

Minutes of Regular Meeting September 9, 2020

PRESENT: Commissioners Murray, Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, 1st Assistant Chief Luft, Captain Congdon
Attorney Hayner, Treasurer Splendido and Secretary Versocki.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Pacheco: To approve the August 12, 2020 monthly meeting minutes.
As amended. Passed 5-0.

CORRESPONDENCE:

- A letter from The NYS Comptroller's Office giving guidance pursuant to Executive Order 202. This law gives budgetary flexibility to Local Governments and School Districts.
- A Thank You card from Ms. Amanda Potter of "The Daughters of the American Revolution", recognizing and expressing gratitude to Niskayuna Fire District No.1 for their service and dedication.
- A notice from Pinsky Law Firm announcing a class on October 14, 2020 at the Turning Stone Resort & Casino. This class is for Fire Districts and their managers.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Pacheco: To pay bills for corresponding check #'s 17503 – 17540 From
August 13, 2020 thru September 9, 2020 totaling \$83,933.39 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of August 2020 were reviewed.
- The comparison sheets for August 2020 vs.2019 were reviewed.
- Budget versus actual expenses through August 2020 were reviewed.
We are 66% thru the year and have spent 55.4% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- The finance committee will meet Tuesday September 29, 2020 at 6:30 p.m. to work on the 2021 budget.

INSURANCE:

Commissioner Pacheco Reported:

- We received all accident insurance policy renewal for the next 3 years.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Repairs to truck 405 that were required as a result of the aerial inspection were completed and the annual certification has been received.
- Request authorization to purchase used rescue struts from GE Global Research for \$8000. This equipment is top of the line in rescue struts and is about 1/3 the cost of buying it new. The equipment is being declared surplus by GE.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Request authorization to upgrade the computer systems as outlined in the quote from Acture Solutions under NYS contract and upon expiration of the permissive referendum with total expenditures not to exceed the permissive referendum amount of \$17,000.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Installation of the gasoline tank at the River Road station by the Town is near completion. Tank and pumps have been set in place. Power and data lines are being installed this week.
- The camera system server at the Balltown Road station was repaired by E-Clipse network solutions. The power supply had failed.
- Recommend the board accept the proposal from Schindler Inspection for annual elevator examination and lubrication for \$1200.

ELECTIONS:

Commissioner Daly Reported:

- Commissioner Murray's seat is up this year.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- I read about The LOSAP program for New York State is allowing 5 points to each volunteer during the COVID-19 pandemic. Chairman Woehrle suggested Commissioner Weitz and Chief Lingenfelter discuss this and advise the board at our next meeting.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- With the COVID-19 pandemic still a concern; we can delay deciding whether or not to have the Installation Dinner until the November 2020 meeting.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Reported:

- Probationary report paperwork for FF/Paramedic Matthew Anderson has been completed and submitted to civil service.
- Working with the treasurer on our 2021 budget.
- Contrary to my report last month we were successful in obtaining the grant through the AFG-Supplemental Program in the amount of \$16,965.52.
- Submitted a request for a \$500 PPE credit on our NYS Insurance Fund policy that was granted. The deduction will be reflected on our next monthly statement.
- I am pleased to report that 1st Asst. Chief H. Michael Luft was selected as the Schenectady County Fire Chief of the Year.
- Captain Vena has requested continuation of his illness leave for additional physical rehabilitation.
- I am requesting extended illness leave for surgery on 9/14/2020. I anticipate within a few days working from home and/or working in the office with some restrictions prior to returning to full duty.
- Request Captain Congdon, in addition to his current duties, be authorized to fulfill the duties of the Career Chief during my absence from full duty.
- FF/Paramedic Vinehout's Fire Academy training is progressing well.
- Request authorization for Lt. Griffiths to attend the Fire Officer II certification class at the NYS Fire academy in Montour Falls from 11/30/2020 – 12/4/2020 at a cost not to exceed \$400 for registration, lodging, meals, and mileage plus 48 hours of overtime coverage.
- Request authorization for FF Powers to attend the Fire Instructor I certification class at the NYS Fire academy in Montour Falls from 11/30/2020 – 12/4/2020 at a cost not to exceed \$220 for registration, lodging, meals, plus 48 hours of overtime coverage.
- Request authorization to purchase fire prevention materials for a total not to exceed \$3000. These are budgeted items.
- 2020 year to date incident participation report is attached. Approximately 36% of the incidents had no volunteer response which is in part due to the restrictions we have placed on EMS responses by volunteer personnel to limit exposures.

Chief Fritz: No Report.

1st Assistant Chief Luft: I want to thank Chief Lingenfelter for submitting the nomination for Fire Chief of the Year.

- Department Activity

	<u>2020</u>	<u>2019</u>
August Incidents	198	209
EMS	118	123
Fire/Other	80	86
Total YTD	1380	1616 (8/31)

Other Activities:

Emergency Callback	44 Staff Hours
Department Training	147 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize continued illness leave for Captain Vena until October 4, 2020. Passed 5-0.

Motion/ Weitz, Second/ Daly: To authorize illness leave for Chief Lingenfelter beginning on September 14, 2020. Passed 5-0.

Motion/ Murray, Second/ Pacheco: To authorize Captain Congdon to fulfill the duties of Career Chief (in addition to his regular duties) during Chief Lingenfelter’s medical absence. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To accept the proposal from Schindler Inspection for annual elevator examination and lubrication for \$1200. Passed 5-0.

Motion/ Pacheco, Second/ Murray: To authorize upgrading the computer systems as outlined in the quote from Acture Solutions under NYS contract and upon expiration of the permissive referendum with total expenditures not to exceed the permissive referendum amount of \$17,000. Passed 5-0.

Motion/ Pacheco, Second/ Daly: To authorize the purchase of used rescue struts from GE Global Research for \$8000. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize Lt. Griffiths to attend the Fire Officer II certification class at the NYS Fire academy in Montour Falls from 11/30/2020 – 12/4/2020 at a cost not to exceed \$400 for registration, lodging, meals, and mileage plus 48 hours of overtime coverage. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To authorize FF Powers to attend the Fire Instructor I certification class at the NYS Fire academy in Montour Falls from 11/30/2020 – 12/4/2020 at a cost not to exceed \$220 for registration, lodging, meals, plus 48 hours of overtime coverage. Passed 5-0.

Motion/ Pacheco, Second/ Weitz: To authorize purchase of fire prevention materials for a total not to exceed \$3000. Passed 5-0. These are budgeted items.

Motion/ Pacheco, Second/ Daly: To adjourn to executive session to discuss career personnel illness leave at 7:28 pm. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To return to regular session at 7:34 pm. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To adjourn the meeting at 7:35 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday October 14, 2020 at 7:00 p.m.

The Public Meeting for the proposed 2021 Fire District budget will be October 20, 2020 at 7:00 pm.

The meeting to approve the proposed 2021 Fire District No. 1 budget and any additional business will be held October 20, 2020 after the public budget meeting.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki