

Minutes of Regular Meeting March 13, 2019

PRESENT: Commissioners Daly, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Attorney Hayner and Secretary Versocki.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Murray and Commissioner Weitz were excused from tonight's meeting.

Treasurer Splendido was excused from tonight's meeting.

Motion/ Pacheco, 2nd / Daly: To approve the February 13, 2019 monthly meeting minutes. As read.
Passed 3-0.

CORRESPONDENCE:

- A notification from the Schenectady County Civil Service that the next Firefighter/Paramedic exam scheduled on April 27, 2019.
- The Spring 2019 special edition of The Employer Forum by THE NYS Comptroller's Office.
- The meeting minutes for the Schenectady County Civil Service Commission held February 21, 2019.
- A certificate of completion of Commissioner Training from The Association of Fire Districts of NY for Commissioner David Pacheco.
- A letter from The GBFC stating the following member resigned: Wisely DuPiche of 45 Hillcrest Ave. Schenectady, NY 12304. Please remove Mr. DuPiche from the Fire District rolls.
- A letter from The GBFC stating the following member resigned: Marlene Lawston of 899 Stark Ave Niskayuna, NY 12309. Please remove Ms. Lawston from the Fire District rolls.
- A letter from The GBFC stating they voted to add the following person as a probationary firefighter: Molly Steiber of 1280 Belmont Ave. Schenectady, NY 12308. Please vote to add Ms. Steiber to the GBFC pending a complete physical and background checks.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Pacheco, 2nd / Daly: To pay bills for corresponding check #'s 16691 – 16740 From February 14, 2019 thru March 13, 2019 totaling \$110,701.45 as reviewed. Passed 3-0.

TREASURER'S REPORT:

Commissioner Woehrle Reported:

- The reserve accounts as of the end of February were reviewed.
- The comparison sheets for February 2019 vs.2018 were reviewed.
- Budget versus actual expenses through February 2019 were reviewed.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- Next week there will be a meeting with our insurance agent John White, Chief Lingenfelter and I to review our current policy and to discuss possible changes.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Engine 401 struck a mirror of a car while responding to an incident. Minor damage to the car and no damage to the engine. The insurance company was notified. In a separate incident the front bumper of E-401 was pushed up slightly when it came in contact with an iced snow bank during a 3 point turn. The cover on the mechanical siren was damaged and replaced and the bumper was able to be adjusted back into position.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- The County continues working toward upgrading the radio system to 800 MHZ.
- There is a possibility of dispatch utilizing the "I am Responding" system as a back-up.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- I contacted Lloyd Hale Construction about repairing the roof drains at The River Rd. station.

Chief Lingenfelter Reported:

- Bellamy Roofing has been in with an estimator who is working with the insurance adjuster to determine scope of work for the Balltown road station roof leak damage. Information on the kitchen cabinets has been provided.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- VFIS Enrollment form for Volunteer Firefighter Cancer Coverage has been established effective 1/1/2019 – 1/1/2020.
- The Staffing for Adequate Fire and Emergency Response (SAFER) grant application is being completed.
- Civil Service Law Section 58-a has been amended to require minimum qualifications for career fire chiefs appointed on or after January 20th, 2019. Copy of the information bulletin from OFPC is attached.
- Request authorization to attend the Intelligence Liaison Officer conference in Lake Placid on April 25th and 26th to include use of the district vehicle.
- Request authorization for the GBFC to host blood drives on June 11th and November 19th of this year.
- 2019 year to date incident participation report is attached. Approximately 17% of the incidents had no volunteer response.

• Department Activity	<u>2019</u>	<u>2018</u>
February Incidents	187	158
EMS	161	131
Fire/Other	26	27
Total YTD	377	344 (2/28)

Other Activities:

Emergency Callback	16 Staff Hours
Department Training	233 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Daly, Second/ Pacheco: To authorize Chief Lingenfelter to attend the Intelligence Liaison Officer conference in Lake Placid on April 25th and 26th to include use of the district vehicle. Passed 3-0.

Motion/ Pacheco, Second/ Daly: To authorize The GBFC to hold blood drives on June 11, 2019 and November 19, 2019. Passed 3-0.

Motion/ Pacheco, Second/ Daly: To remove GBFC member Wisely DuPiche from the Fire District rolls. Passed 3-0.

Motion/ Daly, Second/ Pacheco: To remove GBFC member Marlene Lawston from the Fire District rolls. Passed 3-0.

Motion/ Pacheco, Second/ Daly: To add Molly Steiber of 1280 Belmont Ave. Schenectady, NY 12308 to The Fire District rolls pending a complete physical and background checks. Passed 3-0.

Motion/ Daly, Second/ Pacheco: To authorize 3 chiefs and 3 commissioners to attend The Association of Fire Districts of NYS conference on May 3, 2019 at a cost of \$125.00 each for a total of \$750.00. Passed 3-0.

Commissioner Pacheco – I am having problems accessing Target Solutions. Chief Lingenfelter suggested he contact Captain Congdon to re-set your password.

Commissioner Pacheco – 2 items came up during my Commissioner Training of concern:

1. Sending volunteer members outside of the state.
2. Appointing a Deputy Treasurer.

Motion/ Pacheco, Second/ Daly: To adjourn the meeting at 7:30 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday April 10, 2019 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki