

Minutes of Regular Meeting November 13, 2019

PRESENT: Commissioners Murray, Daly, Weitz, Pacheco and Chairman Woehrle.

Also Present: Chief Fritz, Chief Luft, Attorney Hayner, Treasurer Splendido, Secretary Versocki
FF/P Baker, FF/P Persons and Katrina Pacheco.

Chief Lingenfelter listened and reported via teleconference call.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Murray, 2nd/ Daly: To approve the October 9, 2019 monthly meeting minutes as Read.
Passed 5-0.

Motion/ Murray, 2nd/ Pacheco: To approve the October 15, 2019 public budget meeting minutes as
Read. Passed 5-0.

Motion/ Daly, 2nd/ Pacheco: To approve the October 15, 2019 meeting minutes to approve the 2020
Fire District budget as Read. Passed 5-0.

CORRESPONDENCE:

- A notice from Schenectady County Fire/EMS Coordinator Scott Pike to attend The Schenectady County Radio Project update. Wednesday January 8, 2020 beginning at 7 p.m. at The Schenectady County Community College Auditorium.
- A thank you card and \$500.00 donation for medical services rendered to Mrs. Mary Gridley of 708 St. Marks Lane Niskayuna, NY 12309.
- A thank you card and \$30.00 donation for medical services rendered to the Corbin/Schue family of 1453 Via Del Mar Niskayuna, NY 12309.
- A letter from GBFC President Jason Moskowitz requesting permission for the Fire Company and auxiliary to participate in the Schenectady holiday parade. Furthermore, request to utilize T-405 and a utility vehicle for said parade.
- A letter to The Schenectady County civil Service requesting District No. 1 is included in the next exam(s) for Lieutenant Paramedic, Captain Paramedic and Chief Officers.
- An e-mail letter from Dr. Steven H. Weitz asking to have his name listed for the commissioner position becoming vacant for the 5 year term beginning January 1, 2020.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Pacheco, 2nd / Murray: To pay bills for corresponding check #'s 17064 – 17114 From October 10, 2019 thru November 13, 2019 totaling \$118,003.22 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of October were reviewed.
- The comparison sheets for October 2019 vs.2018 were reviewed.
- Budget versus actual expenses through October 2019 were reviewed.
We are 83% thru the year and 82.9% of the budget has been spent.

- The health insurance for 2020 will not change from the current carrier.
- Denise Palyo will send information packets.
- Chief Lingenfelter will contact retirees through email.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- OPFC has announced forms for the enhanced Firefighter Cancer Benefit; including a distinction with 2 classes. 1) 5 years; 2) all former insured volunteer firefighters.
- Question to Treasurer, "We have received 3 dividend insurance checks, how do they show in the budget"? Treasurer Splendido explained that the dividends go against the Insurance Budget line.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 405 aerial control issue and a few other problems will be addressed at Garrison. Waiting on a date to bring the truck down to their shop in Palenville for repairs.
- A-942 has seen a recent increase in repair frequency. Considering it is 10 years old we plan to start looking at specifications in 2020 for its replacement.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- New Turnout gear order has been placed.

- Modems for Lifepak monitors are on order.
- Ballistic vests are still on back order. Demand is extremely high.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Both stations have been seal coated and striped.
- Some of the outside LED fixtures over the bay doors at Balltown Road are out.

Kate Pacheco Reported:

- I will be contacting the vendor to see what LED fixture replacement options might be available.

ELECTIONS:

Commissioner Daly Reported:

- Commissioner Weitz's term of office is expiring. The Commissioner Election will be December 10, 2019 from 6-9 pm at The Balltown Rd station.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- Commissioner Pacheco and I are working on utilizing the Niskayuna Town Supervisor giving the oath of office for the chief's.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- I will not be in attendance at the board meeting however I will attempt to call in from the VCOS conference.
- 8 of the 18 candidates on the preliminary civil service list are scheduled for CPAT testing on December 7, 2019. Their CPAT orientation was conducted on 11/2/2019. Anticipate conducting interviews in the first week of January prior to the January board meeting.
- We have an application pending for the Schenectady County Fire Safety Improvement Grant program in the amount of \$5040 for the purchase of Smoke and Carbon Monoxide detectors to be installed in the community as part of our public outreach efforts.
- 2020 Flexible Spending enrollment forms have been sent out to the employees.
- 2020 Shifts have been assigned and staff is in the process of vacation scheduling.
- Volunteer Firefighter cancer coverage renewal questionnaire has been filled out and sent in to One Group.
- FF/Paramedic Wessels worked with Albany Medical Center staff to provide "Stop the Bleed" training to teaching assistants and grounds keepers at Craig Elementary School.

- Conducted a stand-by and communications test during the Hudson-Mohawk Marathon on October 13th. Communications were successfully established between all EMS agencies from the City of Schenectady to the City of Albany along the course route.
- The annual poster show assemblies were completed as well as numerous station visits, and the annual Halloween Party/Open House on October 26th.
- Participated in the Niskayuna COOP's annual Firehouse Chili Cook-off on October 19th. \$1600 was raised to benefit the NYS Firefighter Memorial Committee.
- Over 250 "File of Life" packets were distributed. Will be ordering more.
- Continuing work with Niskayuna School District to enhance safety in the schools. Had a meeting with NPD and the BOCES safety officer and have been given access to the "Navigate and Prepare" system to allow generation of school building maps and access to emergency plans. This is an on-line system accessible from any device with internet access.
- I am requesting authorization to attend the NYS Career Fire Chiefs meeting in Geneva on November 19th and 20th at a cost not to exceed \$200 and use of the district vehicle.
- Request authorization for the Grand Boulevard Fire Company to participate in the 2019 Schenectady Holiday Parade on November 24th and utilize fire apparatus and chiefs vehicles as authorized by the chief.
- Request authorization to use the district vehicle to attend FF/Paramedic Matt Anderson's Fire Academy Graduation on December 6th, 2019 and the CPAT on December 6th, 2019 in Utica.
- Upcoming events:
 - NYSAFC Board and Committee Meeting – 11/22 and 11/23.
 - Toys for Tots Stuff the Truck – 11/30/2019 10:00am – 3:00pm
 - Utica Fire Academy Graduation – 12/6/2019 9:00am
 - Annual GBFC Kids Christmas Party – 12/15/2019 – 1:00pm
- 2019 year to date incident participation report is attached. Approximately 17% of the incidents had no volunteer response.

Chief Fritz Reported: No Report.

Chief Luft Reported: No Report.

• Department Activity	<u>2019</u>	<u>2018</u>
August Incidents	216	229
EMS	123	144
Fire/Other	93	85
Total YTD	2011	1936 (10/31)
Other Activities:		
Emergency Callback		27 Staff Hours
Department Training		267 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: FF/P Baker announced that the Toys for Tots "fill the fire truck" will be held November 30, 2019 beginning at 8 am.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: The finance report from Cusack & Co.

NEW BUSINESS:

Motion/ Murray, Second / Daly: To authorize Chief Lingenfelter to attend the NYS Career Fire Chiefs meeting in Geneva on November 19th and 20th at a cost not to exceed \$200 and use of the district vehicle. **Passed 5-0.**

Motion/ Daly, Second / Pacheco: To authorize the Grand Boulevard Fire Company and auxiliary to participate in the 2019 Schenectady Holiday Parade on November 24th and utilize a fire apparatus and chiefs vehicles as authorized by the chief. **Passed 5-0.**

Motion/ Daly, Second / Weitz: To authorize Chief Lingenfelter's use of a district vehicle to attend FF/Paramedic Matt Anderson's Fire Academy Graduation on December 6th, 2019 and the CPAT on December 6th, 2019 in Utica. **Passed 5-0.**

Motion/ Pacheco, Second / Weitz: To authorize eligible members list for Firefighter Cancer registry. **Passed 5-0.**

Motion/ Daly, Second / Weitz: To authorize The PFA to utilize T-405 for The Toys for Tots, "Fill the Fire Truck" on November 30, 2019 from 8am -3 pm. **Passed 5-0.**

Motion/ Murray, Second/ Daly: To adjourn the meeting at 7:28 p.m. **Passed 5-0.**

The commissioner election will be held on Tuesday December 10, 2019 from 6-9 p.m.

The next Regular Meeting will be held on Wednesday December 11, 2019 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki