

## **Minutes of Regular Meeting May 9, 2018**

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**PRESENT:** Commissioners Nappi, Daly, Weitz and Chairman Woehrle

**Also Present:** Chief Lingenfelter, Chief Fritz, 1<sup>st</sup> Asst. Chief Luft, Treasurer Splendido  
Secretary Versocki and Attorney Hayner.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Murray was absent and excused.

**Motion/ Daly, 2<sup>nd</sup>/ Weitz:** To approve the April 11, 2018 monthly meeting minutes as amended.  
Passed 4-0.

### **CORRESPONDENCE:**

- A letter from Capital Financial Group announcing becoming part of Upstate Agency Insurance.
- The Employment Practices Liability Insurance renewal was received.
- A letter from The Grand Blvd. Fire Co. requesting members and auxiliary be authorized to attend the HVVFFA Convention. They also ask to utilize the following apparatus & equipment: C-428, Utility Trailer and E-402.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Nappi, 2<sup>nd</sup>/ Weitz:** To pay bills for corresponding check #'s 16233 – 16270 From April 12, 2018 thru May 9, 2018 totaling \$116,445.37 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts as of the end of April were reviewed.
- The comparison sheets for April 2018 vs. 2017 were reviewed.
- Budget versus actual expenses through April 2018 were reviewed. We are 33% thru the year and have spent 35% of the budget due to certain bills due in the first part of the year, overall we are on target.
- The audit of our financial statements is complete and there are no significant findings.
- The NYS report has been submitted.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- U-421 up-fitting has been completed.
- All department ground ladders and the aerial on Truck 405 have been tested. Awaiting report from testing vendor but one minor fuel leak was identified on T-405 and has been repaired.

**COMMUNICATIONS & INFORMATION SERVICES:** No Report.

**EMS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- I am requesting authorization to purchase three Lifepak 15 cardiac monitors and three Lucas mechanical CPR devices as detailed below, notwithstanding contestation of the associated permissive referendum expiring on May 11<sup>th</sup>, 2018.
  - 3 Physio Control Lifepak 15 V4 Monitor/Defib Units - \$104,597.95  
(Includes trade-in credit for 3 Lifepak 12 units and service contract).
  - 3 LUCAS Chest Compression Systems - \$59,382.39
- Request the 3 physio control lifepak 12's and three auto pulse units be declared surplus.

**HEALTH & FITNESS:** No Report.

**FACILITIES:**

**Commissioner Woehrle Reported:**

- The stockade style fencing at the rear of the Balltown Rd. station is falling down and I am recommending replacement. I obtained (3) quotes from Sienna Fence, Bruce Fence and AFSCO with the lowest being from Sienna Fence at \$16,770.00.  
The dimensions are 528 linear feet of (6) six foot high privacy vinyl fencing. The funds are to come from the building reserve account a permissive referendum is required.
- I am working with Lt. Sweet to purchase a shed to house lawn, snow and other misc. equipment.

**Chief Lingenfelter Reported:**

- LED lighting installation is under way at Balltown Road Station.

**ELECTIONS:** No Report.

## **PROTECTIVE GEAR & UNIFORMS:**

### **Commissioner Daly Reported:**

- I want to thank FF/P Seiden for putting together the badge uniform information and for making presentations to The Fire Company and Commissioners. All the information was handed to Chief Lingenfelter.

## **SERVICE AWARDS PROGRAM:**

### **Commissioner Weitz Reported:**

- All W-9's have been submitted as required and the LOSAP awards were sent to McNeil & Co.

## **INSPECTION & INSTALLATION:**

### **Commissioner Woehrle Reported:**

- The Installation dinner for 2019 has been booked at The Lighthouse Restaurant, "At Rivers Edge" for January 26, 2019.

## **REPORT OF THE CHIEFS:**

### **Chief Lingenfelter Reported:**

- Request from Lt. Sweet for extension of his illness leave as a result of surgery to correct an off duty injury. He has provided an updated note from his doctor.
- On April 23<sup>rd</sup> NFD 1 responded to a brush fire in the area behind Hillside Commerce Park and the recreation center under the power transmission lines. Assistance was provided by Schenectady FD, Niskayuna FD 2, Stanford Heights FD, East Glenville FD, Alplaus FD, County Fire Coordinators, and the Niskayuna Police Department. NFD 1 response included 6 career and 15 volunteer members. It took over 3 ½ hours to locate, access, and bring the fire under control. No injuries were sustained.
- Traffic control assistance to the police department for the Cherry Blossom Run/Walk was provided by fire police Miller and Connelly. Chief Luft and one of the duty crew paramedics provided EMS coverage.
- Continuing to plan coverage for the upcoming events which include:
  - Peddle, Paddle, Run – 5/12
  - Niska-day – 5/19
- 2018 year to date incident participation report is attached. Approximately 17% of the incidents had no volunteer response.

**Chief Fritz:** No Report.

**1<sup>st</sup> Asst. Chief Luft:** No Report.

Department Activity	<u>2018</u>	<u>2017</u>
April Incidents	170	170
EMS	113	124

Fire/Other	57	46
Total YTD	734	648 (4/30)

Other Activities:	
Emergency Callback	40 Staff Hours
Department Training	146 Staff Hours

**Report of the Niskayuna Permanent Fireman's Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** No Report.

**NEW BUSINESS:**

**Motion/ Weitz, Second/ Nappi:** To purchase 3 Physio Control Lifepak 15 V4 Monitor/Defib Units for the sum of \$104,597.95(Includes trade-in credit for 3 Lifepak 12 units and service contract) with funds to be spent from The Equipment Reserve Account. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To purchase 3 LUCAS Chest Compression Systems for the sum of \$59,382.39 with funds to be spent from The Building Reserve Account. Passed 4-0.

**Motion/ Nappi, Second/ Weitz:** To grant Lt. Sweet medical leave for an off-duty injury until June 13, 2018. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To declare the 3 physio control lifepak 12's and three auto pulse units as surplus. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To hire Sienna Fence Company to replace the stockade style fencing at the rear of the Balltown Rd. station with 528 linear feet of (6) six foot high privacy vinyl fencing at a cost of \$16,770.00 with funds to be spent from the building reserve account. Passed 4-0.

**Motion/ Weitz, Second/ Daly:** To authorize destruction and disposition of Bond vote ballots. Passed 4-0.

**Motion/ Daly, Second/ Nappi:** To authorize Grand Blvd. Fire Co. members & auxiliary to attend The HVVFFA Convention June 21 – 24, 2018. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To authorize The GBFC to utilize a chief car and the utility trailer for The HVVFFA Convention June 21-24, 2018. Passed 4-0.

**Motion/ Nappi, Second/ Daly:** To authorize The GBFC to utilize E-402 on June 23, 2018 for The HVVFFA Convention dress parade at Chief Lingenfelter's discretion. Passed 4-0.

- Chief Lingenfelter made The Commissioners aware of a collection notice from a November 2017 collision between our ambulance and \$7,000 damage to a Niskayuna Police Car.
- Chief Lingenfelter will follow-up about fuel tanks at The River Rd. station.

**Motion/ Nappi, Second/ Daly: To adjourn the meeting at 7:38 p.m. Passed 4-0.**

The next Regular Meeting will be held on Wednesday June 13, 2018 at 7:00 p.m.

Respectfully submitted by:  
Fire District No. 1 Secretary,

*William J. Versocki*