

Minutes of Regular Meeting February 14, 2018

PRESENT: Commissioners Murray, Daly, Weitz and Chairman Woehrle

Also Present: Chief Lingenfelter, Treasurer Splendido, Secretary Versocki
Attorney Hayner, FF Nethaway, FF/P Baker and GBFC President Moskowitz.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Nappi was absent and excused.

Motion/ Weitz, 2nd/ Murray: To approve the January 10, 2018 monthly meeting minutes as read.
Passed 4-0.

CORRESPONDENCE:

- A thank you card from Sondra & Anthony of Sondra's Fine Jewelry 1624 Union St. Schenectady, NY 12309 for the "best ever" Fill the Fire truck campaign in December 2017.
- A thank you note from The Beth Israel Temple for the fire prevention and hands only CPR class given on January 15, 2018.
- A thank you note from Mr. Frank Scheib (no address known) for competent medical service in January 2018.
- A letter to Chief Lingenfelter from Commissioners Woehrle, Murray, Nappi and Weitz authorizing him to spend \$2,150.00 to have a new door opener for a large overhead door at Balltown Rd. The commissioners will re-affirm the purchase at the next monthly business meeting on February 14, 2018.
- A letter from Commissioner Woehrle to The Schenectady County Civil Service requesting Niskayuna Fire District No. 1 be included in the next Firefighter/Paramedic exam in 2018 at the beginning salary of \$47,367.00.
- An announcement from The Schenectady County Civil Service Commission announcing an open competitive examination for Firefighter/Paramedic for Niskayuna Fire District No. 1 to be held April 21, 2018 and the last day to file on March 5, 2018.
- A letter from The South Schenectady Fire Department inviting County Fire Chiefs and Commissioneras to an informational program on Cancer in the Fire Service on April 3, 2018.
- A letter from The Association of Fire Districts of NYS announcing a proposed bylaw amendment.
- An invitation for commissioners and staff to attend the Association of Fire Districts of the Capital Area dinner on March 24, 2018 at The Lighthouse Restaurant. The cost is \$75 per person.
- A letter from The Grand Blvd. Fire Co. asking the commissioners to vote to accept Riaz Rao of 36 Chestnut Lane Niskayuna, NY 12309 as a fire company probationary EMS member.
- A letter from The Grand Blvd. Fire Co. asking the commissioners to vote to accept Patrick Singh of 501 Bedford Road Schenectady, NY 12308 as a fire company probationary Firefighter member.

- A listing of current Grand Blvd. Fire Co. Auxiliary members.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Weitz, 2nd/ Daly: To pay bills for corresponding check #'s 16090 – 16142 From January 11, 2018 thru February 14, 2018 totaling \$101,023.81 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of January were reviewed.
- The comparison sheets for January 2018 vs.2017 were reviewed.
- Budget versus actual expenses through January 2018 were reviewed. We are 8% thru the year and have spent 18% of the budget due to certain bills due in the first part of the year.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The Silverado and the two Tahoe's have been up-fitted and are in service.
- The 2005 Tahoe was stripped of radio equipment and turned over to DeNoyer Chevrolet for trade in. It has been removed from our insurance coverage.
- 5 gas meter sensors have been replaced and new meter is on order.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- New England Systems and Software initiated on-boarding of our computer systems on Tuesday, February 13, 2018.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- All three EMS training simulators have been received.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Lloyd Hale has completed the chair rail in the company meeting room and has temporarily repaired the roof drain leak at the River Road station. Work continues on the records room and repairs to River Road will be completed when the weather warms up.
- The replacement opener unit for the large overhead door at the Balltown Road station has been ordered.

Commissioner Woehrle Reported:

- The inspection reports for both stations were e-mailed to all commissioners.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- Last year there was a balance for turn out gear. I would like authorization to expend the remainder of the 2017 funds along with the 2018 budgeted amount.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- Bob Kordrupel has taken over as The LOSAP Trustee. The 2017 LOSAP summary has been posted and it can be voted to accept after a 30 day elapse time.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Installation dinner for 2019 has been booked at The Lighthouse Restaurant, "At Rivers Edge" for January 26, 2019.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Received a renewal questionnaire from One Group. Completed relevant information and forwarded to Treasurer for completion and submission of additional financial information.
- LOSAP data for 2017 was provided to Bob Kordrupel by Asst. Chief Luft and I. Report has been posted and emailed for member review.
- At 0602 hours on Saturday, January 6, 2018 units responded to a working structure fire at 2015 Arkona Court. Outside agency resources included two apparatus from Schenectady FD, one from NFD 2, Schenectady County Fire Coordinator and Investigators, Stanford Heights FD, and the Niskayuna Police Department. The fire was brought under control in about 15 minutes. By the conclusion of the incident NFD 1 response consisted of 8 career and 4 volunteer firefighters. No

injuries were sustained by firefighters or civilians. The structure sustained fire damage to the kitchen and dining room and smoke damage throughout.

- Served as an observer along with representatives from Schenectady County Public Health and the NYS Department of Health for a facility evacuation exercise at Pathways on 2/14/2018.
- Will be serving on the Fire Chiefs Training task force with the NYS Assoc. of Fire Chiefs. The Committee was established to provide input on proposed legislation.
- 2018 incident participation report is attached. Approximately 15% of the 2018 incidents had no volunteer response.

• Department Activity	<u>2018</u>	<u>2017</u>
January Incidents	186	195
EMS	130	142
Fire/Other	56	57
Total Incidents	186	195 (1/31)
Other Activities:		
Emergency Callback		66 Staff Hours
Department Training		248 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Weitz, Second/ Daly: To authorize Treasurer Splendido a 60 day extension for the New York State Report. Passed 4-0.

Motion/ Daly, Second/ Weitz: To approve the Grand Blvd. Fire Company Auxiliary list. Passed 4-0.

Motion/ Murray, Second/ Daly: To approve Patrick Singh of 501 Bedford Rd. Sch’dy, NY 12308 as a GBFC Volunteer Probationary Firefighter member. Passed 4-0.

Motion/ Murray, Second/ Daly: To approve Riaz Rao of 36 Chestnut Lane Niskayuna, NY 12309 as a GBFC Volunteer Probationary EMS member. Passed 4-0.

Motion/ Daly, Second/ Weitz: To authorize \$150.00 for The Association of Fire Districts of the Capital Area annual membership dues. Passed 4-0.

Motion/ Weitz, Second/ Daly: To authorize up to 4 commissioners and/or Chiefs to attend the Association of Fire Districts of the Capital Area dinner on March 24, 2018 at The Lighthouse Restaurant. The cost is \$75 per person Passed 4-0.

Commissioner Woehrle – I received a call from Integra-LED with information that National Grid did not approve the specifications sent to them, specifically having to do with hard wiring. Integra-LED will change the specifications to meet National Grid’s approval and changes will not affect the quoted price.

Motion/ Daly, Second/ Murray: To authorize changes to the Integra-LED contract to meet National Grid's specifications at no cost change to the district. Passed 4-0.

Commissioner Woehrle – I met with The GBFC Auxiliary President and ensured her that any approved function such as parades or conventions that auxiliary member attend they will be covered by insurance. This is the reason for approval of an Auxiliary roster being approved. Any addition members need to be approved by the Board of Fire Commissioners.

Motion/ Murray, Second/ Daly: To adjourn the meeting at 7:28 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday March 14, 2018 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary