

Minutes of Regular Meeting August 12, 2020

PRESENT: Commissioners Murray, Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, 1st Assistant Chief Luft, Captain Congdon, Attorney Hayner
Treasurer Splendido and Secretary Versocki.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Pacheco: To approve the July 8, 2020 monthly meeting minutes.
As read. Passed 5-0.

CORRESPONDENCE:

- A letter from The Grand Blvd. Fire Company stating they received notice that the following member resigned: Zarif Hanif of 1868 Eastern Parkway Niskayuna, NY 12309.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Pacheco: To pay bills for corresponding check #'s 17462 – 17501 From
July 9, 2020 thru August 12, 2020 totaling \$165,378.83 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of July 2020 were reviewed.
- The comparison sheets for July 2020 vs. 2019 were reviewed.
- Budget versus actual expenses through July 2020 were reviewed.
We are 58% thru the year and have spent 50.5% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- What is the current status with the 2021 budget?

Treasurer Splendido responded that the spreadsheet has been created and Chief Lingenfelter and I have begun plugging in the numbers.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Ambulance 942's radiator was replaced.
- We have received the UV disinfection light. Procedure is being drafted for its use.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- A quote under NYS contract for upgrading of our computer systems to Windows 10 has been received from Acture Solutions.
Recommend initiating a permissive referendum for \$17,000 to be allocated from the communications reserve account for the purchase and installation of computer systems to upgrade from windows 7 operating systems to maintain security of our network and data.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- I will contact general contractor Lloyd Hale and schedule work to begin.

Chief Lingenfelter Reported:

- Installation of the gasoline tank at the River Road station by the Town is scheduled to begin on 8/12/2020. Coordinating activities with the Josh Hawley from the Town. Anticipate tank deliver on our about the 28th of August.
- The camera system server at the Balltown Road station has failed and is in need of replacement. Quotes are being obtained for the replacement as well as an additional quote for the addition of two cameras covering the north side of the station and parking area. In order to expedite service restoration and based on the lowest responsible quote I am requesting. (To add the additional cameras the total authorization request would be \$8000.)

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- With the COVID-19 pandemic still a concern; we can delay deciding whether or not to have the Installation Dinner until the November 2020 meeting.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Reported:

- FF/Paramedic Matthew Anderson has completed his paramedic internship for REMO and is now on line as a paramedic in the region. His probationary report is due and his performance has been satisfactory. Recommend the board retain Matthew Anderson as a permanent Firefighter Paramedic with Niskayuna Fire District No. 1.
- We were not successful in obtaining the grant through the AFG-Supplemental Program. A second round of the grant is slated to come out soon. We will re-apply.
- With the repeal of Section 50-a of the civil rights law regarding disciplinary records release, law suits have been filed by law enforcement unions challenging the release of these records. Request that the board authorize the withholding of disciplinary records should they be requested until legal challenges have been addressed and our agency policy has been developed and approved.
- Our first SAFER payment request was direct deposited to our bank account.
- Request executive session to discuss an illness leave.
- The GBFC had its first in person meeting on Monday 8/10/20. Social distancing precautions were taken and no refreshments or congregating were allowed after the meeting.
- Working with Niskayuna PD, Schenectady PD, and Schenectady FD on training and exercise of rescue task force operations in November of 2020.
- FF/Paramedic Vinehout has started his training at the Utica Fire Academy.
- 2020 year to date incident participation report is attached. Approximately 36% of the incidents had no volunteer response which is in part due to the restrictions we have placed on EMS responses by volunteer personnel to limit exposures.

1st Assistant Chief Luft: No Report.

• Department Activity	<u>2020</u>	<u>2019</u>
July Incidents	186	231
EMS	117	135
Fire/Other	69	96
Total YTD	1182	1407 (07/31)

Other Activities:

Emergency Callback	63 Staff Hours
Department Training	121 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company:

Chief Luft Reported:

- The Grand Blvd. Fire Company received a Niskayuna Community Grant in the amount of \$2,500.00 and agreed to utilize those funds to update audiovisual equipment for the fire prevention program.
- The Fire Company agreed to cancel the 2020 Clambake and Children's Holiday Party due to COVID-19 concerns.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Murray, Second/ Daly: To retain Matthew Anderson as a permanent Firefighter Paramedic with Niskayuna Fire District No. 1. Passed 5-0.

Motion/ Murray, Second/ Daly: To authorize the withholding of disciplinary records should they be requested until legal challenges have been addressed and our agency policy has been developed and approved. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize replacing the camera system server at a cost not to exceed \$5,000 once all quotes are received and evaluated. Passed 5-0.

Motion/ Murray, Second/ Daly: To have The Secretary initiate a permissive referendum for \$17,000 to be allocated from the communications reserve account for the purchase and installation of computer systems to upgrade from windows 7 operating systems to maintain security of our network and data. Passed 5-0.

Motion/ Murray, Second/ Weitz: To remove Zarif Hanif from The Fire District rolls. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To adjourn to executive session to discuss career personnel illness leave at 7:28 pm. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To return to regular session at 7:37 pm. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To adjourn the meeting at 7:38 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday September 9, 2020 at 7:00 p.m.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki