

Minutes of Regular Meeting April 11, 2018

PRESENT: Commissioners Murray, Daly, Weitz and Chairman Woehrle

Also Present: Chief Lingenfelter, Treasurer Splendido, Secretary Versocki, Attorney Hayner Lt. Griffiths, GBFC President Moskowitz, FF/P Seiden, FF Dietrich and David Pacheco.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Murray attended via video link at address:
11993 Heatherwood Court Naples, Florida 34120

Commissioner Nappi was absent and excused.

Motion/ Daly, 2nd/ Weitz: To approve the March 14, 2018 monthly meeting minutes as read. Passed 4-0.

CORRESPONDENCE:

- A notice from Pinsky Law Group offering a class for Emergency Service Entities entitled Financial Record Keeping.
- The spring 2018 Employer Forum from The NYS Comptroller's Office.
- A letter from Lt. Sweet requesting sick leave until May 5, 2018 at which time he will return to full duty pending doctor's approval.
- A letter from the Grand Blvd. Fire Company stating that they received notice that the following member has resigned: Jonathan Warczak of 12 Gloria Lane Niskayuna, NY 12309. Please remove Mr. Warczak's name from the Fire District rolls.
- A letter from The Grand Blvd. Fire stating at their monthly meeting they voted to accept Peter Fobare of 2025 Hoover Rd. Niskayuna, NY 12309 as a probationary firefighter member. They ask that the board vote to accept Mr. Fobare as a member.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Weitz: To pay bills for corresponding check #'s 16187 – 16232 From March 15, 2018 thru April 14, 2018 totaling \$117,594.31 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of March were reviewed.
- The comparison sheets for March 2018 vs.2017 were reviewed.
- Budget versus actual expenses through March 2018 were reviewed. We are 25% thru the year and have spent 29% of the budget due to certain bills due in the first part of the year, overall we are on target.
- The auditors have all Fire District No.1 financial statement and are moving forward with the audit.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Repairs to U-421 have been completed. It has been scheduled to return to SVU for completion of the up-fitting equipment installations on April 18th.
- Ambulance A-942 had brake repairs completed.
- Truck 405 is scheduled for annual ladder testing on April 30th. All ground ladders on apparatus will also be tested.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- New England Systems and Software initiated on-boarding of our computer systems on Tuesday, February 13, 2018. So far, there has been a rapid response from them on issues presented.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- During the last preventive maintenance visit for our Lifepak12 cardiac monitors, we were advised that parts are no longer being produced for the units and their ability to repair issues may be compromised going forward. Attempts to obtain grant funding for their replacement have not been successful. Our Auto pulse CPR devices are also outdated and two of the three are currently out of service as a result. I am requesting that the board initiate a permissive referendum for the replacement purchase of three cardiac monitors and three mechanical CPR devices in the amount of \$170,000 from the Fire District's equipment reserve account. This expenditure has been anticipated during our Fire District budgeting process.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- Lloyd Hale has completed the records room shelving. I will be meeting with Secretary Versocki & Treasurer Splendido to organize the records.
- The stockade style fencing at the rear of the Balltown Rd. station is falling down and I am recommending replacement. I obtained (3) quotes with the lowest being from AFCO at \$16,770.00. The dimensions are 528 linear feet of (6) six foot high privacy vinyl fencing. The funds are to come from the building reserve account; therefore a permissive referendum is required.
- I contacted Jordan from Integra-LED since we had not heard about installation of LED lighting for both stations. The holdup was from National Grid for which Jordan apologized and the date to begin changing the lighting will occur on April 25, 2018. The good news is the cost has come down from the original projection. The Balltown Rd. station project was originally \$14,646 and now is \$12,985. And the River Rd. project was originally \$9,445 and is now \$8,949.

Chief Lingenfelter Reported:

- The ambulance bay overhead door opener unit at the Balltown Road station is being repaired for an intermittent issue.
- I am requesting board authorization to conduct a Red Cross blood drive on Thursday, June 28th from noon until 8:00pm.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- FF/P Seiden will address the commissioners about uniform badges. FF/P Seiden told the commissioners that standardizing the uniforms will include changing the badges so they are the same for the career and volunteer divisions. The badge emblems would be a Maltese cross with blue background. After researching I have a price for 40 badges for the chest and hats as well as collar brass at a cost of \$4,512.80. The turnaround time would be 4 weeks. Commissioner Daly recommended this be added to the 2019 budget.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Installation dinner for 2019 has been booked at The Lighthouse Restaurant, "At Rivers Edge" for January 26, 2019.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Request from Lt. Sweet for extension of his illness leave as a result of surgery to correct an off duty injury. He has provided an updated note from his doctor.

- On April 10th NFD 1 responded to a structure fire at 1346 Van Antwerp Road. First in crew did an outstanding job of containing the fire to the room of origin. NFD 1 response included 9 career and 5 volunteer members. We were assisted by two SFD units, 2 NFD 2 units, the county coordinators and investigators, and SHFD stood by for town coverage. No injuries were sustained.
- An Anti-Gun protest is expected to be held on April 20th, 10AM at Town Hall with an unknown number of participants to include students from NHS. We are coordinating response planning with the Niskayuna PD.
- Coverage details are being planned for the upcoming events which include:
 - Cherry Blossom Run – 4/29
 - Peddle, Paddle, Run – 5/12
 - Niska-day – 5/19
- 2018 year to date incident participation report is attached. Approximately 15% of the incidents had no volunteer response.
- Department Activity

	<u>2018</u>	<u>2017</u>
March Incidents	220	140
EMS	148	91
Fire/Other	72	49
Total YTD	564	477 (3/31)
Other Activities:		
Emergency Callback		14 Staff Hours
Department Training		159 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Weitz, Second/ Daly: To purchase (3) cardiac monitors and (3) chest compression units at a cost not to exceed \$170,000.00 with funds to be utilized from The Equipment Reserve Account. Passed 4-0.

Motion/ Weitz, Second/ Daly: To have The District Secretary submit a permissive referendum to The Gazette Legal’s to authorize The Fire District to spend up to \$170,000.00 from The Equipment Reserve Account. Passed 4-0.

Motion/ Daly, Second/ Weitz: To replace the rear fence at the Balltown Rd. station at a cost not to exceed \$17,000.00 with funds to be utilized from The Building Reserve Account. Passed 4-0.

Motion/ Daly, Second/ Weitz: To have The District Secretary submit a permissive referendum to The Gazette Legal’s to authorize The Fire District to spend up to \$17,000.00 from The Building Reserve Account. Passed 4-0.

Motion/ Daly, Second/ Weitz: To grant Lt. Sweet medical leave for an off-duty injury until May 9, 2018. Passed 4-0.

Motion/ Daly, Second/ Weitz: To remove Mr. Jonathan Warczak's name from The Fire District Rolls. Passed 4-0.

Motion/ Daly, Second/ Weitz: To add Peter Fobare to the Fire District Rolls as a GBFC Probationary firefighter. Passed 4-0.

Motion/ Daly, Second/ Weitz: To purchase 10 new Professional 15000 Series office chairs for the console room and officer duty office at a cost of \$199.99 each for a total cost of \$1,999.99. Passed 4-0.

Commissioner Woehrle discussed a draft of the Social Media & Computer Policy. In the opinion of **Lt. Griffiths**, the original version was too restrictive but a newer version seemed better. **Chief Lingenfelter** recommended meeting with the officers and review before any approval.

Motion/ Daly, Second/ Murray: To adjourn the meeting at 7:45 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday May 9, 2018 at 7:00 p.m.

Respectfully submitted by Fire District No. 1 Secretary,

William J. Versocki