

Minutes of Regular Meeting March 11, 2020

PRESENT: Commissioners Weitz, Pacheco and Chairman Woehrle

Commissioner Murray via telecon.

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer Splendido, Secretary Versocki
Captain J. Vena and FF/P Baker.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Commissioner Daly was absent and excused.

Motion/ Weitz, 2nd/ Pacheco: To approve the February 12, 2020 monthly meeting minutes.
As amended. Passed 4-0.

CORRESPONDENCE:

- A letter of payroll certification from The Schenectady County Civil Service Commission dated January 15, 2020.
- A notice from The Schenectady County Civil Service Commission for an open competitive examination for Niskayuna Fire District No. 1 Firefighter/Paramedic. Last day of filing March 8, 2020 and test given April 25, 2020.
- A notice from Grand Blvd. Fire Company member Alan Connelly change of address to – 824 Parkside Ave. Schenectady, NY 12309.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Weitz, 2nd/ Pacheco: To pay bills for corresponding check #'s 17249 – 17292 From
February 13, 2020 thru March 11, 2020 totaling \$101,987.77 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of February 2020 were reviewed.
- The comparison sheets for February 2020 vs.2019 were reviewed.
- Budget versus actual expenses through February 2020 were reviewed.
We are 16.7% thru the year and have spent 21.9% of the budget due to front loaded payments.

Treasurer Splendido also reported:

- All 2020 Tax Levies have been received.
- The auditor has all our information.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- I sat down with One Group in March as insurance renewals are due. There will be a 3.2% increase due to our increase of insurance to the building and contents. In addition, there is a 5% increase in apparatus insurance. We are still on budget for 2020.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Batteries and battery support unit were replaced on E-402.
- Module side door lock/latch issue on A-942 repaired.

Commissioner Woehrle Reported:

- The Grand Blvd. Fire Company Treasurer has spoken of the need for a computer for his use. Chief Lingenfelter will talk to Treasurer Luft about this.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- I met with the UCC Director and the county fire coordinator to discuss the 800 Mhz Radio System programming format for fire service radios. The project is on schedule.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Crews have been testing out a mounting arm which secures the cardiac monitor safely to the stretcher preventing it from becoming a projectile within the patient compartment in the event of a collision. Request authorization to purchase 3 "Technimount" LP 15 Stretcher mounts for a total cost not to exceed \$4200.
- Our current manikins used to teach CPR are now non-compliant with AHA standards and are in need of replacement due to usage as well. The GBFC has agreed to purchase four sets of Manikins (Adult, Child, and infant) and we would like to purchase an additional 4 sets through the

fire district to fill out our training compliment. Request authorization to purchase 4 sets of Laerdal CPR manikins at a total cost not to exceed \$2800.

HEALTH & FITNESS: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- Lloyd Hale has submitted quotes to take care of various items found during the Inspection.

Chief Lingenfelter Reported:

- Working through IT issues with internet at River Road Station. Believed to be result of a pending firewall router update.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- Turnout gear is on order.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- The 2019 LOSAP final report was reviewed.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- C Probationary FF/Paramedic Marc Vinehout started work on 3/2/2020 and is going through probationary training.
- Request the Treasurer be authorized to write a check in the amount of \$200.00, payable to New York State Department of Health to cover the Limited Service Laboratory Registration.
- Request authorization to attend the Career Chiefs meeting on 3/17/20 – 3/18/20 in Syracuse not to exceed \$200 for lodging and meals and use of the district vehicle.
- Request authorization for FF/Paramedics John Baker, Robert Wessels, and Greg Pelliccia to attend Incident Response to Terrorism training at New Mexico Tech from 3/23/20 – 3/26/20. All registration, travel, meals, and lodging are covered by New Mexico Tech. Total of 96 hours of training OT will be incurred.
- Request authorization for Myself, Capt. Congdon and Lt. Griffiths to attend the NYS AFC Conference in Syracuse from 6/10/2020 – 6/13/2020, use of the district vehicle, and a cost of

approximately \$800 for meals and related travel. Lodging and registration is being covered by the GBFC and approximately 40 hours of overtime.

- NYS Dept. of Health agency inspection was completed on 2/19/20.
- Attended the Regional Council meeting with Capt. Vena.
- Attended pre-construction meeting for the Notts Landing West apartments on Nott Street extension across from St. James Square Phase II.
- Attended a meeting at Zone 5 Police Academy with Captain Vena and representatives of state and county law enforcement, EMS, and fire agencies to discuss response plans for active shooter/hostile incidents.
- Attended monthly town public safety meeting.
- In communication with the Medical Director, County OEM, and County Public Health regarding COVID-19 preparedness and response.
- 2020 year to date incident participation report is attached. Approximately 25% of the incidents had no volunteer response.

• Department Activity	<u>2020</u>	<u>2019</u>
February Incidents	183	187
EMS	123	145
Fire/Other	60	42
Total YTD	188	190 (2/29)

Other Activities:

Emergency Callback	43 Staff Hours
Department Training	162 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Pacheco, Second/ Weitz: To authorize the treasurer to write a check in the amount of \$200.00, payable to New York State Department of Health to cover the Limited Service Laboratory Registration. Passed 4-0.

Motion/ Weitz, Second/ Pacheco: To authorize purchase of three (3) “Technimount” LP 15 Stretcher mounts for a total cost not to exceed \$4200. Passed 4-0.

Motion/ Weitz, Second/ Pacheco: To authorize purchase of four (4) sets of Laerdal CPR manikins at a total cost not to exceed \$2800. Passed 4-0.

Motion/ Pacheco, Second/ Weitz: To authorize Chief Lingenfelter to attend the Career Chiefs meeting on 3/17/20 – 3/18/20 in Syracuse not to exceed \$200 for lodging and meals and use of the district vehicle. Passed 4-0.

Motion/ Weitz, Second/ Pacheco: To authorize FF/Paramedics John Baker, Robert Wessels, and Greg Pelliccia to attend Incident Response to Terrorism training at New Mexico Tech from 3/23/20 – 3/26/20. Passed 4-0. All registration, travel, meals, and lodging are covered by New Mexico Tech. Total of 96 hours of training OT will be incurred.

Motion/ Pacheco, Second/ Weitz: To authorize Chief Lingenfelter, Capt. Congdon and Lt. Griffiths to attend the NYSAFC Conference in Syracuse from 6/10/2020 – 6/13/2020, use of the district vehicle, and a cost of approximately \$800 for meals and related travel. Passed 4-0. Lodging and registration is being covered by the GBFC and approximately 40 hours of overtime.

Motion/ Weitz, Second/ Pacheco: To authorize purchase not to exceed \$1,000.00 for a smart television in the commissioners meeting room. Passed 4-0.

Commissioner Pacheco –

I would like to set up a strategic plan committee. A discussion followed ideas about who should be part of committee. Commissioner Woehrle recommended all chief officers, NPFA President, GBFC President along with Commissioners Pacheco & Commissioner Woehrle. Commissioner Pacheco will act as Committee Chairperson.

Chief Lingenfelter –

Each month; Hannaford selects a nonprofit to receive profits from reusable grocery bags. We were fortunate to be selected for the month of February. Due to the recent New York State Law banning plastic bags we received a donation in the amount of \$328.00.

Motion/ Pacheco, Second/ Weitz: To adjourn the meeting at 7:50 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday April 8, 2020 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki