

Minutes of Regular Meeting January 10, 2018

PRESENT: Commissioners Nappi, Daly and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, Treasurer Splendido, Secretary Versocki
Attorney Hayner and Capt. J. Vena.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Murray & Commissioner Weitz were absent and excused.

Motion/ Daly, 2nd/ Nappi: To approve the December 13, 2017 monthly meeting minutes as read.
Passed 3-0.

Motion/ Daly, 2nd/ Nappi: To approve the January 2, 2018 organizational meeting minutes as read.
Passed 3-0.

CORRESPONDENCE: No Report.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Nappi: To pay bills for corresponding check #'s 16047 – 16089 From
December 14, 2017 thru January 10, 2018 totaling \$530,435.69 as reviewed. Passed 3-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of December were reviewed.
- The comparison sheets for December 2017 vs.2016 were reviewed.
- Budget versus actual expenses through December 2017 were reviewed. We are 100% thru the year and have spent 93% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I am currently working on The Social Media Policy.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- There will be an article in The “Your Niskayuna” paper about the house fire on Van Antwerp Rd.
- There were also articles about the house fire on Face book and The Gazette.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Repairs identified during the annual preventive maintenance on T405 and E402 have been completed.
- Engine 401 did not start after returning from the fire on 1/6/2018 due to a loose connection to a battery distribution lug. Repairs were completed along with replacement of the water level transducer. Two pressure gauges froze during the operations and are on order.
- The two Tahoe’s and the Silverado are being up-fitted at SVU. Striping and lettering have been completed. Expect the Silverado to be in service by the end of this week. Anticipate completion of all vehicles by late January.
- The 2006 Tahoe was stripped of radio equipment and turned over to Denoyer Chevrolet for trade in. It has been removed from our insurance coverage.
- The plow was installed on the 2018 Silverado.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Two of the three EMS training simulators have been received.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Lloyd Hale is continuing to work on the various small facility repairs needed at the Balltown Station. He is also addressing a roof/drain leak at the River Road station.
- The GBFC will be having the VCT flooring in the meeting room and stairwell stripped, sealed, and waxed.
- Quotes have been obtained for IT support services for the board’s consideration.
 - Omnis - \$485.00 / Mo. (Current provider)
 - NESS - \$427.63 / Mo. (Adjusted + \$600 one time charge)
 - JDCS - \$325.00 / Mo.

Commissioner Woehrle Reported:

- In addition to the various small facility repairs, Lloyd Hale has submitted a quote to install chair rails in the GBFC meeting room for the price of: \$1,684.00 and custom built shelving for the records room for \$3,220.00.

Commissioner Nappi Reported:

- I was working out in the gym and wind actually pushed in the exterior door. Chief Lingenfelter will look at.
- The GBFC Recreation room bathroom toilet is still leaking and the faucets are loose.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:**Chief Lingenfelter Reported:**

- Last year there was a balance for turn out gear. I would like authorization to expend the remainder of the 2017 funds along with the 2018 budgeted amount.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:**Commissioner Nappi Reported:**

- Everything is on track for the Installation dinner booked at The Lighthouse Restaurant, "At Rivers - Edge" on January 27, 2018. Cocktails will be served from 6:00 - 6:50 pm with dinner beginning promptly at 7 pm.

Commissioner Woehrle Reported:

- The inspection of both stations will take place January 27, 2018 beginning at The Balltown Rd. station at 10 am.

REPORT OF THE CHIEFS:**Chief Lingenfelter Reported:**

- Flexible spending enrollment forms and pre-tax premium authorization forms were completed and filed.
- Our NYSDOH bi-annual agency recertification and controlled substance program paperwork was submitted and accepted by DOH. Awaiting updated certificates.
- Request authorization to renew the Target Solutions On-line training subscription at a cost of \$4,783.66.
- Request authorization to attend the Career Chief's meeting in Batavia on January 16th - 17th at a cost not to exceed \$200 and use of the district vehicle.
- At 0602 hours on Saturday, January 6, 2018 units responded to a working structure fire at 1045 Van Antwerp Road. The outdoor temperature was below 0 degrees and winds were gusty. Outside agency resources included two apparatus from Schenectady FD, one from NFD 2, one from Carmen FD, Schenectady County Fire Coordinator and Investigators, NYS Office of Fire Prevention and Control K9, Stanford Heights FD, Niskayuna water department, and the Niskayuna Police

Department. The fire was brought under control in about 4 hours with Crews continuing to operate over 8 hours. By the conclusion of the incident NFD 1 response consisted of 10 career, 9 volunteer, and at least one auxiliary member who supplied refreshments to the scene. Two very minor injuries were sustained by firefighters. Neither required immediate treatment. The sole occupant of the home suffered injuries during her escape and was transported to Albany Medical Center and later to the burn unit in Syracuse. The structure sustained substantial fire damage and smoke/water/ice damage throughout with no extension to neighboring homes. All who responded should be commended for their efforts under extremely harsh conditions.

- 2017 incident participation report is attached. Approximately 14% of the 2017 incidents had no volunteer response.

Chief Fritz: No Report.

• Department Activity	<u>2017</u>	<u>2016</u>
December Incidents	154	159
EMS	109	103
Fire/Other	45	56
Total Incidents	2117	2005 (2017)

Other Activities:

Emergency Callback	8	Staff Hours
Department Training	244	Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Daly, Second/ Nappi: To authorize renewal of the Target Solutions On-line training subscription at a cost of \$4,783.66. Passed 3-0.

Motion/ Daly, Second/ Nappi: To authorize Chief Lingenfelter to attend the Career Chief’s meeting in Batavia on January 16th - 17th at a cost not to exceed \$200 and use of the district vehicle.. Passed 3-0.

Motion/ Daly, Second/ Nappi: To authorize hiring - NESS Information Technology service at a cost of \$427.63 / Mo. (Adjusted + \$600 one time charge). 3-0.

Motion/ Nappi, Second/ Daly: To authorize Lloyd Hale to install chair rails in the GBFC meeting room for the cost of \$1,684.00. Passed 3-0.

Motion/ Daly, Second/ Nappi: To authorize Lloyd Hale to install custom built shelving for the records room for the cost of \$3,220.00. Passed 3-0.

Motion/ Nappi, Second/ Daly: To allow Chief Lingenfelter and Chief Fritz to expend the 2017 PPE (turn out gear) funds in 2018. Passed 3-0.

Commissioner Nappi – The old map Niskayuna District No. 1 at The River Rd. station was originally done by C.T. Male Architects. I would like see what the cost would be to update and re-hang this map. I will contact Paul Male to get an idea about the cost.

Motion/ Nappi, Second/ Daly: To adjourn the meeting at 7:40 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday February 14, 2018 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary