

Minutes of Regular Meeting January 9, 2020

PRESENT: Commissioners Daly, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, 1st Assistant Chief Luft, Attorney Hayner, Treasurer Splendido, Secretary Versocki, Captain Congdon, FF/P Baker FF/P J. Congdon and Katrina Pacheco.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Pacheco: To approve the December 11, 2019 monthly meeting minutes.
Passed 3-0.

Motion/ Daly, 2nd/ Pacheco: To approve the January 2, 2020 Organizational Meeting Minutes as read.
Passed 3-0.

Commissioner Weitz arrived at 7:03 p.m

Commissioner Murray arrived at 7:04 p.m

CORRESPONDENCE:

- A thank you letter for continued services from Nancy Schurman and Kathy Karlak & their families.
- A thank you card for the Toys for Tots “stuff the fire truck” and all you do from Sondra & Anthony of Sondra’s Fine Jewelers.
- The Secretary received the signed and notarized copy of The Criminal Liability Insurance bond for Treasurer Splendido for the period covered from January 1 – December 31, 2020.
- The Secretary received the Grand Boulevard Fire Company membership listing for 2020.
- The Secretary received the Grand Boulevard Fire Company auxiliary membership listing for 2020.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Pacheco: To pay bills for corresponding check #'s 17160 – 17199 From December 12, 2019 thru January 9, 2020 totaling \$102,281.34 as reviewed. Passed 5-0.

TREASURER’S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of December were reviewed.

- The comparison sheets for December 2019 vs.2018 were reviewed.
- Budget versus actual expenses through December 2019 were reviewed. We are 100% thru the year and have spent 95.5% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Preventive maintenance and necessary repairs are under way or have been completed on ambulance and utility vehicles.
- A recall notice was addressed by Denoyer Chevrolet on the 2019 Tahoe.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- Chief Lingenfelter and I attended the Schenectady County meeting to address the new radio system installation/enhancement going from 460 MHz to 800 MHz. Some talking points included:
 - **Aggressive installation process**
 - **New system will allow communication between other counties.**
 - **Paging for calls remains on channel # 1.**
 - **Challenge being re-numbering all county apparatus.**

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- The Inspection of both stations will be held January 25, 2020 beginning at 9 am at The Balltown Rd. station.

Chief Lingenfelter Reported:

- Commissioner computer was added to the department network. Discussed the need for a system wide review and update due to the pending cessation of support for Windows 7. Windows 7 is running on a majority of our systems. Will work with NESS to come up with options for a proposal.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chief Lingenfelter Reported:

- I printed and gave the 2019 call numbers to LOSAP Trustee Bob Kordrupel.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- A reminder that the Dinner will be held January 25, 2020.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- The Firefighter/Paramedic certified list was received from Schenectady County Civil Service Commission. All candidates were interviewed. A recommendation from the interview committee will be presented in executive session.
- The 1/2020 – 1/2022 NYS DOH operating certificate renewal paperwork was completed and submitted prior to the 12/31/19 deadline. We have received the agency certification renewal and are awaiting the controlled substance license renewal.
- Crew Sense scheduling program has been implemented. Data is being entered in Firehouse and Crew Sense for a transition period to ensure its effectiveness.
- Volunteer members Josien Van Welie and Andrew Cloutier both completed their initial EMT training in December.
- County fire dispatch channel was experiencing intermittent issues over past few days. Fire Coordinator was notified and technicians were already working on it. As of today it appears to be working normally.
- Request authorization to attend the Career Fire Chiefs meeting in Henrietta on January 21st and 22nd at a cost not to exceed \$200.
- 2019 year to date incident participation report is attached. Approximately 17% of the incidents had no volunteer response.

Chief Fritz: No Report.

1st Assistant Chief Luft: No Report.

Department Activity	<u>2019</u>	<u>2018</u>	
December Incidents	168	179	
EMS	104	117	
Fire/Other	64	62	
Total YTD	2356	2301	(12/31)
Other Activities:			
Emergency Callback		15	Staff Hours
Department Training		264	Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Pacheco, Second/ Daly: To authorize Chief Lingenfelter to attend the Career Fire Chiefs meeting in Henrietta on January 21st and 22nd at a cost not to exceed \$200. Passed 5-0.

Motion/ Murray, Second/ Pacheco: To adjourn the meeting to executive session for career personnel issue at 7:22 pm. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To return the meeting to regular session at 7:31 pm. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To hire Ronald Kaszuba of 2485 Hilltop Road Niskayuna, NY 12309 as a probationary Career Firefighter / Paramedic effective February 17, 2020.

District Secretary Versocki called the roll –

Commissioner Murray – YES Commissioner Daly – YES Commissioner Weitz – YES
Commissioner Pacheco – YES Commissioner Woehrle – YES

MOTION PASSED 5-0.

Motion/ Daly, Second/ Weitz: To hire Marc Vinehout of 2165 Appletree Lane Niskayuna, NY 12309 as a probationary Career Firefighter / Paramedic effective March 2, 2020.

District Secretary Versocki called the roll –

Commissioner Murray – YES Commissioner Daly – YES Commissioner Weitz – YES
Commissioner Pacheco – YES Commissioner Woehrle – YES

MOTION PASSED 5-0.

Motion/ Murray, Second/ Daly: To accept the PFA 4151 labor agreement from January 1, 2021 – December 31, 2024. Passed 5-0.

Motion/ Pacheco, Second/ Weitz: To adjourn the meeting at 7:24 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday February 12, 2020 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki