended meeting via video conference.

Also Present: Treasurer Splendido, Secretary Versocki, Attorney Hayner, Chief Lingenfelter
1st Assistant Chief Luft and 2nd Assistant Chief McGill.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Chairman Woehrle reported:

- Commissioner Nappi was excused from tonight's meeting.

Motion/ Daly, 2nd/ Weitz: To approve the minutes of the January 9, 2016 regular monthly meeting minutes as read. Passed 4-0.

CORRESPONDENCE:

- A notice from The Association of Fire Districts of the Capital Area announcing that the 6th annual Officers Reception on Saturday March 12, 2016 at the Holiday Inn in Saratoga Springs,, NY.

PRIVILEGE OF THE FLOOR: No Report.

BILLS:

- Commissioner Murray discussed the bill from Mohawk Heating Co. for repair to the ceiling hung furnace repair. He stated that a new unit could be purchased for roughly the same amount as the repairs. The repair bill is a bit high.

Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Weitz, 2nd/ Daly: To pay bills for corresponding check #'s 14972 – 15026
From January 14, 2016 thru February 10, 2016 totaling \$75,654.71 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of January were reviewed.
- The comparison sheets for January 2016 vs.2015 were reviewed.

- Budget versus actual expenses through January 2016 were reviewed. We are 8% through the year and we have spent 24.5% of the budget due to front load entries. As we progress through the year this figure will begin to even out.
- The audit will begin in earnest next week and we should get their report by March 16, 2016.
- The Worker Compensation Insurance computed as 47% over budget. I am checking with other companies for a lower quote.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The New Engine 401 pre-construction meeting was completed on January 22nd. Some specification modifications were made and Garrison has provided a net cost of \$2522 to implement the change orders.

I am Requesting authorization to approve the proposed change orders in the amount of \$2522.00.

I am Requesting authorization to approve subsequent change orders that may be necessary during construction not to exceed a total of \$3000.

- We were able to find a better price on the tires for Truck 405. They were replaced per NFPA standard 1901 at a final cost of \$5429.70 which was approximately \$2000 less than the original estimate.
- The forcible entry simulator which was purchased by the fire company has been delivered and is in service at the River Road station.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- AED trainers have been ordered and received.

HEALTH & SAFETY:

Commissioner Daly Reported:

- I happened to be in attendance during drills at the house on Union St. I was overjoyed with the overall training emphasizing on safety. In addition, everyone utilized their turnout gear and PPE.

FACILITIES:

Commissioner Woehrle Reported:

- The facilities committee will be reviewing the inspection report.
- FF Moskowitz and FF Burke have volunteered to paint the River Rd. console room.
- The treasurer and I will be organizing financial files in the records storage room.

Chief Lingenfelter's Report:

- First Light has provided a proposal for the board's consideration to bring fiber service to the River Road station and possibly upgrading our current service at The Balltown Road station. Copies are attached to this report.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- I have passed out the LOSAP final points total for 2015 and approval is needed tonight. Once done they will be posted for 30 days.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- Next year's Installation dinner will be held Saturday January 28, 2017 at The Lighthouse - Restaurant, "At Waters Edge".

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- Our DOH Controlled Substance License has been renewed thru 1/31/2018.
- January 2016 personnel response statistics are attached.
- A firefighter survival class is being offered by the county at our station on February 11th and 13th.
- The Firefighter I program will be offered at our station during the months of February thru April. We anticipate having two volunteers in the program.
- SI group has extended an invitation for one person to accompany their fire brigade to industrial fire training in Texas at TEEX. SI Group covers all costs associated with the training and travel.
- **I am requesting authorization for Lt. Sims to attend the Industrial Fire Training Program at TEEX in College Station, Texas from March 22nd thru 25th, 2016 to encumber a total of 32 hours of overtime from the budget.**
- **I am requesting authorization to attend the NYSAFC Fire 2016 Conference in Verona from June 15th thru 18th, 2016 in Verona, NY at a cost not to exceed \$827 and use of the district vehicle.**

- **I am request authorization to send Firefighter Robert Wessels to a local car seat installation certification program at a cost of \$85.00 plus 32 hours of overtime.** The class is being offered locally.
- **I am requesting authorization for Captain Congdon to attend the International Association of Fire Chiefs Conference from August 17th thru August 20th, 2016 in San Antonio, Texas at a cost not to exceed \$2147.00.** Attendance Request Form has been submitted.

1st Assistant Chief Luft Reported:

- Our next drill will include forcible entry utilizing the simulator purchased for training by The GBFC.

2nd Assistant Chief McGill: No Report.

Department Activity

	<u>2016</u>	<u>2015</u>
January Incidents	149	193
EMS	102	137
Fire/Other	47	56
YTD Incidents	149	193 (1/31)

Other Activities:

Emergency Callback	9 Hours
Fire Company Drill	126 Hours
Fire/EMS/Codes In-Service Training	64 Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize to approve the proposed change orders for the new engine in the amount of \$2522.0000. Passed 4-0.

Motion/ Weitz, Second/ Murray: To authorize subsequent change orders for new engine that may be necessary during construction not to exceed a total of \$3000. Passed 4-0.

Motion/ Daly, Second/ Weitz: To authorize Lt. Sims to attend the Industrial Fire Training Program at TEEEX in College Station, Texas from March 22nd thru 25th, 2016 to encumber a total of 32 hours of overtime from the budget. Passed 4-0.

Motion/ Weitz, Second/ Murray: To authorize Chief Lingenfelter to attend the NYSAFC Fire 2016 Conference in Verona from June 15th thru 18th, 2016 in Verona, NY at a cost not to exceed \$827 and use of the district vehicle. Passed 4-0.

Motion/ Weitz, Second/ Daly: To send Firefighter Robert Wessels to a local car seat installation certification program at a cost of \$85.00 plus 32 hours of overtime. Passed 4-0.
The class is being offered locally.

Motion/ Daly, Second/ Weitz: To authorize Captain Congdon to attend the International Association of Fire Chiefs Conference from August 17th thru August 20th, 2016 in San Antonio, Texas at a cost not to exceed \$2147.00. Passed 4-0.

Motion/ Daly, Second/ Murray: To authorize First Light to install fiber optics for telephone and computer connectivity to The River Rd. station for a fee of \$3,000.00 and monthly charges of \$295.00 and Balltown Rd. monthly charges of \$295.00 Passed 4-0.

Motion/ Daly, Second/ Murray: To extend driving privileges to FF Cottrell until the March 2016 regular business meeting. Passed 4-0

Motion/ Daly, Second/ Weitz: To approve the 2015 LOSAP points and authorize it's posting for 30 days. Passed 4-0.

- Chief Lingenfelter reported that Chief Dietrich's father passed away recently.

Motion/ Daly, Second/ Weitz: To adjourn the meeting at 7:45 p.m. Passed 4-0.

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The next Regular Meeting will be held on Wednesday March 9, 2016 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary