

Minutes of Regular Meeting August 8, 2018

PRESENT: Commissioners Murray, Daly and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, 1st Asst. Chief Luft, Secretary Versocki, Attorney Hayner Lt. Griffiths, FF/P J. Congdon, FF/P Ruth, FF/P Persons and David Pacheco.

The Meeting was called to order at 7:12 p.m. by Chairman Woehrle.

Commissioner Weitz was absent and excused.

Commissioner Nappi was absent.

Motion/ Murray, 2nd/ Daly: To approve the July 11, 2018 monthly meeting minutes as read.
Passed 3-0.

CORRESPONDENCE:

- The Association of Fire Districts of NYS announced their 2018 Leadership Summit and Vendor Expo October 11-13, 2018 at The Saratoga Hilton.
- A letter from The NYS Department of Labor stating that The United States Supreme Court overturned a public sector union's right to collect agency fees from non-union members.
- A letter to Treasurer Splendido from The Commissioners asking him to write a check for \$230.00 for a permit to replace the rear fence. An email sent to Commissioners and acknowledged by Woehrle, Nappi, Murray and Weitz authorizing the check. The commissioners will re-affirm this action at the next business meeting on August 8, 2018.
- A thank you card and \$100 donation from Chrissy & Eddie Harper of 1916 E. Country Club Dr. Niskayuna, NY 12309 for installation of smoke detectors.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Daly: To pay bills for corresponding check #'s 16367 – 16396 From July 12, 2018 thru August 6, 2018 totaling \$71,252.44 as reviewed. Passed 3-0.

TREASURER'S REPORT:

Commissioner Murray Reported:

- The reserve accounts as of the end of July were reviewed.

- The comparison sheets for July 2018 vs.2017 were reviewed.
- Budget versus actual expenses through July 2018 were reviewed. We are 58% thru the year and have spent 57% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter's Report:

- Normal preventive maintenance activities.
- I received a quote to have cornering lights purchased and installed on Engine 401 at \$1,700.00. By Garrison.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter's Report:

- Request the board declare the 3 Auto pulse CPR devices surplus.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- The fence installation has been completed.

Chief Lingenfelter Reported:

- LED lighting fixture has been repaired and National Grid has inspected the project to ensure completion.
- A building permit was secured and the replacement fence has been installed behind the Balltown Road Station.
- Items have been sorted through and cleared from the north hallway.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter’s Report:

- Met with staff from Assemblyman Steck’s office, Chief Nobes from NFD 2 and the Schenectady County Fire Coordinator regarding grant funding that may be available through the State and Municipal Facilities Program. May provide funding for renovations and repairs at the River Road station.
- A revised draft of the social media policy dated 180803 was reviewed by the Chiefs, Captains and the PFA officers. I recommend the board’s adoption.
- We have three volunteers currently enrolled in the Basic Exterior Firefighting Operations/Interior Fire Operations Blended learning program.
- FF’s Fobare and Rao recently completed the Rescue Technician Basic course at the Alplaus FD.
- FF Bradshaw completed the Accident Vehicle Extrication Training Class.
- Capt. Congdon, FF’s Pelliccia, May, Persons, and Dietrich completed the Tactical Fire Ground Simulations Class delivered here at NFD1. We were also able to utilize the computer simulation equipment for one of our Monday drills and ran an abbreviated version of the program for the members attending.
- Chief’s Activities in July:
Town Public Safety Meeting
GBFC Meeting & Drills
Centennial Committee Meeting
Halfmoon Fire District Building Presentation
City of Schenectady Communications Meeting
Career Chiefs of NYS Meeting
NYS Association of Fire Chiefs Board of Director’s Meeting
1786 Union Street evacuation table top training
- I am requesting authorization to attend the Career Fire Chiefs of NYS meeting in Westchester on September 19th and 20th at a cost not to exceed \$200 for meeting, lodging, meals and use of the district vehicle.
- I am requesting authorization for Lt. Sims to attend the Fire Marshalls Seminar at the NYS Fire Academy from October 16th thru 19th at a cost of \$176.00, use of a District vehicle, and approximately 30 hours of overtime.
- 2018 year to date incident participation report is attached. Approximately 20% of the incidents had no volunteer response.

Chief Fritz: No Report.

1st Asst. Chief Luft: No Report.

• Department Activity	<u>2018</u>	<u>2017</u>
July Incidents	204	186
EMS	133	127
Fire/Other	71	59

Total YTD 1296 1197 (7/31)

Other Activities:

Emergency Callback 17 Staff Hours
Department Training 233 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: Chief Fritz reported that since the District meeting is before The GBFC meeting there is an applicant for membership that has been approved by the membership investigation committee. Chief Fritz asked that potential member Ayla Goronkin of 125 A-02 Hillcrest Village East Niskayuna, NY 12309 be approved by the commissioners pending GBFC approval.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray, Second/ Daly: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Westchester on September 19th and 20th at a cost not to exceed \$200 for meeting, lodging, meals and use of the district vehicle. Passed 3-0.

Motion/ Murray, Second/ Daly: To accept Ayla Gronkin of 125 A-02 Hillcrest Village East Niskayuna, NY as a GBFC probationary FF member pending approval by The Grand Blvd. Fire Company. Passed 3-0.

Motion/ Murray, Second/ Daly: To authorize Lt. Sims to attend the Fire Marshalls Seminar at the NYS Fire Academy from October 16th thru 19th at a cost of \$176.00, use of a District vehicle, and approximately 30 hours of overtime. Passed 3-0.

Motion/ Daly, Second/ Murray: To re-affirm the Treasurer drafting a check of \$230.00 for a building permit to replace the fence at the rear of the fire station on Balltown Rd. Passed 3-0.

Motion/ Daly, Second/ Murray: To authorize purchase, installation & integration of cornering lights on Engine 401 by Garrison at a cost not to exceed \$1,700.00. Passed 3-0.

Motion/ Murray, Second/ Daly: To adopt social media policy dated August 3, 2018. Passed 3-0.

Motion/ Murray, Second/ Daly: To declare the 3 Auto pulse CPR devices as surplus. Passed 3-0.

Commissioner Daly Reported:

- The Printer at The River Rd. station needs to be replaced. Chief Lingenfelter was aware of this and has a replacement.
- There is a concrete Ballard lying on the ground at The River Rd. station and has been there for approximately 3 months. Chief Lingenfelter will investigate.

Motion/ Daly, Second/ Murray: To adjourn the meeting to executive session at 7:38 pm. Passed 3-0.

Motion/ Daly, Second/ Murray: To return the meeting to regular session at 8:04 pm. Passed 3-0.

Secretary Versocki was given a letter of correspondence from Commissioner Nappi that he is resigning his position of Fire District Commissioner after more than 14 years.

Motion/ Daly, Second/ Murray: To reluctantly accept Tom Nappi's resignation. Passed 3-0.

Chairman Woehrle stated that Attorney Hayner would examine the procedure for filling the unused term by the next monthly meeting.

Motion/ Murray, Second/ Daly: To adjourn the meeting at 8:10 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday September 12, 2018 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki