

## Minutes of Regular Meeting December 13, 2017

---

---

**PRESENT:** Commissioners Nappi, Daly, Weitz and Chairman Woehrle

**Also Present:** Chief Lingenfelter, Chief Dietrich, Chief Luft, Treasurer Splendido  
Secretary Versocki, Attorney Hayner, Capt. J. Vena, GBFC President Moskowitz  
David Pacheco, Katrina Pacheco, 1<sup>st</sup> Asst. Chief Luft and Ms. Jordan Flory of  
Integra LED.

The Meeting was called to order at 7:04 p.m. by Chairman Woehrle.

Commissioner Murray was absent and excused.

**Motion/ Daly, 2<sup>nd</sup>/ Weitz:** To approve the November 8, 2017 monthly meeting minutes as read.  
Passed 4-0.

### **CORRESPONDENCE:**

- A letter from GBFC member Jason Moskowitz reporting that he changed his address from 4291 Queen Philomena Blvd. Schenectady, NY 12304 to 2310 Niskayuna Drive Niskayuna, NY 12309.
- A letter from Hillside Elementary School Principal Shireen Fasciglione thanking Fire District One for a fire prevention class given to students. She also thanked the district for a \$50 donation to defray art materials for the fire prevention poster contest.
- A copy of The Workers Comp Advisor from The NYS Insurance Fund.
- A letter from Hopmeier Evans Gage Agency announcing NYS passing a Volunteer firefighter Enhanced Cancer Disability Benefits Act.
- A letter from Attorneys Higgins, Roberts and Suprunowicz regarding the estate of Dede Cummings Anderson. They state that a check made payable to The Grand Blvd. Fire Company/Niskayuna Fire District No. 1 represents a full and final distribution in the amount of \$15,000.00 (fifteen thousand).
- A letter from The Grand Blvd. Fire Co. stating that on November 13, 2017 the following member resigned. Wisely DuPiche of 45 Hillcrest Ave. Schenectady, NY 12304. They ask that Mr. DuPiche's name be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Co. stating that on December 7, 2017 the following member requested a change in status from active firefighter to retired member, having attained at least 10 years of service but less than 25. Kevin McGill of 1601 Balltown Rd. Niskayuna, NY 12309. They ask that Mr. McGill's name be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Co. stating that on December 7, 2017 the members voted to add the following members as chief's for 2018. They are: Chief – Richard (Dick) Fritz; 1st Assistant Chief: H. Michael Luft; 2<sup>nd</sup> Assistant Chief – Leave Open.

**PRIVILEGE OF THE FLOOR:** At this time Ms. Jordan Flory of Integra-LED made a presentation based on her meetings building committee members Woehrle and Lingenfelter as well as David & Katrina Pacheco. An energy assessment of The Balltown Rd. and River Rd. fire stations was conducted. By changing lighting from Florescent to LED lighting the annual savings at The Balltown Rd. station would be roughly \$7,500.00 per year and The River Rd. station would save roughly \$2,800.00 per year. The cost to the District after an incentive grant from National Grid and a 5% discount for making a lump sum payment (rather than making payments) would be as follows: Balltown Rd - \$14,646.71 and River Rd - \$9,445.93. Ms. Flory added that the time to re-coup these payments versus savings would be as follows: Balltown Rd – 2.06 years and River Rd. – 3.51 years.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Daly, 2<sup>nd</sup>/ Weitz:** To pay bills for corresponding check #'s 15993 – 16045 From November 9, 2017 thru December 13, 2017 totaling \$224,120.98 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts as of the end of November were reviewed.
- The comparison sheets for November 2017 vs.2016 were reviewed.
- Budget versus actual expenses through November 2017 were reviewed. We are 92% thru the year and have spent 86.8% of the budget.

**ATTORNEY'S REPORT:** No Report.

### **COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

### **APPARATUS & EQUIPMENT:**

#### **Chief Lingenfelter Reported:**

- Annual pump and chassis preventive maintenance on Engine 402 and Truck 405 was completed. Recommended repairs are being scheduled.
- Truck 405's ladder power circuit was repaired.
- The two Tahoe's and the Silverado have been Purchased and registered. We are working with SVU to get the up-fitting and striping completed. Anticipate completion by late January.
- I am requesting authorization to surplus the three vehicles being replaced through trade in agreed to by Denoyer Chevrolet as follows:
- 2005 Tahoe - \$2400
- 2006 Tahoe - \$2400
- 2008 Sierra with plow - \$11,200

- I am requesting authorization to have a plow purchased and installed on the 2018 Silverado utility vehicle at a cost of \$5,700 through Dejana Truck and Utility Equipment on Central Ave. This will be part of the reserve account appropriation approved for the new vehicles.
- I am requesting authorization to purchase a folding hard-top cover for the 2018 Silverado at a cost not to exceed \$1500.

### **COMMUNICATIONS & INFORMATION SERVICES:**

#### **Chief Lingenfelter Reported:**

- I have been contacted by our Information Technology support with Omni Computing services and have been notified that their monthly charges will be raised to \$200 per month. Therefore, I met with New England Systems and Software and JD Computing to obtain quotes for IT management services. I anticipate a response by the meeting Wednesday.

### **EMS & EQUIPMENT:**

#### **Chief Lingenfelter Reported:**

- Our current EMS training manikins have reached their end of useful life. I am requesting authorization to purchase replacement EMS training manikins from EMP at a total cost of \$8054.00. Equipment will be charged to the EMS equipment line and the Fire/Rescue equipment line.
- EMSAR has completed a corrective recall field upgrade to our three AED's at no charge to the Fire District. No issues were reported with usage of the AEDs.

**HEALTH & FITNESS:** No Report.

### **FACILITIES:**

#### **Commissioner Woehrle Reported:**

- Lloyd Hale has begun work on the various small facility repairs needed at the Balltown Station.

#### **Chief Lingenfelter Reported:**

- I am investigating alternative elevator maintenance contract options. Otis has not been conducting quarterly inspections as outlined in the agreement.

### **ELECTIONS:**

#### **Commissioner Weitz Reported:**

- Congratulations to Commissioner Daly who was re-elected. His term will end December 31, 2022

### **PROTECTIVE GEAR & UNIFORMS:**

#### **Chief Lingenfelter Reported:**

- We are looking at some newer lighter weight turnout gear from Globe. The purchases will stay within budget.

### **SERVICE AWARDS PROGRAM:**

**Commissioner Weitz Reported:**

- The transition of outgoing Trustee Lou Solano and incoming Trustee Bob Kordrupel is in progress.

**INSPECTION & INSTALLATION:**

**Commissioner Nappi Reported:**

- Everything is on track for the Installation dinner booked at The Lighthouse Restaurant, “At Rivers - Edge” on January 27, 2018. We will be meeting with restaurant staff to choose menu choices so invitations can be sent.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- Flexible spending enrollment forms are being completed by staff and will be sent into Capital Financial by the end of the week.
- NYS official plates are now required on emergency vehicles. During the process of registering the new vehicles we were successful in getting our name changed to Niskayuna Fire District No. 1 in the DMV system. Will work to get the rest of the vehicles registered.
- Working on our NYSDOH bi-annual agency recertification process. Paperwork is due in by the end of the month.
- I am requesting authorization to send one firefighter to participate in the NYS Department of Civil Service Entry Level Firefighter Exam Development process at an estimated cost of 4 hours of overtime.
- November 2017 YTD incident participation report is attached. Approximately 14% of the incidents year to date had no volunteer response.

**Chief Dietrich:** This is my last meeting in the position of Chief and I want to thank the commissioners for their support. I feel that these monthly meetings are well run with high standards.

**Chief Luft:** No Report.

• Department Activity	<u>2017</u>	<u>2016</u>
November Incidents	177	163
EMS	113	119
Fire/Other	67	51
Total Incidents	1967	1846 (11/30 YTD)

Other Activities:

Emergency Callback	8 Staff Hours
Department Training	245 Staff Hours

**Report of the Niskayuna Permanent Fireman’s Association:** Captain Vena reported that the 2018 officers include: President – John Baker, Vice-President – Joe Congdon, Secretary – Denise May and Treasurer – Shannon Powers.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** No Report.

**NEW BUSINESS:**

**Motion/ Daly, Second/ Nappi:** To authorize sending one firefighter to participate in the NYS Department of Civil Service Entry Level Firefighter Exam Development process at an estimated cost of 4 hours of overtime. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To surplus the three vehicles being replaced through trade in agreed to by Denoyer Chevrolet as follows: 2005 Tahoe - \$2400; 2006 Tahoe - \$2400; 2008 Sierra with plow - \$11,200. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To authorize having a plow purchased and installed on the 2018 Silverado utility vehicle at a cost of \$5,700 through Dejana Truck and Utility Equipment on Central Ave Passed 4-0.

**Motion/ Nappi, Second/ Weitz:** To authorize purchase of a folding hard-top cover for the 2018 Silverado at a cost not to exceed \$1500. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To authorize purchase of replacement EMS training manikins from EMP at a total cost of \$8054.00. Passed 4-0.

**Motion/ Nappi, Second/ Daly:** To approve The contract with Integra-LED for replacement of florescent to LED lighting at The Balltown Rd and River Rd. stations pending changes in the agreement as discussed in this meeting and a review by Attorney Hayner. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To remove Kevin McGill from the Fire District rolls. Passed 4-0.

**Motion/ Weitz, Second/ Daly:** To remove Wisely DuPiche from the Fire District rolls. Passed 4-0.

**Motion/ Nappi, Second/ Daly:** To adjourn the meeting at 8:04 p.m. Passed 4-0.

The Organizational Meeting will be held Tuesday January 2, 2018 at 7:00 p.m.

The next Regular Meeting will be held on Wednesday January 10, 2018 at 7:00 p.m.

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary