

Minutes of Regular Meeting September 11, 2019

PRESENT: Commissioners Murray, Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Fritz, Chief Luft, Attorney Hayner, Treasurer Splendido & Secretary Versocki.

The Meeting was called to order at 7:04 p.m. by Chairman Woehrle.

Motion/ Weitz, 2nd / Pacheco: To approve the August 14, 2019 monthly meeting minutes. As Read. Passed 5-0.

CORRESPONDENCE:

- A letter from The Grand Blvd. Fire Company stating that on September 9, 2019, they read a letter of resignation from Samantha Kerr of 1356 Regal Ave, Schenectady. NY 12308. Please remove Ms. Kerr's name from the Fire District rolls.
- A letter from The Grand Blvd. Fire Company stating that on September 9, 2019, they read a letter of resignation from Peter Fobare of 2025 Hoover Rd. Niskayuna, NY 12309. Please remove Mr. Fobare's name from the Fire District rolls.
- A letter from The Grand Blvd. Fire Company stating that on September 9, 2019, they voted to add the following person as a probationary EMS member: Emily Bradshaw of 2301 Cambridge Rd. Apt. 403 Schenectady, NY 12304. Please vote to add Emily pending a complete physical, arson and predator checks.
- A letter from The Grand Blvd. Fire Company stating that on September 9, 2019, they voted to add the following person as a probationary Firefighter/EMS member: Sean Claydon of 2073 The Plaza Niskayuna, NY 12309. Please vote to add Sean pending a complete physical, arson and predator checks.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Pacheco: To pay bills for corresponding check #'s 16967 – 17011 From August 15, 2019 thru September 11, 2019 totaling \$79,453.84 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of August were reviewed.
- The comparison sheets for August 2019 vs. 2018 were reviewed.

- Budget versus actual expenses through August 2019 were reviewed. We are 66% thru the year and 62% of the budget has been spent.
- I am currently working on the 2020 budget and should be ready for the budget workshop.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray:

- The finance committee will meet Thursday September 26, 2019 at 5 pm.
- The full board will meet Wednesday October 2, 2019 at 7 pm.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 405 Aerial ladder control issues have been repaired and aerial certification has been received.
- A-942 exhaust system broke off. Parts from the manufacturer are on order and it will be repaired as soon as they arrive. The ambulance is currently out of service.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Pedi mate stretcher restraints for children have been ordered.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Pacheco Reported:

- The Auxiliary storage room (which was a temporarily being used for district/fire company uniforms) has been cleared out. I would like a letter sent to the Auxiliary stating this and our apologies.

Chief Lingenfelter's Report:

- Obtaining quotes for seal coating and striping of both stations.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- I will be out of town for codes training on Wednesday evening. I will call in on speaker phone for the meeting.
- Probationary Firefighter/Paramedic Matthew Anderson's started the fire academy Utica.
- SAFER grant award announcements began on 9/6/2019. Our application is still pending.
- FF/Paramedic Powers received her certification as a Peer Fitness Trainer.
- One volunteer EMS member was evaluated at AMCH ER for a potential blood borne pathogen exposure during an EMS response. Need for follow up is being assessed.
- One career member was treated for heat exhaustion at the emergency room subsequent to a structure fire response.
- We have received the results of the 2019 Civil Service examination. Request authorization to conduct a canvas of the list and arrange for CPAT testing to determine who is potentially eligible for employment.
- Mike Luft, Shiloh Lieberman, Nick Persons, and Kevin Seiden staffed a public outreach detail at the annual Carrot Festival at Agudat Achim on Sunday 9/8/19.
- Fall fire prevention season is well under way with the annual poster show assemblies being scheduled along with numerous station tours and outreach details.
- Noteworthy Incidents:
 - 8/22/19 – Auto vs. Pedestrian on Balltown Road – Occurred during another call with all three duty personnel on first call. Assistance received from Mohawk Ambulance and Schenectady FD. Patient was transported by Mohawk Ambulance with NFD 1 and SFD paramedics on board. 7 volunteers responded to second call only. One EMS provider was evaluated in the ER for possible blood borne pathogen exposure.
 - 8/29/2019 – 1409 Via Del Mar Structure Fire – A fire started in the kitchen and extending through the walls to the second floor and attic. Occupants were not home however a dog died in the fire. 9 volunteers (1 interior) and 7 career staff responded along with assistance from Schenectady FD, NFD 2, Stanford Heights FD, and County Fire Investigators. One firefighter was treated in the Emergency Room for heat exhaustion.
 - 9/4/2019 – 1476 Baker Avenue Structure Fire – Crews responded to an attic fire which started from a lightning strike. Fire damage was contained to area of origin in the attic with light smoke and water damage below. 7 volunteer (1 interior) and 8 career staff responded along with assistance from Schenectady FD, NFD 2, Stanford Heights FD, and County Fire Investigators. No civilian or firefighter injuries. Two other fire related incidents were handled by mutual aid while working on the fire scene.
- While I am pleased to note the increase in overall volunteer response to these incidents, we are still only able to mobilize 1 and sometimes 2 volunteers who are interior qualified which further highlight our need for additional career staffing. Were it not for our mutual aid support from the City of Schenectady, we would not be able to safely initiate these quick knock down of fires. Even with

their response there is still a delay in mustering sufficient manpower for a more involved fire situation.

- Request authorization to send Cpt. Congdon to the Fire Instructors Conference at Montour Falls October 14 – 18, 2019 at a cost of \$425.00 plus 40 hours of overtime.
- Request authorization for Treasurer to cut \$50.00 checks to each of the four (4) elementary schools for art costs associated with the annual fire prevention poster contest.
- Upcoming events:
 - Food Truck Festival – 9/15/2019
 - Joint Halloween Party/Open House – 10/26/2019
- 2019 year to date incident participation report is attached. Approximately 16% of the incidents had no volunteer response.

Chief Fritz Reported: No Report.

Chief Luft Reported: No Report.

• Department Activity	<u>2019</u>	<u>2018</u>
August Incidents	209	209
EMS	123	146
Fire/Other	86	63
Total YTD	1616	1505 (8/31)

Other Activities:

Emergency Callback	20 Staff Hours
Department Training	173 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Pacheco, Second / Murray: To remove GBFC member Samantha Kerr from the District rolls. Passed 5-0.

Motion/ Daly, Second / Pacheco: To remove GBFC member Peter Fobare from the District rolls. Passed 5-0.

Motion/ Daly, Second / Weitz: To Authorize Captain Congdon to attend the Fire Instructors Conference at The Montour Falls Fire Academy from October 14 - 18, 2019 at an approximate cost of \$425.00 and 40 hours of overtime. Passed 5-0.

Motion/ Pacheco, Second / Weitz: To add probationary EMS member Emily Bradshaw of 2301 Cambridge Rd. Apt 403; Schenectady, NY 12304 to the Fire District rolls pending a complete physical and background checks. **Passed 5-0.**

Motion/ Pacheco, Second / Weitz: To add probationary EMS/Firefighter member Sean Claydon of 2073 The Plaza; Niskayuna, NY 12309 to the Fire District rolls pending a complete physical and background checks. **Passed 5-0.**

Motion/ Daly, Second / Pacheco: To authorize the Treasurer to draft four checks in the amount of \$50.00 payable to each of the four elementary schools to defray the cost of art supplies used during fire prevention programs at the schools. **Passed 5-0. Passed 5-0.**

Motion/ Daly, Second / Pacheco: To authorize Chief Lingenfelter to conduct a canvas of the Civil Service listing of the 2019 list and arrange CPAT testing to determine who is potentially eligible for employment. **Passed 5-0.**

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 7:22 p.m. **Passed 5-0.**

The next Regular Meeting will be held on Wednesday October 9, 2019 at 7:00 p.m.

The proposed 2020 budget hearing will be held on Tuesday October 15, 2019 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki