

Minutes of Regular Meeting September 13, 2017

PRESENT: Commissioners Murray, Nappi, Weitz, Daly and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Dietrich, Treasurer Splendido, Secretary Versocki
Attorney Hayner, Capt. Congdon, FF/P Powers, FF/P Wessels
FF/P Seiden w/ wife Melanie & children and Phil D'Angelo of Garrison Fire.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Murray, 2nd/ Daly: To approve the August 9, 2017 monthly meeting minutes as amended.
Passed 5-0.

CORRESPONDENCE:

- A notice from The Association of Fire Districts of the Capital Area announcing a fall workshop to be held on November 11, 2017.
- A letter from deceased resident Deedee Cummings Anderson stating that Niskayuna Fire District No. 1 & The Grand Blvd. Fire Company are listed in her will. Corresponding paperwork was handed to Attorney Hayner.
- An e-mail sent to Chief Lingenfelter from Ms. Tanya DeLaMater of Niskayuna Schools thanking members who showed up to talk to kids about fire safety.
- A thank you card from Ms. Maggie Hardy of Albany, NY whose mother was unconscious in the back seat of her car as they passed by the fire house. Unfortunately she passed away despite attempts by paramedics to save her.
- A letter from The GBFC stating they voted to add the following probationary EMS member pending screen testing and a complete physical – David Bradshaw of 4 Tower Ave. Schenectady, NY 12304. They ask the commissioners to approve Mr. Bradshaw.
- A letter from FF/P Baker requesting extended sick leave for a medical issue.

PRIVILEGE OF THE FLOOR:

- At this time Vice-Chairman Murray swore in FF/P Kevan Seiden as a career Firefighter/Paramedic for Niskayuna Fire District No. 1.
- Mr. D'Angelo of Garrison Fire Apparatus took the opportunity to thank The Board of Fire Commissioners for purchasing the new engine and the long-time business and hopes for the business relationship to continue.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Weitz, 2nd/ Daly2: To pay bills for corresponding check #'s 15854 – 15899 & 15900 From August 9, 2017 thru September 13, 2017 totaling \$75,155.61 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of August were reviewed.
- The comparison sheets for August 2017 vs.2016 were reviewed.
- Budget versus actual expenses through August 2017 were reviewed. We are 66% thru the year and have spent 60% of the budget.
- Regarding the 2018 budget, I am awaiting a few estimates as I continue to fine-tune the budget.

ATTORNEY'S REPORT:

- The easement with The Town of Niskayuna is set.
- Utilizing the format; I have drafted The Anti-Hazing policy for review and approval.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- Treasurer Splendido and Chief Lingenfelter continue working on the spreadsheet for the 2018 budget.
- The full board will meet on September 25, 2017 at 7 pm. For a budget workshop.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Engine 402 is scheduled for makeup pump testing on 10/7 or 10/8 with the City of Schenectady Fire apparatus testing.
- The firefighting foam containing PFOAs which was removed from service in April as required, has been taken to Schenectady FD station 1 for pickup and proper disposal being coordinated by Schenectady County Fire Coordinator and the NYS DEC.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- I have reviewed the lists made during the inspection in January and most of the items at River Rd. have been completed.
- One overhead door at River Road is not working properly. Repair and annual service on both stations has been scheduled for 9/20/17.
- Balltown Road station fire alarm dialer was updated to the 10 digit dialing format.
- Water intrusion into basement storage area was originating from the backflow preventer drain. The drain was re-plumbed and the issue appears to be resolved. Will be monitoring periodically for recurrence.

ELECTIONS:

Commissioner Weitz Reported:

- Commissioner Daly's term will become vacant on January 1, 2018 and that position will be up for election in December.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- Some of the turnout gear is set to expire. The purchases will stay within budget.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- The LOSAP trustee transition will begin within the next month or so with a meeting between outgoing trustee Louis Solano and incoming trustee Robert Kordrupel.

INSPECTION & INSTALLATION:

Commissioner Nappi Reported:

- Everything is on track for the Installation dinner booked at The Lighthouse Restaurant, "At Rivers - Edge" on January 27, 2018.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Firefighter/Paramedic Seiden has passed pre-employment screening and started work on September 5th 2017. He is currently working through initial training on our equipment and operations as well as Building Safety Inspector certification through the NYS Division of Building Code Enforcement.
- August 2017 YTD incident participation report is attached. Approximately 13% of the incidents year to date had no volunteer response.
- Article in "Your Niskayuna 8/11 – 8/17 covering 4 construction projects proposed for the town with two of them located in NFD 1. Single story office building at Union & Balltown and a 3 story business/residential structure at 2143/2147 Eastern Parkway.

- One incident of note – On Saturday evening at approximately 8:30pm Personnel responded to a structure fire at 1947 Hillside Avenue, a single family residence, for a reported “dryer fire”. Upon arrival crews found it to be a working structure fire originating in the laundry area to which it was contained. Smoke and heat damage was sustained throughout the 1st and 2nd floor. All occupants were safely out upon our arrival. SFD responded with a truck company and an engine company and NFD 2 responded with an engine. NFD 1 responded with 3 on duty personnel, myself, and 4 volunteers. No injuries were sustained.
- I am requesting authorization for Captain Vena and Capt. Congdon to attend the MTO/MFI weekend at the NYS Fire Academy in Montour Falls, NY on October 14th and 15th. Total cost for registration, meals and lodging of \$192.00 and 32 hours of overtime.

Chief Dietrich Reported:

- Thank you for the approval of a new firefighter/paramedic.
- We have a number of activities requiring coverage, including football standby’s and fire prevention.
- I want to acknowledge the outstanding volunteer work by Chief Mike Luft. He makes an extraordinary amount of calls.

• Department Activity	<u>2017</u>	<u>2016</u>
August Incidents	194	169
EMS	126	118
Fire/Other	68	51
Total Incidents	1392	1341 (8/31 YTD)

Other Activities:

Emergency Callback	25 Staff Hours
Department Training (July 2017)	126 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: Commissioner Murray discussed an issue brought up by Chief Dietrich last month pertaining to turn around times for ambulance crews at Ellis Hospital Emergency Room. Chief Dietrich remarked that the slow turnaround occurs 1-2 times per week. Chief Lingenfelter commented that the problem is being annotated in EMS Charts which is reviewed by our medical director Dr. McHugh. Commissioner Murray asked that either Dr. Weitz or he be notified if future incident occur.

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize Captain Vena and Capt. Congdon to attend the MTO/MFI weekend at the NYS Fire Academy in Montour Falls, NY on October 14th and 15th. Total cost for registration, meals and lodging of \$192.00 and 32 hours of overtime. Passed 5-0.

Motion/ Murray, Second/ Daly: To approve David Bradshaw of 4 Tower Ave. Schenectady, NY 12304 as a probationary EMS member pending screen testing and a complete physical –. Passed 5-0.

Motion/ Daly, Second/ Weitz: To grant extended sick leave to FF/P John Baker until October 11, 2017. Passed 5-0.

Commissioner Woehrle asked if anyone other than himself was interested in attending the Fall Workshop hosted by The Association of Fire Districts of the Capital Area on November 11, 2017.

Motion/ Nappi, Second/ Daly: To adjourn the meeting at 7:34 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday October 11, 2017 at 7:00 p.m.

The public budget hearing will be held Tuesday October 17, 2017 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary