

## Minutes of Regular Meeting February 12, 2020

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**PRESENT:** Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

**Also Present:** Chief Lingenfelter, 1<sup>st</sup> Assistant Chief Luft, Treasurer Splendido, Secretary Versocki  
Captain J. Vena, Lt. Griffiths, Lt. Sims, FF/P Baker, FF/P Persons, FF/P Plakas  
Matthew Lingenfelter, new career hire FF/P Marc Vinehout & family and  
New career hire FF/P Ronald Kazuba & family.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Murray was absent and excused.

**Motion/ Daly, 2<sup>nd</sup>/ Pacheco:** To approve the January 9, 2020 monthly meeting minutes.  
Passed 4-0.

**Marc Vinehout and Ronald Kazuba were sworn in as Niskayuna Fire District No. 1 Firefighter/  
Paramedics.**

### **CORRESPONDENCE:**

- The Association of Fire Districts of the State of New York announcing their 2020 annual meeting on April 30 – May 2, 2020 at The Marriott in Uniondale, NY.
- The Association of Fire Districts of the Capital Area announcing their 10<sup>th</sup> Annual Officers Reception On Saturday March 14, 2020 at 6 pm at The Lighthouse “At Waters Edge” Restaurant.
- A letter to Treasurer Splendido from Chairman Woehrle on January 28, 2020 stating that Commissioners Woehrle, Murray, Daly, Weitz and Pacheco verbally approve The Treasurer to draft a check to pay The NY State and Local Retirement System invoice for 2020 in the amount of \$493,018.00. This action will be re-affirmed at the next board meeting on February 12, 2020.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Weitz, 2<sup>nd</sup>/ Pacheco:** To pay bills for corresponding check #'s 17201 – 17248 From January 10, 2020 thru February 12, 2020 totaling \$592,598.74 as reviewed. Passed 4-0.

### **TREASURER’S REPORT:**

**Treasurer Splendido Reported:**

- The reserve accounts as of the end of January 2020 were reviewed.

- The comparison sheets for January 2020 vs.2019 were reviewed.
- Budget versus actual expenses through January 2020 were reviewed.  
We are 8% thru the year and have spent 17% of the budget due to front loaded payments.

Treasurer Splendido also reported:

- All 2020 Tax Levies have been received.
- I am working on the audit and getting ready to hand all information the audit firm.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:**

**Commissioner Pacheco Reported:**

- I will be sitting down with One Group in March as insurance renewals are due.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:** No Report.

**COMMUNICATIONS & INFORMATION SERVICES:**

**Chief Lingenfelter Reported:**

- Met with the UCC Director and the county fire coordinator to discuss the 800 Mhz Radio System programming format for fire service radios.

**EMS & EQUIPMENT:** No Report.

**HEALTH & FITNESS:** No Report.

**FACILITIES:**

**Commissioner Woehrle Reported:**

- Lloyd Hale was hired to take care of various items found during the Inspection of both stations.

**Commissioner Daly Reported:**

- There is a hose reel sitting on the floor at The River Rd. station.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:**

**Chief Lingenfelter Reported:**

- Turnout gear with stitching issue will be returned for repair by Globe.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:**

**Commissioner Pacheco Reported:**

- The inspection report was submitted.
- I would like to get feedback from The Installation Dinner & program. A survey of member could add insight of likes; dislikes and ideas not previously thought of.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter's Report:**

- Civil service and HR paperwork being processed for new hires.
- Schedules have been adjusted for the start dates of the two new firefighters.
- The controlled substance license renewal has been received and posted.
- All employee time tracking is now being entered into the Crew Sense scheduling program.
- Attended the NYSAFC Board of Directors meeting on 1/31/2020.
- Attended School District Safety committee meeting on 1/209/2020
- Attended pre-construction meeting for 2557 Aqueduct Road storage facility project.
- Attended the Fire Service Retention through Leadership Seminar sponsored by Schenectady County on 2/8/2020.
- Attended the SHFD 100 anniversary dinner with Chief Fritz and President Moskowitz on 2/8/2020  
2020 year to date incident participation report is attached.  
Approximately 23% of the incidents had no volunteer response.

**1<sup>st</sup> Assistant Chief Luft:** The Grand Blvd. Fire Co. budget allows \$5,000 for NYS Chief's Convention training including (HOT) Hands On Training.

• Department Activity	<u>2020</u>	<u>2019</u>
January Incidents	188	190
EMS	125	118
Fire/Other	63	72
Total YTD	188	190 (1/31)
Other Activities:		
Emergency Callback		49 Staff Hours
Department Training		109 Staff Hours

**Report of the Niskayuna Permanent Fireman's Association:** FF/P Baker thanked the Commissioner for providing copies of the latest NPFA/ Niskayuna Fire District No. 1 contract.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**Motion/ Pacheco, Second/ Daly:** To re-affirm authorization for The Treasurer to draft a check paying The NY State and Local Retirement System invoice for 2020 in the amount of \$493,018.00. Passed 4-0.

**Motion/ Weitz, Second/ Pacheco:** To authorize The Grand Blvd. Fire Company to hold blood drives at The Balltown Rd. fire station in 2020. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To spend a total of \$315.00 allowing Commissioner Woehrle and his wife (\$120.00); Commissioner Pacheco and his wife (\$120.00); and Chief Lingenfelter (\$75.00) to attend The Association of Fire Districts of the Capital Area announcing their 10<sup>th</sup> Annual Officers Reception On Saturday March 14, 2020 at 6 pm at the Lighthouse "At Waters Edge" Restaurant. Passed 4-0.

**Motion/ Pacheco, Second/ Weitz:** To adjourn the meeting at 7:20 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday March 11, 2020 at 7:00 p.m.

Respectfully submitted by:  
Fire District No. 1 Secretary,

*William J. Versocki*