

Minutes of Regular Meeting April 13, 2016

PRESENT: Commissioners Murray, Nappi, Daly, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Chief Lingenfelter, Attorney Hayner
1st Assistant Chief Luft, Lt. Sims and Bob Saltzman.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd/ Daly: To approve the revised minutes of the March 9, 2016 regular monthly meeting minutes as read. Passed 5-0.

CORRESPONDENCE:

- A thank you card with a \$100.00 donation from Sue & Ken Nutting of 2056 Coolidge Pl. Niskayuna, NY 12309 for medical services rendered on February 19, 2016.
- A letter from The Grand Blvd. Fire Company stating that they voted to remove the following probationary member for failure to meet drill, call and/or meeting attendance: Michelle Washock of 871 Stark Ave. Niskayuna, NY 12309. They ask she be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that they voted to remove the following probationary member for failure to meet drill, call and/or meeting attendance: Anthony Comanzo of 2506 Eastern Parkway Niskayuna, NY 12309. They ask he be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that they voted to remove the following probationary member for failure to meet drill, call and/or meeting attendance: Matthew Fobare of 1250 Ruffner Rd. Niskayuna, NY 12309. They ask he be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that they voted to remove the following probationary member for failure to meet drill, call and/or meeting attendance: Ronald Giesen of 1418 Union St. Schenectady, NY 12308. They ask he be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that they received notification that the following probationary member resigned: Aaron White of 1029 Atataka Rd. Niskayuna, NY 12309. They ask he be removed from the fire district rolls.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Daly: To pay bills for corresponding check #'s 15074 – 15099 & 15100 - 15129 From March 10, 2016 thru, April 13, 2016 totaling \$129,478.17 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The audit of the district finances has been completed by Cusack & Company and copies have been distributed.
- The reserve accounts as of the end of March were reviewed.
- The comparison sheets for March 2016 vs.2015 were reviewed.
- Budget versus actual expenses through March 2016 were reviewed. We are 25% through the year and we have spent 36% of the budget due to front load entries.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- I have reviewed the current bank statements.
- After reviewing the auditor's report, I want to commend Treasurer Splendido for his outstanding work with the finances of the Fire District.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- New Engine 401 is progressing on schedule.
- I am investigating options for addressing air brake pressure loss in Truck 405.
- I am investigating replacement options for Ambulance 940 which was purchased in 2003 and is due for replacement.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- First Light has completed installation and activation of the fiber service to the River Road station. The service included 2 additional phone lines which will be utilized for the fire alarm system. Roadrunner service is being cancelled. The internet and VPN performance has improved significantly.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- The current Life-Paks were recently serviced. I am submitting a group grant (second attempt) for new life-paks since our current units are currently 8 years old and must be replaced within 1-2 years.

HEALTH & FITNESS:

Commissioner Weitz Reported:

- In regards to the exercise room; there have been discussions about the abdominal machine being too large for the room and only a few member actually utilize this piece of exercising equipment. I am proposing a dialogue about removing this machine and replacing it with a newer diverse machine that can serve a full body workout.

The discussion continued, including these points:

- Re-tasking the abdominal machine for firefighter 1 class.
- Purchasing a machine that serves the needs of everyone, not just a few members.
- The need to sound-proof the exercise room.
- Chairman Woehrle asked the Health & Fitness committee to meet and come back to the Board of Fire Commissioners with a recommendation.

FACILITIES:

Chief Lingenfelter Reported:

- I met with City Glass at River Road station to discuss window improvement options. They will be providing a quote and suggested solution.
- JD comfort systems are scheduling the repair of the natural gas service leak and basement sink plumbing within the next week. Time and materials basis estimated between \$650 and \$1125 depending on the number of fittings requiring replacement. They anticipate the cost being closer to the \$650.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- I have been in attendance at recent Fire Company drills including the use of new nozzles. I am extremely impressed with the way officers work in conjunction with career and volunteer staff.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- The liability insurance coverage increases have been implemented and premiums have been adjusted.

- The chiefs conducted a membership review that was focused primarily on probationary members. Five members were dropped from the rolls for lack of participation and two withdrew, one due to time commitment and the other due to new employment out of the area.
- Our renewal application for limited lab certification was submitted to DOH. The \$200 fee that we assumed to be waived is not for us as we have paid personnel and the exemption is for volunteer ambulance agencies only. I am requesting authorization for the Treasurer to draft a check in the amount of \$200.00 payable to NYS DOH.
- March 2016 personnel response statistics were distributed via email with the preliminary report.
- The “Basic Structural Collapse Operations” course was offered at our station last month. Three members of our department attended with a total of 37 in attendance.
- Upcoming events in the months ahead requesting our services include the Cherry Blossom Festival on May 1st, the Pedal, Paddle, Run on May 7th, Niska-day on May 21st, and a Soccer tournament on June 4th & 5th
- Working with the Town of Niskayuna in drafting a Fire Lane ordinance.
- I attended the NYSAFC combined board and committee meeting on April 2nd continuing to serve as chairman of the paid officers committee.
- I am requesting authorization to attend the VCOS conference in Clearwater Beach, Florida from November 10 – 13 at a cost not to exceed \$1980.

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1st Assistant Chief Luft Reported:

- Last Thursday there were brief storms that generated 11 calls. Our turn out was good and all calls were handled within the department.

- Department Activity

		<u>2016</u>	<u>2015</u>
March Incidents		144	175
	EMS	105	122
	Fire/Other	39	53
YTD Incidents		454	539 (3/31)

Other Activities:

Emergency Callback	16	Hours
Fire Company Drill	30	Hours
Fire/EMS/Codes In-Service Training	104	Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Murray, Second/ Weitz: To surplus the water cooler from River Rd. Passed 5-0.

Motion/ Daly, Second/ Nappi: To authorize Chief Lingenfelter to attend the VCOS conference in Clearwater Beach, Florida from November 10 – 13 at a cost not to exceed \$1980. Passed 5-0.

Motion/ Murray, Second/ Weitz: To authorize the Treasurer to draft a check in the amount of \$200.00 payable to NYS DOH Passed 5-0.

Motion/ Nappi, Second/ Daly: To remove Anthony Comanzo of 2506 Eastern Parkway Niskayuna, NY 12309 from the Fire District rolls. Passed 5-0.

Motion/ Weitz, Second/ Nappi: To remove Matthew Fobare of 1250 Ruffner Rd, Niskayuna, NY 12309 from the Fire District rolls. Passed 5-0

Motion/ Nappi, Second/ Murray: To remove Michelle Washock of 871 Stark Ave. Niskayuna, NY 12309 from the Fire District rolls. Passed 5-0

Motion/ Murray, Second/ Nappi: To remove Ronald Giesen of 2506 1418 Union St. Schenectady, NY 12308 from the Fire District rolls. Passed 5-0

Motion/ Murray, Second/ Nappi: To remove Aaron White of 1029 Atataka Rd. Niskayuna, NY 12309 from the Fire District rolls. Passed 5-0

Motion/ Nappi, Second/ Murray: To allow The GBFC to utilize an engine, trailer, utility truck and chief's vehicle at the discretion of Chief Lingenfelter. Passed 5-0

Commissioner Nappi – As an observation, the drivers for the lights in the Balltown Rd. parking lot (south side) are still too dim. After some discussion Commissioner Woehrle asked Commissioner Nappi to re-check the area since he thought the issue was resolved.

GBFC Life member Bob Saltzman addressed The Commissioners:

As part of the recruitment/retention committee for The GBFC we worked on an idea to have blood drives here at The Balltown Rd. station. Our last blood drive collected 52 units of blood and positively affected 100 people. I am asking for permission to utilize Balltown Rd. once again to host a blood drive on June 28, 2016 from the hours of 1 pm – 7 pm.

Motion/ Daly, Second/ Murray: To allow The Grand Blvd. Fire Co. to host a blood drive on June 28, 2016 from 1 – 7 pm at The Balltown Rd. station. Passed 5-0.

Motion/ Daly, Second/ Weitz: To adjourn the meeting at 7:39 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday May 11, 2016 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary