

Minutes of Regular Meeting January 9, 2019

PRESENT: Commissioners Murray, Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, 1st Assist. Chief Luft, Attorney Hayner, Treasurer Splendido, Secretary Versocki, GBFC President Moskowitz
FF/P Persons and FF Colvin.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Weitz: To approve the December 12, 2018 monthly meeting minutes.
Passed 5-0.

Motion/ Daly, 2nd/ Pacheco: To approve the January 2, 2019 Organizational Meeting Minutes as amended. Passed 5-0.

CORRESPONDENCE:

- A letter addressed to Schenectady County Civil Service from Commissioner Woehrle requesting abolishing positions for Firefighter, Fire Lieutenant and Treasurer.
- A letter from The Grand Blvd. Fire Co. requesting FF Tom Nappi's name be removed from the active volunteer rolls.
- An e-mail letter from FF/P Rob Agans stating having hip surgery & extensive physical therapy from August 9, 2018 until December 23, 2018. He wanted to thank the commissioners for their care and support in granting extended medical leave for his procedure and recovery.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Pacheco: To pay bills for corresponding check #'s 16579 – 16631 From December 12, 2018 thru January 8, 2019 totaling \$560,650.30 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of December were reviewed.
- The comparison sheets for December 2018 vs.2017 were reviewed.
- Budget versus actual expenses through December 2018 were reviewed. We are 100% thru the year and have spent 98.8% of the budget.
- I will be reviewing the audit next month with our accountant.

- I want to acknowledge the great job Chief Lingenfelter did to keep the overtime below the budget despite the absences that occurred due to medical problems with career members.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Woehrle Reported:

- We received correspondence today from OFPC concerning the Enhanced Volunteer Firefighter Cancer Program. There is a first time list of potentially affected members; then each year in January there will be a claims report. The cancer coverage insurance company needs to be chosen. Chief Lingenfelter and Commissioner Pacheco are working together on this.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The check from the insurance company for the 2013 Tahoe was received and the remaining items were retrieved from the vehicle.
 - Quotes for the Tahoe replacement is are as follows:

| | |
|--------------------------------|-------------|
| • 2019 Chevrolet Tahoe | \$40,163.50 |
| • Emergency service up-fitting | \$13,985.88 |
| Total | \$54,149.38 |
- Request authorization the purchase the 2019 Tahoe via piggy-back on the 2018 NFD 2 bid award in the amount of \$40,163.50 pending uncontested expiration of the permissive referendum period.
- Request authorization to have emergency service up-fitting completed by Niskayuna Tire and configured consistent with the prior two Tahoe up-fitting at a cost of \$13,985.88 pending uncontested expiration of the permissive referendum period.
- Personal protective equipment for response to hostile incidents is being investigated.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- The Inspection of both stations will be held January 26, 2019 beginning at 9 am at The Balltown Rd. station.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- A reminder that the Dinner will be held January 26, 2019.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- Flexible spending and Delta Dental insurance enrollment forms were collected and sent to Denise Palyo for processing.
- Request authorization to attend the Career Fire Chiefs of NYS meeting in Batavia on January 15th and 16th at a cost not to exceed \$183.00 and use of C-409.
- Working to schedule training for active shooter situations.
- 2018 incident participation report is attached. Approximately 19% of the incidents had no volunteer response.

Chief Fritz Reported:

- There are two (2) applications for membership from The Grand Blvd. Fire Company that I would like approved pending approval by The Fire Company and pending background checks and a physical. Both applicants have been through the membership investigative process and have been approved. They are:
 1. Changho Kim of 807 Union St Schenectady, NY 12308. He is in his second year at Union - College studying Biology. He is a current EMT and is applying as an EMS member.
 2. Zarif Hanif of 1868 Eastern Parkway Schenectady, NY 12309. He is currently an EMT and is applying as and EMS and Firefighter member.

1st Assistant Chief Luft: No Report.

| | | |
|-----------------------|-------------|--------------|
| • Department Activity | <u>2018</u> | <u>2017</u> |
| November Incidents | 179 | 154 |
| EMS | 117 | 109 |
| Fire/Other | 62 | 45 |
| Total YTD | 2301 | 2117 (12/31) |

Other Activities:

| | |
|---------------------|-----------------|
| Emergency Callback | 14 Staff Hours |
| Department Training | 124 Staff Hours |

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: There was a discussion about an e-mail list of career members and retirees. Chief Lingenfelter will work with Treasurer Splendido on this.

NEW BUSINESS:

Motion/ Daly, Second/ Pacheco: To authorization the purchase the 2019 Tahoe via piggy-back on the 2018 NFD 2 bid award in the amount of \$40,163.50 pending uncontested expiration of the permissive referendum period.. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize having emergency service up-fitting completed by Niskayuna Tire and configured consistent with the prior two Tahoe up-fitting at a cost of \$13,985.88 pending uncontested expiration of the permissive referendum period.Passed 5-0.

Motion/ Daly, Second/ Weitz: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Batavia on January 15th and 16th at a cost not to exceed \$183.00 and use of C-409.Passed 5-0.

Motion/ Daly, Second/ Weitz: To authorize Commissioner Pacheco to attend Commissioners Training at a cost of \$125.00. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To remove FF Nappi from the volunteer active rolls. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize Volunteer Firefighter Cancer coverage for up to 40 members at a cost of \$200.00 each for a total \$8,000.00. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To accept Changho Kim of 807 Union St Schenectady, NY 12308; as and EMS and Firefighter member pending: GBFC approval, full background checks and a complete physical. Passed 5-0.

Motion/ Weitz, Second/ Daly: To accept Zarif Hanif of 1868 Eastern Parkway Schenectady, NY 12309; as and EMS member pending: GBFC approval, full background checks and a complete physical. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting to executive session for a volunteer personnel issue at 7:33 pm. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To return the meeting to regular session at 8:00 pm. Passed 5-0.

- Commissioner Woehrle discussed a resolution for former commissioner Tom Nappi. Tom Hayner will have the resolution made into an official document which will be signed by all the commissioners. The document will be available this Friday for all signatures.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 8:05 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday February 13, 2019 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki