

Minutes of Regular Meeting October 11, 2017

PRESENT: Commissioners Nappi, Weitz and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Dietrich, Chief Luft, Treasurer Splendido
Secretary Versocki, Attorney Hayner, Capt. J. Vena and David Pacheco.

The Meeting was called to order at 7:01 p.m. by Chairman Woehrle.

Commissioner Murray and Commissioner Daly were absent and excused.

Motion/ Nappi, 2nd/ Weitz: To approve the September 13, 2017 monthly meeting minutes as read.
Passed 3-0.

Motion/ Nappi, 2nd/ Weitz: To approve the September 25, 2017 budget workshop meeting minutes as read.
Passed 3-0.

CORRESPONDENCE:

- A letter from The GBFC stating they voted to add the following probationary firefighter member pending screen testing and a complete physical – Ray Adelpegba of 1430 Van Antwerp Rd. Niskayuna, NY 12309. They ask the commissioners to approve Mr. Adelpegba.
- A request from FF/P Baker for extended sick leave for a medical issue.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Nappi, 2nd/ Weitz: To pay bills for corresponding check #'s 15905 – 15941 From September 14, 2017 thru October 11, 2017 totaling \$91,617.25 as reviewed. Passed 3-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of September were reviewed.
- The comparison sheets for September 2017 vs. 2016 were reviewed.
- Budget versus actual expenses through September 2017 were reviewed. We are 75% thru the year and have spent 73.4% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Treasurer Splendido Reported:

- I received the estimates to calculate 2018 budget costs including Workers Compensation \$82,000 less than last year. Thus far, we are below the 1.8% tax levy with 1.23% and a net change of 2.9%.

INSURANCE:

Chief Lingenfelter Reported:

- We received \$200.00 from our insurance company for the old engine coming off the policy.

Commissioner Woehrle Reported:

- I am currently working on insurance coverage for Retired Life members The GBFC Ladies Auxiliary members attending events.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Engine 402 completed and passed the pump test on Saturday with the City of Schenectady Fire apparatus testing.
- Our 2005 and 2006 chief's Tahoes are experiencing frequent need for repairs and are in need of replacement. We are also in need of replacing our 2008 Sierra pickup truck. Pricing has been obtained from Denoyer Chevrolet which is accessible through a "piggy-back" clause in the Midway Fire District's bid specifications. Pricing is as follows:

- 2018 Chevrolet Tahoe SSV \$40,653.00
- 2018 Chevrolet Silverado \$35,419.50

- A trade-in deduction of \$2400 for each of the Tahoes being replaced. A trade in value for our 2008 Sierra Utility 421 has not been obtained yet. Outfitting the three vehicles with emergency lighting, sirens, radios, striping and lettering is estimated through Specialized Vehicle Up-fitting at \$12,000 for the Tahoe's and \$10,000 for the Silverado totaling \$34,000.
I am requesting authorizing a permissive referendum in the amount of \$150,000 for the purchase and outfitting of two 2018 Chevrolet Tahoes and one 2018 Chevrolet Silverado for use as emergency response vehicles.
- I am requesting authorization to order three nozzles at a cost not to exceed \$2800.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- The overhead door at River Road was repaired as was the large door at Balltown Road station which was found to have a broken spring during the annual service.

Commissioner Woehrle Reported:

- I met with a sub contractor of National Grid to discuss the possibility of changing all lighting to LED's.
- Miscellaneous work is needed from The 2017 Inspection.

ELECTIONS:

Commissioner Weitz Reported:

- Commissioner Daly's term will become vacant on January 1, 2018 and that position will be up for election in December.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- We are looking at some newer lighter weight turnout gear from Globe. The purchases will stay within budget.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- The LOSAP trustee transition will begin within the next month or so with a meeting between outgoing trustee Louis Solano and incoming trustee Robert Kordrupel.

INSPECTION & INSTALLATION:

Commissioner Nappi Reported:

- Everything is on track for the Installation dinner booked at The Lighthouse Restaurant, "At Rivers - Edge" on January 27, 2018.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Firefighter/Paramedic Seiden has passed pre-employment screening and started work on September 5th 2017. He is currently working through initial training on our equipment and operations as well as Building Safety Inspector certification through the NYS Division of Building Code Enforcement.
- The 2017 Poster Shows in the schools is under way. All assemblies have been scheduled. The Poster Show program is done in cooperation with Niskayuna Fire District 2, Rexford Fire District, and the Niskayuna School District.
- Planning for this year's Annual NFD 1 / NFD 2 Halloween Party is in progress.

- The Niskayuna Coop is hosting a Firehouse Chili Contest on Saturday November 4th. NFD 1, Rexford, NFD 2, and Stanford Heights are participating.
- September 2017 YTD incident participation report is attached. Approximately 13% of the incidents year to date had no volunteer response.
- The MTO weekend that Captains Vena and Congdon were approved to attend has been postponed to a later time. No date has been provided by OFPC.
- I am requesting authorization for Lt. Sims to attend the Fire Marshalls and Inspectors Seminar at Montour Falls Fire Academy from October 17th thru 20th at a cost of \$176.00 for registration, lodging, and meals, 24 hours of overtime and use of a district vehicle.
- I am requesting authorization for the Treasurer to draft four checks in the amount of \$50.00 payable to each of the four elementary schools to defray the cost of art supplies used during fire prevention programs at the schools.
- I am requesting authorization for Lt. Griffiths and FF Persons to attend state training programs for Engine and Truck Company operations totaling 56 hours of overtime and use of a district vehicle. Programs are being delivered regionally in November and December. This is a budgeted expense.

Chief Dietrich Reported:

- We have been very busy of late with a fire and auto accidents.
- FF/P Persons has been doing a great job spearheading the District Elementary School's fire prevention presentations.

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| • Department Activity | <u>2017</u> | <u>2016</u> |
| September Incidents | 186 | 169 |
| EMS | 126 | 128 |
| Fire/Other | 60 | 41 |
| Total Incidents | 1578 | 1510 (9/30 YTD) |

Other Activities:

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|-----------------------------------|-----------------|
| Emergency Callback | 15 Staff Hours |
| Department Training (August 2017) | 126 Staff Hours |

Report of the Niskayuna Permanent Fireman's Association: Captain Vena asked permission for the career staff to provide visibility by visiting a local pediatric rehabilitation center or assisted living facility during the holiday season.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: Commissioner Woehrle reported working on an Anti-Hazing policy for the district with Attorney Hayner.

NEW BUSINESS:

Motion/ Nappi, Second/ Weitz: To authorize The District Secretary to submit a permissive referendum in the amount of \$150,000 for the purchase and outfitting of two 2018 Chevrolet Tahoes and one 2018 Chevrolet Silverado for use as emergency response vehicles.. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To approve Ray Adelpegba of 1340 Van Antwerp Rd. Niskayuna, NY 12309 as a probationary Firefighter member pending screen testing and a complete physical. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To grant extended sick leave to FF/P John Baker until November 8, 2017. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Chief Lingenfelter to purchase three (3) nozzles at a cost not to exceed \$2800. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Lt. Sims to attend the Fire Marshalls and Inspectors Seminar at Montour Falls Fire Academy from October 17th thru 20th at a cost of \$176.00 for registration, lodging, and meals, 24 hours of overtime and mileage for personal vehicle /or rental car. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Lt. Griffiths and FF Persons to attend state training programs for Engine and Truck Company operations totaling 56 hours of overtime and mileage for personal vehicle. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize the Treasurer to draft four checks in the amount of \$50.00 payable to each of the four elementary schools to defray the cost of art supplies used during fire prevention programs at the schools. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize spending up to \$3,000.00 for minor repairs needed at The Balltown Rd. station. These repairs were noted in the 2017 Inspection report. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Lt. Sweet to attend the Firehouse Expo in Nashville, TN from October 17th thru 21st at an estimated cost of \$2355 including registration, transportation, lodging, and meals. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To allow The GBFC to utilize and chief's car and 1 piece of district apparatus for the Schenectady Holiday parade. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize up to \$100 for registration(s) to The Association of Fire Districts of the Capital Area fall workshop being held November 11, 2017 at Boght Corners Fire Station. Passed 3-0.

Commissioner Woehrle reported that he will e-mail the commissioners a social media policy for a vote to take place during the November 2017 meeting.

Commissioner Woehrle reported that the new sign installed at River Rd. has been turned off and the company was called because of software needed.

Commissioner Woehrle – On behalf of The Board of Fire Commissioners I want to acknowledge and thank Captain Vena and 1st Assistant Chief Luft for their outstanding job with the working fire this past week.

Motion/ Nappi, Second/ Daly: To adjourn the meeting at 7:34 p.m. Passed 3-0.

The public budget hearing will be held Tuesday October 17, 2017 at 7:00 p.m.

The next Regular Meeting will be held on Wednesday November 8, 2017 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary