

**Minutes of Annual  
Organizational Meeting  
January 2, 2014**

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**PRESENT:** Commissioners: Murray, Nappi, Weitz & Woehrle  
Secretary Versocki, Treasurer Splendido, Chief Lingenfelter  
Chief Dietrich, Chief Fritz, Captain Vena and Attorney Hayner

Motion/ Weitz, 2<sup>nd</sup>/ Nappi: To appoint Commissioner Murray as Temporary Chairman.  
Passed 4-0.

Chairman Murray called the Organizational Meeting to order at 7:03 p.m.

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To appoint Commissioner **Woehrle** as permanent Chairman for  
2013. Passed 4-0.

2013 Chairman Woehrle continued the meeting.

M/ Daly, 2<sup>nd</sup>/ Weitz: To appoint Commissioner Murray as Vice-Chairman for 2014. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Daly: To appoint John Splendido as Treasurer for 2014 Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: To appoint William Versocki as Secretary for 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To appoint Thomas Hayner as Fire District Attorney for 2014.  
Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Nappi: To appoint Robert McHugh M.D. as Medical Director for 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To appoint Peter Barber as Fire District Photographer for 2014.  
Passed 4-0.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Louis Solano as LOSAP Trustee for 2014. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: To appoint The Fire District Board Chairman and Career Chief as  
Non-Emergency Media Relations Representatives for 2014. Passed 4-0.

The Grand Boulevard Fire Company, Inc. reported that, at their December 2013 Special Meeting, the following were nominated as Chief Officers for 2014:

Fire Chief–David Dietrich; 1st Assistant Chief–Richard C. Fritz Jr.

M/ Weitz, 2<sup>nd</sup>/ Murray: That David Dietrich be appointed as District Fire Chief for 2014.

Passed 4-0.

M/ Murray, 2<sup>nd</sup>/Nappi: That Richard C. Fritz Jr. be appointed as District Fire 1<sup>st</sup> Assistant Chief for 2014. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: To grant pay raises relative to budget and contractual agreement for year 2014, effective January 1, 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To set salaries of District Treasurer, Secretary, Attorney, Photographer, LOSAP Trustee, Chief and Medical Director as established in the budget for 2014. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Nappi: That the Daily Gazette be designated as the Fire District's official newspaper for 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: That the Treasurer be authorized to pay following regular monthly District bills: Electric, Natural Gas, Land Line Phone Service, Payroll Service, 207A Liability, Life Insurance, Time Warner Television & Internet, County Waste, Health and Dental Insurance without prior approval. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: For the Annual Report to be submitted to The Board of Fire Commissioners and New York State by the Treasurer no later than March 1, 2014. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: That the Treasurer be covered by Insurance Bond to the current level of coverage for 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: That TD Bank be designated as the District's official bank for 2014. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That District vehicles will be used for schools, conferences and any other approved Fire District Business. When circumstances require private vehicles to be used, the current IRS rate per mile will be paid. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To authorize The Election Committee to appoint the Electors for the Annual Fire District Election or Special Fire District Election/Vote as per New York State and Town Law. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To re-approve the following Fire District Policies and Procedures: Purchasing Policy, Purchasing Procedure, Exercise Room Policy, Media Policy, Chief Vehicle Policy, Unlawful Workplace Harassment Policy, Alcohol & Drug Policy, Credit Card Policy,

Code of Ethics, Travel Expense Policy, Military Leave Policy, Operation of District Vehicles Policy, Career Division Appointment Procedure and Installation and/or Inspection Dinner Policy, Investment Policy, Promotion Procedure and Members Moving out of the District policy. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To allow Chief Lingenfelter and Chief Dietrich to purchase Personal Protective Equipment (PPE) for 2014 as per the 2014 Budget. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: To set the Second Wednesday of each month beginning at 7:00 p.m. for the Fire District's regular business meeting. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To authorize The Commissioner Board Chairman to sign the Controlled Substance Certification of The Department of Health (DOH); once the Fire District Attorney has reviewed and approved it. Passed 4-0.

**Other business to be brought before The Board of Fire Commissioners:**

- Chief Lingenfelter reported vehicle damage to U-421 and a private vehicle in the parking lot.

**M/ Murray, 2<sup>nd</sup>/ Weitz to adjourn to executive session at 7:14 p.m. Passed 4-0.**

**M/ Murray, 2<sup>nd</sup>/ Weitz to return to regular session at 7:24 p.m. Passed 4-0.**

**M/ Murray, 2<sup>nd</sup>/ Weitz to adjourn the organizational meeting at 7:25 p.m. Passed 4-0.**

Respectfully submitted,

*William J. Versocki*

District Secretary