

Minutes of Regular Meeting October 10, 2018

PRESENT: Commissioners Murray, Daly, Pacheco and Chairman Woehrle
Commissioner Weitz arrived at 7:13 pm & departed at 7:54 pm.

Also Present: Chief Lingenfelter, 1st Asst. Chief Luft, Secretary Versocki, Attorney Hayner
Treasurer Splendido, GBFC President J. Moskowitz, FF/P Baker and David Dietrich.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Weitz, 2nd/ Pacheco: To approve the September 12, 2018 monthly meeting minutes as amended. Passed 4-0.

CORRESPONDENCE:

- An announcement from The Association of Fire Districts of the Capital Area for the fall 2018 workshop being held November 10, 2018 at The Westmere Fire Department.
- A letter from The Grand Blvd. Fire Company stating that at their monthly meeting they voted to add Andrew Cloutier of 145 Hillcrest Village East B4 Niskayuna, NY 12309 as a probationary firefighter/EMS member. They are asking that the commissioners vote to add the perspective member to the district rolls.
- A change of address notification from Chief Lingenfelter. He now resides at 30 Droms Rd. Rexford, NY 12148.
- A change of address notification from FF/P Powers. She now resides at 200 Gray Rd. Altamont, NY 12009.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Pacheco: To pay bills for corresponding check #'s 16450 – 16493 From September 13, 2018 thru October 10, 2018 totaling \$127,952.33 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The preliminary 2019 budget was presented line by line.
- The reserve accounts as of the end of September were reviewed.
- The comparison sheets for September 2018 vs.2017 were reviewed.

- Budget versus actual expenses through August 2018 were reviewed. We are 75% thru the year and have spent 78% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter's Report:

- Routine apparatus preventive maintenance

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS:

Commissioner Pacheco Reported:

- There is a request to add a speed bag with stand and a Bluetooth speaker utilizing unused funds from The Flexible spending account. The cost for those items is \$321.86. The unused FSA funds total \$694.75

FACILITIES:

Commissioner Woehrle Reported:

- Drain on northeast corner of River Road station leaking. I contacted Lloyd Hale to repair.
- There is an issue with hot water supply at The Balltown Rd. station. Kate Pacheco is working on a way to remedy the situation.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- New turnout gear has been issued to firefighters. Serviceable turnout gear will be stored for backup sets.

Chief Lingenfelter Reported:

- Firefighting hoods with protective contamination barrier ordered.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- Nomination form completed and submitted seeking a \$125,000 grant for facility repairs and enhancements to the River Road station through the State and Municipal Facilities Program. Received notice today that we have been successful in the first step of the process. Next phase involves a more comprehensive "Preliminary Application". See attached email.
- Request executive session for medical updates on personnel.
- Provided 3 hour incident command training to approximately 65 Niskayuna School District administration and staff on October 5th.
- Continued meetings with Niskayuna school district safety committee.
- Our fire prevention activities are numerous this month with over 20 various outreach deliveries and station tours scheduled.
- Request board authorization to host Red Cross blood drives on Tuesday, March 12 2019 and Tuesday November 12th 2019.
- The second annual Chili Cook-off sponsored by the Niskayuna Coop is scheduled for October 20th from 11am – 2pm. Participating departments include NFD 1, NFD 2, Rexford FD, Stanford Heights FD, and Niskayuna PD.
- Planning for our annual Halloween Party/Open House in conjunction with Fire District 2 is under way for the October 27th from noon to 4:00pm.
- Request board authorization for the GBFC and the Auxiliary to participate in the 2018 Schenectady Holiday Parade on November 17th, 2018 to include the use of Truck 405 and a chief's vehicle.
- 2018 year to date incident participation report is attached. Approximately 20% of the incidents had no volunteer response.
- I was recently elected to The Board of Directors for The NYS Chief's Association. I would like to ask approval to attend the NYS Chief's Association pre-convention planning meeting in Syracuse November 2 & 3 for up to \$250 and use of a district vehicle.

1st Asst. Chief Luft: last week there was a roll over auto accident with a person trapped in the vehicle. The crew who responded did a great job extricating and packaging patient for transport. The total elapsed time from beginning call to transport was 14 minutes.

• Department Activity	<u>2018</u>	<u>2017</u>
September Incidents	202	186
EMS	122	128
Fire/Other	80	58
Total YTD	1707	1578 (9/30)

Other Activities:

Emergency Callback	15 Staff Hours
Department Training	277 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray, Second/ Weitz: To authorize The GBFC to host Red Cross blood drives on Tuesday, March 12 2019 and Tuesday November 12th 2019 utilizing The Balltown Rd. station. Passed 5-0.

Motion/ Murray, Second/ Pacheco: To authorize the GBFC and the Auxiliary to participate in the 2018 Schenectady Holiday Parade on November 17th, 2018 to include the use of Truck 405 and a chief's vehicle. Passed 5-0.

Motion/ Murray, Second/ Weitz: To authorize purchase of a speed bag with stand and a Bluetooth speaker for the exercise room utilizing unused funds from The Flexible spending account. The cost for those items is \$321.86. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize Chief Lingenfelter to attend the NYS Chief's Association pre-convention planning meeting in Syracuse November 2 & 3 for up to \$250 and use of a district vehicle. Passed 5-0.

Motion/ Daly, Second/ Murray: To add Andrew Cloutier of 145 Hillcrest Village East B4 Niskayuna, NY 12309 as a probationary firefighter/EMS member to the district rolls.. Passed 5-0.

Motion/ Daly, Second/ Weitz: To authorize up to 8 district and/or fire company members to attend The Association of Fire Districts of the Capital Area for the fall 2018 workshop being held November 10, 2018 at The Westmere Fire Department as a cost not to exceed \$200. Passed 5-0.

Motion/ Pacheco, Second/ Murray: To adjourn the meeting to executive session to discuss a personnel matter and update medical of career personnel at 7:55 pm. Passed 4-0.

Motion/ Weitz, Second/ Murray: To return the meeting to regular session at 8:41 pm. Passed 4-0.

Motion/ Daly, Second/ Murray: To adjourn the meeting at 8:42 p.m. Passed 4-0.

The public budget hearing will be held October 16, 2018 at 7:00 p.m.

The next Regular Meeting will be held on Wednesday November 14, 2018 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki