

Minutes of Regular Meeting September 12, 2018

PRESENT: Commissioners Murray, Daly, Weitz and Chairman Woehrle

Also Present: Chief Lingenfelter, 1st Asst. Chief Luft, Secretary Versocki, Attorney Hayner
Treasurer Splendido and David Pacheco.

The Meeting was called to order at 7:02 p.m. by Chairman Woehrle.

Motion/ Murray, Second/ Daly: To adjourn the meeting to executive session to discuss replacement Commissioner after resignation of Thomas A. Nappi at 7:03 pm. Passed 4-0.

Motion/ Daly, Second/ Weitz: To return the meeting to regular session at 7:07 pm. Passed 4-0.

Motion/ Daly, Second/ Weitz: To appoint David J. Pacheco to the Niskayuna Fire District No. 1 Commissioner post for the remainder of former Commissioner Nappi's term.

The Secretary Called the Roll:

Commissioner Murray – YES
Commissioner Daly - YES
Commissioner Weitz - YES
Commissioner Woehrle – YES

The Motion is Passed 4-0.

Motion/ Weitz, 2nd/ Pacheco: To approve the September 12, 2018 monthly meeting minutes as read. Passed 5-0.

CORRESPONDENCE:

- A letter of notification from The US Department of Energy & The US Department of the Navy selecting Bechtel Marine Propulsion (BMPC) / Flour Marine Propulsion LLC (NNL) to manage and operate The Bettis & Knolls Atomic Power Labs effective October 1, 2018.
- A letter from Hopmeier, Evans & Gage Insurance making aware that beginning January 1, 2019 legislation requires Fire Districts & Fire Companies to provide cancer insurance to qualified Interior Firefighters.
- A letter from David J. Pacheco expressing interest in the now vacant commissioner position.
- A thank you card and blueberry muffins from Ed & Dorothy Horstkotte for medical services dated August 16, 2018.

- A note & check as thanks for medical services provided on August 10, 2018 by Estelle Dwore of 1218 Ruffner Rd. Niskayuna, NY 12309

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Daly: To pay bills for corresponding check #'s 16399 – 16447 From August 9, 2018 thru September 12, 2018 totaling \$131,382.89 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of August were reviewed.
- The comparison sheets for August 2018 vs.2017 were reviewed.
- Budget versus actual expenses through August 2018 were reviewed. We are 67% thru the year and have spent 63% of the budget.
- The Worker's Compensation audit is in process.
- I am currently working on the 2019 budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- There will be a budget meeting for the finance committee on September 25, 2018.

INSURANCE:

Commissioner Woehrle Reported:

- Based on information from the correspondence read from Hopmeier, Evans & Gage Insurance Company, we should budget \$300.00 per volunteer interior firefighter for a total of \$2,100.00.
- FASNY is currently working on a group insurance trust; however there is no information yet as to the cost.
- OFPC has yet to approve the exact requirements for eligibility and coverage.

MEDIA RELATIONS:

Commissioner Weitz Reported:

- There was a picture in the Gazette featuring fire district members attending the 9-11 ceremony at The Niskayuna Town Hall.

Chief Lingenfelter Reported:

- The CO-OP is hosting the second annual Chili Cook off for fire departments.
- The Fireworks not used on Niska-day will be used this Saturday night beginning at 8:30 pm.

APPARATUS & EQUIPMENT:

Chief Lingenfelter's Report:

- Fuel tank in A-942 (2010 Ambulance) developed a leak and was replaced.
- Engine 401 defroster blower repaired under warranty.
- Routine apparatus preventive maintenance

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter's Report:

- Buyer found for surplus Auto pulse equipment offering \$1500 for all equipment.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- The fence installation has been completed.

Chief Lingenfelter Reported:

- Adirondack Security in to repair records room door latch and decon entrance FOB reader.
- Murphy OH door repaired center bay remote control and checked spring on south bay door.

ELECTIONS:

Commissioner Weitz Reported:

- The election of the commissioner position vacated by T. Nappi and currently occupied by Commissioner Pacheco will take place on December 11, 2018 from 6-9 pm at the Balltown Rd. station.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- 10 sets of turnout gear received and issued. Plan to budget for enough gear to provide each interior firefighter a second set of turnout gear to allow for immediate cleaning of turnout gear after fires reducing cancer risks to firefighters.
- Received a grant of \$4500.00 for the purchase of firefighting hoods with protective contamination barrier. Request authorization to purchase firefighting hoods utilizing the \$4500 of grant funding.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- I plan on meeting with our LOSAP Trustee R. Kordrupel.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The date of the installation dinner is January 26, 2019 at The Lighthouse at Rivers Edge. Unless there is other interest, I will serve as M.C.

REPORT OF THE CHIEFS:

Chief Lingenfelter’s Report:

- Had a second meeting with staff from Assemblyman Steck’s office at River Road station to review potential station projects. Received nomination form to fill out and submit. Will be seeking a \$125,000 grant for facility repairs and enhancements to the River Road station through the State and Municipal Facilities Program.
- Request executive session for medical updates on personnel.
- Participated in the Niskayuna Complete Streets Implementation Workshop on August 14th.
- Two meetings with Niskayuna school district officials regarding school safety and training of school district staff in incident command.
- Attended a Civilian Response to Active Shooter training program delivered to School District staff.
- Preparations under way for the 2018 Fire Prevention Poster Shows in the elementary schools.
- 2018 year to date incident participation report is attached. Approximately 21% of the incidents had no volunteer response.

1st Asst. Chief Luft: Past Chief Dietrich has returned from medical leave in service.

• Department Activity	<u>2018</u>	<u>2017</u>
August Incidents	209	194
EMS	166	139
Fire/Other	43	55
Total YTD	1505	1392 (8/31)

Other Activities:

Emergency Callback	17 Staff Hours
Department Training	133 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: Secretary Versocki reported that the Fire Company has secured a D.J. for the Installation Dinner.

OLD BUSINESS: Attorney Hayner drafted a resolution honoring Past Fire Commissioner Nappi to be included as an official document included in the September 12, 2018 minutes.

NEW BUSINESS:

Motion/ Murray, Second/ Weitz: To authorize Chief Lingenfelter to purchase firefighting hoods utilizing the \$4500 of grant funding. Passed 5-0.

Motion/ Murray, Second/ Daly: To approve the resolution honoring past Commissioner Thomas A. Nappi as drafted by Attorney Hayner and authorize adding said resolution to the official meeting minutes for September 12, 2018. Passed 5-0.

Motion/ Murray, Second/ Weitz: To authorize the Treasurer to draft four checks in the amount of \$50.00 payable to each of the four elementary schools to defray the cost of art supplies used during fire prevention programs at the schools. Passed 5-0.

Motion/ Pacheco, Second/ Murray: To adjourn the meeting to executive session to discuss personnel matter and update of career personnel on medical leave at 7:40 pm. Passed 5-0.

Motion/ Weitz, Second/ Murray: To return the meeting to regular session at 8:17 pm. Passed 5-0.

Motion/ Murray, Second/ Daly: To adjourn the meeting at 8:18 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday October 10, 2018 at 7:00 p.m.

The public budget hearing will be held October 16, 2018 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki