

Minutes of Regular Meeting November 9, 2016

PRESENT: Commissioners Murray, Nappi, Weitz and Chairman Woehrle.

Also Present: Secretary Versocki, Chief Lingenfelter (via audio link), and Chief Dietrich
1st Assistant Chief Luft Attorney Hayner and Treasurer Splendido.

The Meeting was called to order at 7:05 p.m. by Chairman Woehrle.

Commissioner Daly was absent and not excused from tonight's meeting.

Motion/ Nappi, 2nd/ Murray: To approve the October 12, 2016 monthly meeting minutes as read.
Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To approve the October 18, 2016 public budget hearing minutes as read.
Passed 4-0.

Motion/ Weitz, 2nd/ Murray: To approve the October 18, 2016 meeting minutes to adopt the 2017 Fire District Budget as read. Passed 4-0.

CORRESPONDENCE:

- A letter of intent from Edward Woehrle Jr. to run for the office of Niskayuna Fire District No. 1 Commissioner in the upcoming election

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Nappi, 2nd/ Weitz: To pay bills for corresponding check #'s 15401 - 15448
From October 13, 2016 thru November 9, 2016 totaling \$251,964.17 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of October were reviewed.
- The comparison sheets for October 2016 vs. 2015 were reviewed.
- Budget versus actual expenses through October 2016 were reviewed. We are 83% through the year and we have spent 85% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- Regarding County jailed inmates working, corrections law permits the use of jailed inmates to perform work for non profits only. Accordingly, the County is responsible for injuries occurring. I recommend contacting our insurance company for a possible rider policy. Chief Lingenfelter will follow up with insurance carrier.
- I have drafted a proposal to have Fire District personnel conducting building inspections.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- I have reviewed the Grand Blvd. Fire Company's financial audit and see no problems with it.

INSURANCE:

Chief Lingenfelter Reported:

- We received an insurance rebate check in the amount of \$2,000.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- I received correspondence from the fire prevention presentations at local schools.
- The Grand Blvd. Fire Co. open house was featured on The Early Morning Show.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Delivery of the new ambulance is anticipated next week.
- Delivery of the new engine has been pushed to January 2017.
- Coolant leak on E-402 has been temporarily bypassed. Garrison is looking for parts to repair.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- The lifting devices approved for purchase have been received and training has begun on their use.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Annual service testing of the sprinkler and fire alarm systems at the Balltown Road station has been completed.
- The dishwasher in the duty quarters has been replaced.
- Sophos router system was installed at both stations and is working well. Wireless was updated at River Road station and is configured identical to the Balltown Road system.

Commissioner Woehrle Reported:

- I received quotes to replace windows at The River Rd. station from City Glass, Niskayuna Glass and Precision Glass.
- I am working with Kate Pacheco on getting color schemes for painting the bay at The River Rd. station. The estimate cost of paint is \$400.
- 2 lights are not working in the GBFC meeting room.
- Commissioner Nappi is working on issues with outside lighting.

ELECTIONS:

Commissioner Weitz Reported:

- Everything is on track for the commissioner election on December 13, 2016. As was read in correspondence, Ed Woehrle is running for Commissioner.

PROTECTIVE GEAR & UNIFORMS: Dan Elliott Reported: We purchase our uniform clothing from Rosen's. They recently were sold to Gaul's Clothing.

SERVICE AWARDS PROGRAM:

Commissioner Nappi Reported:

- GBFC members have expressed concern about the LOSAP program and they have questions. Our Trustee has not been around to answer them. Commissioner Weitz will contact L. Solano.

INSPECTION & INSTALLATION:

Commissioner Nappi:

- Everything is on schedule for this event.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- Third quarter LOSAP points has been compiled and distributed to the membership.
- Request executive session to discuss a personnel matter.
- 2017 Shift assignments have been established. List is attached.
- The annual Halloween Party/Open House was a success once again with attendance up approximately 25% over last year. We estimated approximately 400 in attendance with similar results in fire district 2 as well.
- Attorney Hayner has drafted a MOU between the Town of Niskayuna and Fire District No. 1 for provision of fire safety inspections. It is currently being reviewed. A final draft with fee schedule should be available for the board's approval at the December meeting.

- **Request authorization to attend the Career Fire Chiefs meeting in Syracuse on November 15th and 16th at a cost not to exceed \$200 plus use of the district vehicle.**

Chief Dietrich Reported:

- The GBFC is still experiencing membership issues. Retention of new members is a huge issue. The other issue is a lack of qualified interior firefighters.

Chief Luft Reported: No Report.

Department Activity

	<u>2016</u>	<u>2015</u>
October Incidents	173	163
EMS	123	127
Fire/Other	50	36
YTD Incidents	1683	1782 (10/31)
Other Activities:		
Emergency Callback		16 Staff Hours
Fire Company Drill		86 Staff Hours
Fire/EMS/Codes In-Service Training		74 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: The Blood Drive will be held November 14 from 1 – 7 pm at The Balltown Rd. station.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Murray, Second/ Nappi: To authorize Chief Lingenfelter to attend the Career Fire Chiefs meeting in Syracuse on November 15th and 16th at a cost not to exceed \$200 plus use of the district vehicle Passed 4-0.

Motion/ Nappi, Second/ Murray: To adjourn to Executive Session at 7:38 pm. Passed 4-0.

Motion/ Nappi, Second/ Murray: To resume regular session at 7:42 pm. Passed 4-0.

Motion/ Nappi, Second/ Murray: To adjourn the meeting at 7:43 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday December 14, 2016 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary