

Minutes of Regular Meeting October 9, 2019

PRESENT: Commissioners Murray, Daly and Chairman Woehrle

Also Present: Chief Fritz, Chief Luft, Attorney Hayner, Treasurer Splendido, Secretary Versocki
And Lt. Griffiths.

Commissioner Pacheco attended meeting via WebEx @ Philadelphia International Airport
8000 Essington Ave Philadelphia, PA 19153.

Commissioner Weitz was absent and excused.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Murray, 2nd / Daly: To approve the September 11, 2019 monthly meeting minutes. As Read.
Passed 4-0.

CORRESPONDENCE:

- A notice from The Association of Fire Districts of the Capital Area announcing their fall workshop on November 9, 2019 at the West Crescent Fire Station.
- A thank you card and \$50.00 donation for medical services rendered to Mrs. Mary Gridley of 708 St. Marks Lane Niskayuna, NY 12309.
- A thank you card and \$30.00 donation for medical services rendered to Mrs. Delores Beyer of 1601 Dorwaldt Blvd. Niskayuna, NY 12309.
- A thank you card from Agudat Achim for sending a fire truck and crew to their Carrot Festival.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Pacheco: To pay bills for corresponding check #'s 17012 – 17063 From September 12, 2019 thru October 9, 2019 totaling \$94,542.41 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of September were reviewed.
- The comparison sheets for September 2019 vs.2018 were reviewed.

- Budget versus actual expenses through September 2019 were reviewed. We are 75% thru the year and 76.6% of the budget has been spent.
- Since our budget workshop Chief Lingenfelter and I have lowered the budget for 2020 to 4.8%.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- A-942 water pump was replaced and exhaust system repaired.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Request authorization to purchase 1 ¾" fire hose at a cost not to exceed \$8000.
- Request authorization to purchase three 4G modems for the Lifepak Cardiac monitors at a total cost of \$2169 to address anticipated changes in cellular system technology.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- I have obtained quotes for seal coating and striping of both stations.
Request authorization to award the job to Smiths paving at a cost of \$4700 for both stations.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter’s Report:

- Our SAFER grant application was awarded on September 13, 2019. The grant must be formally accepted within 30 days of that notification. Request board authorization to formally accept the \$390,128 grant to be received over a three year project period in support of hiring two additional firefighter/paramedics. The 2020 budget as currently proposed reflects financial impacts of the SAFER grant.
- 18 canvas letters based on the current civil service list have been sent out. Responses are due back by October 15, 2019. Necessary CPAT testing will be initiated once the responses are reviewed.
- Worked with the treasurer and finance committee on the budget.
- We have an application pending for the Schenectady County Fire Safety Improvement Grant in the amount of \$5040 for the purchase of smoke and Carbon Monoxide detectors to be installed in the community as part of our public outreach efforts.
- Request authorization to add Crew Sense scheduling software to our current Target Solutions online training platform at a cost not to exceed \$1800.
- Numerous football EMS standbys are being staffed primarily by volunteer EMS personnel.
- The annual poster show assemblies started this week along with many station tours.
- Upcoming events:
 - Mohawk Hudson Marathon – 10/13/2019
 - Senior Home and Health Fair – 10/17/2019
 - Joint Halloween Party/Open House – 10/26/2019
- 2019 year to date incident participation report is attached. Approximately 16% of the incidents had no volunteer response.

Chief Fritz Reported: No Report.

Chief Luft Reported: The Fire Company will be hosting a Halloween Party/Open house on October 26, 2019.

• Department Activity	<u>2019</u>	<u>2018</u>
August Incidents	178	202
EMS	104	122
Fire/Other	74	80
Total YTD	1794	1707 (9/30)
Other Activities:		
Emergency Callback		31 Staff Hours
Department Training		381 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray, Second / Daly: To formally accept the \$390,128 SAFER grant to be received over a three year project period in support of hiring two additional firefighter/paramedics . Passed 4-0.

Motion/ Murray, Second / Daly: To add Crew Sense scheduling software to our current Target Solutions online training platform at a cost not to exceed \$1800. Passed 4-0.

Motion/ Daly, Second / Daly: To surplus the Cub Cadet riding lawn mower housed at The River Rd. Station. Passed 4-0.

Motion/ Murray, Second / Daly: To authorize awarding seal coating and striping to Smiths paving at a cost of \$4700 for both stations. Passed 4-0.

Motion/ Murray, Second / Daly: To authorize Chief Lingenfelter to purchase 1 ¾" fire hose at a cost not to exceed \$8000. Passed 4-0.

Motion/ Murray, Second / Daly: To authorize Chief Lingenfelter to purchase three 4G modems for the Lifepak Cardiac monitors at a total cost of \$2169 to address anticipated changes in cellular system technology. Passed 4-0.

Motion/ Murray, Second/ Daly: To adjourn the meeting at 7:20 p.m. Passed 4-0.

The proposed 2020 budget hearing will be held on Tuesday October 15, 2019 at 7:00 p.m.

The next Regular Meeting will be held on Wednesday November 13, 2019 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki